

# BACHELOR OF COMMERCE- (GENERAL& SELF FINANCED) BCOM-G&SF

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## PROGRAM OUTCOMES (POs)

After completing 3 years for Bachelor in Commerce Programme, students would gain a thorough grounding in the fundamentals of Commerce and Finance and the outcome will be

- PO1** Inculcating an attitude for working effectively and efficiently in a business environment
- PO2** Integrating knowledge, skill and attitude that will sustain an environment of learning and creativity among the students
- PO3** Making them capable of managing the office activities with the help of information technology
- PO4** Preparing them understanding the impact of the various accounting procedures and solutions in societal and business-environment contexts, and their sustainable development
- PO5** Developing the skill of applying concepts and techniques used in Commerce

## PROGRAM SPECIFIC OUTCOMES (PSOs)

- PSO1** Commerce Graduates will be able to pursue chartered accountancy after graduation and may become a public or private certified auditor
- PSO2** Company secretary course after B Com may help a student to become legal advisor of companies
- PSO3** Commerce graduates can opt for Insurance Actuary course which will help them to get high profile jobs
- PSO4** Commerce Graduates may become expert marketing professional for insurance, banking and other products
- PSO5** Commerce graduates may become a certified TRP (Tax Return Preparer)

# BACHELOR OF COMMERCE – (GENERAL & SELF FINANCED) BCOM-G&SF (SEMESTER-I)

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## **UB01CCOM52 BUSINESS ORGANISATION AND MANAGEMENT-I**

- CO1 Familiarise the students with concepts and principles of Management
- CO2 Acquire knowledge about the various functions of management
- CO3 Understand the various concepts of management
- CO4 Analyse the importance of planning
- CO5 Identifies the principles of organising
- CO6 Gain idea about the process of selection and recruitment
- CO7 Ensure a better control over the business

## **UB01CCOM53 BUSINESS MATHEMATICS & STATISTICS-I**

- CO1 Understand the concept of business statistics and its importance
- CO2 Identify importance, limitations and distrust of statistics
- CO3 Understand the concept of measures of dispersion
- CO4 Describe the merits and demerits of measures of central tendency
- CO5 Recognise the relevance and applications of measures of dispersion

## **UB01CCOM54 SECRETARIAL PRACTICE-I**

- CO1 Understand types of Company from the point of view Incorporation, Liabilities, Nationality & Public interest, Formation of a Company, Advantages, Limitations, Procedure to
- CO2 Identify Functions of Promoters, Preliminary Contract-Liabilities of Promoters. Director- position, qualification, disqualification, appointment, duties, powers. Managing Director-qualification and appointment.
- CO3 Identify the types of Secretary, Qualities and legal qualification of Company Secretary, duties of Company Secretary-Powers, Rights & Liabilities of Company Secretary.
- CO4 Familiarize with the needs, types of meeting, statutory meetings, Annual General Meeting, Extra Ordinary General Meeting, Notice, Agenda, Quorum, Proxy, Resolution, Minutes.

## **UB01DCOM51 ADVANCED ACCOUNTING-I**

- CO1 Understand difference between Hire Purchase System and Installment Purchase system
- CO2 Distinguish between consignment and sale, Performa invoice, commission, Del-credre Commission Accounting Treatment in the books of consignor and consignee
- CO3 Distinguish between Joint Venture and Partnership Difference between Joint Venture and Consignment Methods of keeping accounts of joint venture
- CO4 Understand salient features, limitations, calculation of profit of Incomplete records (Conversion Method, calculation of missing figures etc.)

## **56. UB01DCOM52 ADVANCED ACCOUNTING-II**

- CO1 Understand Accounts in the books of head office, Branches selling goods for cash only, Branches selling goods both for cash and credit, Branches supplied goods at an invoice price, Remittance in transit and Goods in Transit
- CO2 Recognize the Importance of farm accounting in India Farm account or farm profit & loss accounts Final accounts of farm
- CO3 Understand Methods of keeping accounts - Cash System and Mercantile System, Solicitor's accounts, Books of accounts of a solicitors and Chartered Accountants, Examples based on Solicitor and Chartered Accountants' accounts
- CO4 Distinguish between Capital and Revenue Expenses, Distinguish between Receipt and Payment Account and Income and Expenditure Account. Revenue Income, Capital Income. Understand the Preparation of Income and Expenditure Account, Receipt and Payment Account and Balance Sheet.

## **UB01GCOM51 PRINCIPLES OF MICRO ECONOMICS**

- CO1 Understand the Meaning & Definition of Managerial Economics
- CO2 Understand the Theory of Demand and Demand Forecasting
- CO3 Understand the Theory of Production and Cost
- CO4 Develop the ability to synthesize knowledge.
- CO5 Helped the students to understand complexities of pricing, output and marketing strategies adopted by business firms in the current world.

## **UB01SCOM51 ENVIRONMENTAL SCIENCE**

- CO1 Be aware of the importance of societal factors in the improvements of ecosystem
- CO2 Know the role of environmental education in the safeguarding of ecology
- CO3 Understand about the role of eco-feminism and its relevance in the current scenario
- CO4 Understand about the theoretical arguments regarding environment from a sociological perspective
- CO5 Know about sustainable development and its importance to unraveling the current ecological crisis

# BACHELOR OF COMMERCE – (GENERAL & SELF FINANCED) BCOM-G&SF (SEMESTER-II)

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## **UB02ACOM21 ENGLISH & BUSINESS COMMUNICATION-II**

- CO1 Comprehend simple discourse, carry a dialogue and converse
- CO2 Understand ideas delivered through various media and present it to an audience.
- CO3 Assist the students in developing skills in the areas such as presentation, formal and interactive communication.
- CO4 Brainstorm, draft and outline ideas for writing letters, reports and other material applicable to the field.

## **UB02CCOM21 FINANCIAL ACCOUNTING-II**

- CO1 Explain the concept and role of accounting and financial reporting in the modern marketing economy.
- CO2 Explain the regulatory framework for the operation of accounting activities
- CO3 Understanding of basic accounting concepts, accounting principles and techniques of posting basic business changes
- CO4 Conceptually define accounting and book-keeping
- CO5 Identify the accounting rules required for business enterprises

## **UB02CCOM22 BUSINESS ORGANISATION AND MANAGEMENT-II**

- CO1 Understand Directing and Leadership
- CO2 Understand Motivation and Communication
- CO3 Understand Introduction to Human Resource Management
- CO4 Understand Employer & Employee Relations

## **UB02CCOM23 BUSINESS MATHEMATICS & STATISTICS-II**

- CO1 Understand the concepts of skewness, kurtosis and moments.
- CO2 Describe the meaning, importance, characteristics and uses of index numbers.
- CO3 Describe the methods of constructing index numbers. Identify the

problems in construction of index numbers.

CO4 Describe the meaning, definition and components of time series analysis and Identify the methods of determination of trend. CO13 -

CO5 Understand the methods of moving average and methods of least squares.

#### **UB02CCOM24 SECRETARIAL PRACTICE-II**

CO1 Study Alteration in Share & Debenture

CO2 Understand Allotment & Forfeiture of Shares

CO3 Study Winding up/Liquidation of the Company:

CO4 Learn Listing of Securities and Mutual Fund

#### **UB02DCOM21 ADVANCED ACCOUNTING-III**

CO1 Understand Redemption of Preference shares: Procedure, Provision of Companies Act 1956. Accounting entries, Balance Sheet after redemption of Preference Shares. Issue of Bonus Shares: Guidelines, Sources, Accounting Entries

CO2 Learn Issue and redemption of Debentures, Writing of debenture discount Redemption of Debentures

CO3 Understand Concept of Accounting Standards, Utility of Accounting Standards, Procedure for issue of Indian Accounting Standards. Accounting Standards

CO4 Understand Classification of Accounting Ratio, Advantages & Limitations of Accounting Ratio. Computation and interpretation of the following ratios (Based on Balance Sheet of Two Years)

#### **UB02DCOM22 ADVANCED ACCOUNTING-IV**

CO1 Recognize the factors affecting goodwill, Need for valuation of goodwill, Methods of Valuation of Goodwill, Methods - Average Profit Method and Super Profit Method.

CO2 Identify the need for valuation of shares, factors affecting value of shares, Examples of valuation of shares, Methods of valuation of shares - Intrinsic value, Yield value, and Fair Value.

CO3 Understand the Claim for loss of stock, Average Clause and Claim for consequential loss.

- CO4 Gssin knowledge on Types of general Insurance, Explanation of terms related to premium, claim, and commission. Preparation of Revenue Account

### **UB02GCOM21ECONOMICS-II MONETARY ECONOMICS**

- CO1 Learn Money, Functions and Classification of Money Value of Money  
Quantity Theory of Money
- CO2 Understand Measurement of Value of Money: Index number,  
usefulness and limitations of index number
- CO3 Identify Causes of inflation- Cost Push and Demand Pull, Effects and  
Remedies. A Model Business Cycle
- CO4 Understand the Functions of Commercial Bank Credit Creation  
Process Central Bank:Functions, Instruments of Monetary Policy
- CO5 Study and gain insight of Keynesian Theory of Income and  
Employment

### **UB02SCOM21CLIMATE CHANGE AND SUSTAINABLE DEVELOPMENT**

- CO1 Seek knowledge on Pollution and Disaster management: Floods,  
Earthquakes, Cyclones and Landslides
- CO2 Gain knowledge in Social Issues and From unsustainable to sustainable  
development Urban problems related to energy Water conservation,  
Rainwater harvesting and Watershed management Resettlement and  
rehabilitation of people: It's Problems and concern
- CO3 Understand Climate change, Global warming, Acid rain, Ozone layer  
depletion, nuclear accidents and nuclear holocaust
- CO4 Learn Environment and Human Health. Role of information  
technology in environment and human health.

# BACHELOR OF COMMERCE – (GENERAL & SELF FINANCED) BCOM-G&SF (SEMESTER-III)

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## **UB03CCOM22 MATERIAL AND PRODUCTION MANAGEMENT**

- CO1 Identify the Classification of Materials Objectives of Material Management Importance and Scope of Materials Management
- CO2 Acquire the skills of Purchasing Principles of Purchasing and Procedure Centralized and Decentralized Purchasing Methods of Purchasing
- CO3 Clarity about Scope and Importance of Production Management , Role of Production Managers Types of Production Process (Job, Lot, Batch and Mass Production)
- CO4 Meaning of Plant Location Factors affecting Plant Location
- CO5 Objectives of Plant Layout Types of Plant Layout (Product Layout and Process Layout)

## **UB03CCOM23 BUSSINESS MATHEMATICS & STATISTICS-III**

- CO1 Understand and apply the appropriate statistical techniques to analyse numerical data and draw inferences
- CO2 Develop an understanding on descriptive statistical analysis
- CO3 Understand sampling distribution of means and various applications of parametric tests
- CO4 Familiarize the fundamentals of SPSS and its applications
- CO5 Explore the use of computers in statistical analysis
- CO6 Equip with the skill of presenting results obtained pictorially

## **UB03SCOM21 TIME MANAGEMENT**

- CO1 Understand Introduction to Time Management
- CO2 Identify Typical Time Wasters



- CO3 Explore Time Management Tools
- CO4 Understand Application of Time Management

**UB03ACOM21 ENGLISH & BUSINESS COMMUNICATION-III**

- CO1 Understand the importance of Communication in Business and Understand the Communication Process CO8 - Understand Verbal Communication CO11 - Writing Memo, Circulars and Notices
- CO2 Understand the Essentials of Business Communication, Understand the Barriers to Business Communication and Understand the Models of communication
- CO3 Understand Shannon's Model of the communication Process and Understand the Types of Communication
- CO4 Understand Nonverbal Communication and Understand Communication in an Organization
- CO5 Understand Business Correspondence and Understand Business Report Writing

**UB03GCOM21 ECONOMICS-III (PUBLIC FINANCE)**

- CO1 Imparted knowledge on the Role of state in economic activity
- CO2 Unveiled the concept of public finance
- CO3 Introduced the theories in public finance
- CO4 Developed an understanding of centre- state financial relations with the tools of Public finance

**UB03CCOM26 FUNDAMENTALS OF BANKING SERVICE [FBS]**

- CO1 Understand the evolution and meaning of banks and Identify the meaning of Nationalisation of banks.
- CO2 Recognise the powers of Reserve Bank of India, Describe the various products of Retail banking
- CO3 Gives an idea on changing scenario of banking sector, Identify the innovations and reforms in Banking sector.
- CO4 Recognise the relation between banker and customer, Describe the various modes of crossing of cheques
- CO5 Distinguish between crossing & endorsement.

**UB03CCOM21 FUNDAMENTALS OF COST ACCOUNTING**

- CO1 Understand the concept of Cost Accounting

- CO2 Distinguish between Cost Accounting and Financial Accounting and also identify the methods and techniques of Cost Accounting and Recognise the importance of material cost and the procedures laid down in the purchase of materials.
- CO3 Identify the importance of controlling labour cost and distinguish the different methods that utilise for labour cost control
- CO4 Distinguish the classification of Overheads.
- CO5 Describe the different methods that are used for Absorption of Overhead

**UB03DCOM21 ADVANCED ACCOUNTING – V**

- CO1 Understand Business Purchase
  - CO2 Distinguish Profit Prior to Incorporation
  - CO3 Study Capital Reduction:
  - CO4 Learn Liquidation of Companies
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# BACHELOR OF COMMERCE – (GENERAL & SELF FINANCED) BCOM-G&SF (SEMESTER-IV)

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## **UB04FCOM01 ENGLISH & BUSINESS COMMUNICATION-IV**

- CO1 Acquaint students with various techniques for listening, speaking, reading and writing in English
- CO2 Demonstrate ability to use English language with the essentials of English grammar.
- CO3 Synthesize ideas from what they have read.
- CO4 Improve interactive skills to enhance comprehension

## **UB04CCOM19 MARKETING MANAGEMENT**

- CO1 Know about the various types marketing strategy involved in generating sales for a new product food products'
- CO2 Have a basic idea about different marketing skills
- CO3 Know the different ways in which a food can be marketed to give optimum visibility,
- CO4 Understand the importance of packaging in improving sales and the latest marketing

## **UB04CCOM20 FUNDAMENTALS OF MANAGEMENT ACCOUNTING**

- CO1 Understand accounting methods and techniques used for decision making
- CO2 Creating a knowhow regarding tools, techniques and conversion of management accounting.
- CO3 Provides appropriate knowledge for making comparative statements, trend analysis and common size statements
- CO4 Creating an awareness regarding the calculation of various ratios.
- CO5 Making them to prepare cash flow and fund flow statements.

### **UB04CCOM03 PUBLIC FINANCE**

- CO1 Familiarized the students recent developments in Public Expenditure and also in Budgeting and Public Debt in the Indian context.
- CO2 Enabled students to explore the fiscal operations and the problems of different layer governments with special reference to India.
- CO3 Students understood various processes involved in the preparation and execution of the Budget in India
- CO4 Students became aware of the emerging trends in public expenditure and the criteria for Public Investment

### **UB04CCOM05 BUSINESS STATISTICS-I**

- CO1 Gets an idea on different types data collection methods
- CO2 Equip students with a knowledge on the basic statistical calculations
- CO3 - Enable the students to prepare a good research report
- CO4 Help the students to improve analytical and critical thinking skills through problem solving Provide hands on training in the use of various tools and techniques suggested in the course.

### **UB04CCOM22 FUNDAMENTALS OF INSURANCE SERVICES**

- CO1 Familiarize students about the terms, and concepts of insurance
- CO2 Awareness about life insurance policy and its types
- CO3 Familiarize Policy conditions and clauses of fire insurance.
- CO4 Understanding the perils which are covered under marine insurance  
Identify the types of insurance suitable for a small business  
Awareness about IRDA rules for accounting in insurance

### **UB04ECOM33 ADVANCED ACCOUNTING & AUDITING (P-VII) (ADVANCED COST ACCOUNTING)**

- CO1 Understand Consignment Accounts
- CO2 Recognise the considerations before commencing an audit work.
- CO3 Understand Hire-Purchase and Instalment System
- CO4 Understand Partnership Accounts - Introduction

### **UB03ECOM34 ADVANCED ACCOUNTING & AUDITING (P-VIII)**

- CO1 Qualification, Disqualification, Appointments of company auditor. Removal, Duties, Rights and liabilities of company auditors.
- CO2 Verification of Shares Issued for Cash and other than Cash Shares issued at Premium and Discount. Issue and Redemption of Preference Shares. Issue of Bonus Shares.

- CO3 Land and Buildings, Leasehold Property, Goodwill, Plant and Machinery, Inventory, Book Debts, Cash on hand and Cash at Bank.
- CO4 Basic elements of Auditor's Report, Format of Audit Report, Companies (Auditor's Report) Order 2003 Types of Audit Reports Clean Report Qualified Audit Report

## **UB04SCOM02 DISASTER MANAGEMENT**

- CO1 Nature, Characteristics and Types of Disasters(Natural & Non Natural Disasters and Manmade Disasters), Concept of Hazard, Risk and Vulnerability, Theories
  - CO2 Disaster Management(Concept & significance), Planning, Coordination, leadership and control of Disaster Risk assessment and Disaster mitigation, Disaster Management training,
  - CO3 institutional Framework of Disaster Management in India, Stakeholders in Disaster Management, National Disaster Management Authority, Nodal Agencies State, District and Local Authorities for Disaster Management, Role of NGO, Police, Educational Institutes and Private Organizations in Disaster Management,
  - CO4 Concept of Disaster Preparedness Predictability, Forecasting and warning of disasters, prevention and precautionary measures, Concept of Disaster Relief , Damage Assessment,
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# BACHELOR OF COMMERCE – (GENERAL & SELF FINANCED) BCOM-G&SF (SEMESTER-V)

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## **ENGLISH & BUSINESS COMMUNICATION-V**

- CO1 Read and understand Two text-based essay type questions
- CO2 Understand Text-based short note Communication and Modern forms of communicating Non-verbal aspects of communication
- CO3 Learning to write Press Reports
- CO4 Drafting of Questionnaires to survey the following:

## **BUSINESS TAXATION – I**

- CO1 Know the Person, Assessee, Assessment Year, Previous Year, Casual income, Agricultural income, Dividend, Total Gross income & Total Taxable income
- CO2 Describe Residential Status of and Incidence of tax ( for an individual assessee only) General deduction available under section 80 C, 80 D, 80 E, 80 G and 80 U Exempted Incomes
- CO3 Familiarize with Simple Examples based on allowances, perquisites, Bonus, Commission, Provident Fund and deductions available from salary income
- CO4 Learn to solve Simple Examples covering Self-occupied, Let-out, Deemed to be Let-out, Partly & Proportionate Let-out property only

## **FINANCIAL MANANGEMENT**

- CO1 Gain Importance, Objectives of Financial Management, Finance Functions & its Classification
- CO2 Know the Factors affecting Financial Planning, Limitations of financial planning and Capitalization
- CO3 Recognize Sources of Finance Long Term, Medium Term and Short term sources of finance
- CO4 Understand Significance, Process, Types of Capital Budgeting decisions ,Capital rationing

## **BUSINESS ECONOMICS**

- CO1 Understand the Meaning & Definition of Managerial Economics
- CO2 Understand the Theory of Demand, Elasticity of Demand s and Demand Forecasting
- CO3 Understand the Theory of Consumption
- CO4 Understand the Theory of Production and Cost

## **BUSINESS LAW – I**

- CO1 Understand the Indian Contract Act, 1872 and Understand Breach of contract
- CO2 CO3 - Understand Company Law and Understand the The Limited Liability Partnership Act, 2008
- CO3 Understand the Difference between LLP & Partnership
- CO4 Understand the Nature of LLP
- CO5 Understand the Sale of Goods Act, 1930 and also Understand the The information Technology Act, 2000

## **UB05SCOM05 ORGANIZATIONAL DEVELOPMENT**

- CO1 Understand the Organisation Development Concept, Organization Development &
- CO2 Understand Sensitive training, Managerial Grid, Survey feedback, Process of consultation, system for Management and Management by Objectives.
- CO3 Learn Nature, Reasons for organizational Change, Factors in organizational change, Planned Change: Meaning, Factors in planned Change, Objectives of planned change and process of planned change.
- CO4 Get into the approaches to measure effectiveness, Goal approach, Behavioural approach, system-resource approach strategic constituencies approach. Criteria for Organizational Effectiveness.

## **UB05ECOM01/ 13 ADVANCE ACCOUNTING & AUDITING-IX**

- CO1 Study Product Mix, Dropping & Replacement of Product
- CO2 Study Differential Cost Analysis
- CO3 Study Fund Flow Statement
- CO4 Study Cash Flow Statement Meaning Of Cash Flow Statement

## **UB05ECOM02 ADVANCE ACCOUNTING & AUDITING-X**

- CO1 Learn RETURN ON CAPITAL EMPLOYED
  - CO2 Understand VALUE ADDED ACCOUNTING
  - CO3 Study ABSORPTION COSTING & MARGINAL COSTING
  - CO4 Learn ENVIRONMENTAL ACCOUNTING: (
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# BACHELOR OF COMMERCE – (GENERAL & SELF FINANCED) BCOM-G&SF (SEMESTER-VI)

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## **UB06FCOM01 ENGLISH AND BUSINESS COMMUNICATION - VI**

- CO1 Comprehend simple discourse, carry a dialogue and converse well.
- CO2 Understand ideas delivered through various media and present it to an audience.
- CO3 Assist the students in developing skills in the areas such as presentation, formal and interactive communication.
- CO4 Brainstorm, draft and outline ideas for writing letters, reports and other material applicable to the field.

## **UB06CCOM01 CORPORATE FINANCE**

- CO1 The course gives an understanding of the concept of Time value of money.
- CO2 It tells about the various methods of valuing bonds and shares and the various types of risks involved in it.
- CO3 The course gives a snapshot of capital budgeting and discuss about the concept of leverage.
- CO4 The course gives an overall understanding of various theories related to capital structure and dividend decision

## **UB06CCOM02 BUSINESS TAXATION-II**

- CO1 Types of Assessment, Tax Deducted at Source (TDS), Advance Payment of Tax
  - Return of Income, Time for filling Return, Types of Income Tax Return, Permanent Account Number (PAN)
- CO2 Profits & Gains from Business & Profession of Individual
- CO3 Computation of Short term & Long term Capital Gain based on exemptions available under section 54, 54F & 54EC only.
- CO4 Income from Other Sources & Introduction to Gujarat Value Added Tax (GVAT) Act Income from other sources

## **UB06CCOM03 ENTREPRENEURSHIP DEVELOPMENT**

- CO1 Understand the Concept of entrepreneur & entrepreneurship, Functions of

- Entrepreneur , Types of Entrepreneur , Qualities of successful entrepreneur , Rural & Women Entrepreneurship
- CO2** Identify the Need , Motivating factors (Internal & external) , Theories of entrepreneurial motivation
- CO3** Learn the Concept & need of EDP – Phases of EDP – Process of EDP – Role of government – Role of EDII & CED
- CO4** Acquire the knowledge of Sources of business idea and preliminary screening – concept and types of project – project feasibility analysis – Estimating financing fund requirement – Role of funding agencies (GSFC, IDBI and SIDBI)

#### **UB06CCOM04 MARKET STRUCTURE**

- CO1** Prepared the student in decision making in the context of market interdependence, complexity, uncertainty and informational asymmetry
- CO2** Give insights into developments in the areas of general equilibrium and welfare economics
- CO3** Equip the student to apply microeconomic principles in the areas of exchange and welfare.
- CO4** Helped the students to understand complexities of pricing, output and marketing strategies adopted by business firms in the current world.

#### **UB06CCOM05 BUSINESS LAW-II**

- CO1** Learn the Nature of Contract of Sale Conditions and warranties  
Transfer of property in Goods Performance of Contract of sale Unpaid Seller
- CO2** Understand the Characteristics of Negotiable instrument Features and difference : Promissory note, Bill of Exchange and Cheque Holder and Holder in due course
- CO3** Help in gaining the knowledge of Crossing of Cheques Types of Crossing Negotiation and Presentment of instruments
- CO4** Understand Salient features and Objects Definitions : Customer, Complainant, Complaint, Restrictive Trade practices, Unfair trade practices. Grievance redressal machinery.

#### **UB06ECOM01 ADVANCE ACCOUNTING & AUDITING- XI(ADVANCED CORPORATE ACCOUNTING)**

- CO1** Learn Absorption & Reconstruction. Purpose (objectives) of

amalgamation. Calculation of purchase consideration (Net Assets and consideration Method). Accounting entries and ledger accounts in vendor company and purchasing company (New Company) as per Accounting Standard 14. Balance Sheet in the books of purchasing company (New Company).

- CO2 Understand Types of Value. Procedure of Value Analysis. Techniques of Value Analysis. Additional Techniques of Value Analysis.
- CO3 Recognize the Advantages, Disadvantages of Holding Company. Examples of Consolidated Balance Sheet (Two Companies Only) with Adjustments of Capital and Revenue Profit or Loss, Inter Company Transaction and Unrealized Profit
- CO4 Creates an insight on Classification of Advances on the basis of Assets Performance for determining loss provision with short examples Final accounts of nationalized bank with schedules as per Banking Companies Act.

### **UB06ECOM02 ADVANCE ACCOUNTING & AUDITING-XII (CURRENT TRENDS IN ACCOUNTING)**

- CO1 Learn Absorption & Reconstruction. Purpose (objectives) of amalgamation. Calculation of purchase consideration (Net Assets and consideration Method). Accounting entries and ledger accounts in vendor company and purchasing company (New Company) as per Accounting Standard 14. Balance Sheet in the books of purchasing company (New Company).
- CO2 Understand Types of Value. Procedure of Value Analysis. Techniques of Value Analysis. Additional Techniques of Value Analysis.
- CO3 Recognize the Advantages, Disadvantages of Holding Company. Examples of Consolidated Balance Sheet (Two Companies Only) with Adjustments of Capital and Revenue Profit or Loss, Inter Company Transaction and Unrealized Profit
- CO4 Creates an insight on Classification of Advances on the basis of Assets Performance for determining loss provision with short examples Final accounts of nationalized bank with schedules as per Banking Companies Act.



## **UB06SCOM01 SOCIAL ENTREPRENEURSHIP**

- CO1** Understand the Evolution, Need, Major Functions, Difference between Social and Commercial entrepreneurs, Areas of Social Entrepreneurship
- CO2** Creates insight Functions, Problems, Development of women entrepreneurship in India, Role of women Associations.
- CO3** Recognize the Need, Problems, NGO & Rural entrepreneurship – Development of rural entrepreneurship in India.
- CO4** Gain knowledge on Major challenges, Major opportunities, Role of Government for growth of social entrepreneurship in country, Global trends in social entrepreneurship, Contribution of Successful Social entrepreneurs of India and Abroad

# BACHELOR OF BUSINESS ADMINISTRATION - GENERAL BBA-G

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## PROGRAM OUTCOMES (Pos)

After completing 3 years for Bachelor of Business Administration Programme, students would gain a thorough grounding in the fundamentals of management and business and the outcome will be

- PO1** The students gain exposure to the industrial world by visiting to various manufacturing plants and having an interaction with the experts in the various fields by means of various seminars and workshops
- PO2** This course will make them learn about various business and management practices
- PO3** This course also makes the students learn about various terminologies of banking sectors and their functioning
- PO4** One can opt for MBA entrance exams like CAT, GRE, GMAT, MAT, Symbiosis National Aptitude Test etc. depending on their choice of institutions

## PROGRAM SPECIFIC OUTCOMES (PSOs)

- PSO1** Irrespective of theoretical knowledge, BBA Programme also includes practical management training followed by a research project submitted by students which can prepare them to successfully work within a large or small organization.
- PSO2** Starting up of own business would be a great option for budding entrepreneurs who don't want to work under the other companies and have a zeal of leading the others. This course will make them learn about various business and management practices
- PSO3** The students also gain exposure to the industrial world by visiting to various manufacturing plants and having an interaction with the experts in the various fields by means of various seminars and workshops
- PSO4** One can opt for MBA entrance exams like CAT, GRE, GMAT, MAT, Symbiosis National Aptitude Test etc. depending on their choice of institutions
- PSO5** Various foreign embassies require students with a management degree. You can learn a foreign language and go on to work in that particular embassy. You can also take up exams like TOEFL or IELTS and move abroad for further studies
- PSO6** One can pursue any other courses of his/her choice later on like Hospitality or Tourism Management.

# BACHELOR OF BUSINESS ADMINISTRATION-GENERAL BBA-G (SEMESTER-I)

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## **UM01ABBA21 - Communication Skills for Management-I**

- CO1 Understand the importance of Communication in Business
- CO2 Understand the Communication Process
- CO3 Understand the Barriers to Business Communication
- CO4 Understand the Essentials of Business Communication
- CO5 Understand the Models of communication

## **UM01CBBA21 - PRINCIPLES OF MANAGEMENT**

- CO1 Acquired knowledge in the process and levels of management in the organization.
- CO2 Students gained knowledge in planning and decision making activities in the organisation
- CO3 Students understood types and structure of organization
- CO4 Gained knowledge on staffing the employees
- CO5 Students understood the do's and don'ts in business

## **UM01CBBA024 - MANAGEMENT OF MSMEs**

- CO1 Gained knowledge on the importance of materials management
- CO2 Students understood the concept of inventory control techniques
- CO3 Acquired knowledge on the methods of purchasing in the factory
- CO4 Knowledge acquired on Stock keeping and materials handling
- CO5 Learnt the rating procedures for vendors.

## **UM01CBBA03 - COMPANY MANAGEMENT-I**

- CO1 Familiarise the students with concepts and principles of Management
- CO2 Acquire knowledge about the various functions of management CO4 - Identifies the principles of organising
- CO3 Understand the various concepts of management
- CO4 Analyse the importance of planning
- CO5 Gain idea about the process of selection and recruitment

## **UM01CBBA05 - ACCOUNTING FOR MANAGEMENT**

- CO1 Students gained knowledge on Management, financial and cost accounting differences
- CO2 Students acquired knowledge on analysis and interpretation of financial statements

- CO3 Knowledge gained on various ratios to be computed for financial statements
- CO4 Learnt to ascertain the working capital position and the preparation of various budgets
- CO5 Acquired knowledge in the investment in long term projects

### **UM01CBBA06 - MICRO ECONOMICS**

- CO1 Familiarized basic concepts of Economics like demand , supply, prices etc.
- CO2 Got an insight into consumer's and producer's behavior in a market economy
- CO3 Understood different market structures
- CO4 Basic concepts and principles of Economics were familiarized
- CO5 Ability to use simplifying models to study and understand the real world

### **UM01CBBA07 - BUSINESS MATHEMATICS**

- CO1 Student gained the knowledge on presentation and tabulation of data, the methods of collecting data and summarizing the data using central tendency.
- CO2 Students acquired the knowledge on various measures of dispersion and the method of measuring it.
- CO3 Students acquired the knowledge on measuring the trend or variation existing in a Time Series data.
- CO4 They gained the knowledge of measuring the fluctuation or changes in Price and quantity of goods and products using various index numbers.
- CO5 The students have learned to understand the research problem in hand and to apply the appropriate test suitable to the research problem.

### **UM01FBBA03 - ENVIRONMENTAL STUDIES**

- CO1 Understand key concepts from economic, political, and social analysis as they pertain to the design and evaluation of environmental policies and institutions.
- CO2 Appreciate concepts and methods from ecological and physical sciences and their application in environmental problem solving.
- CO3 Appreciate the ethical, cross-cultural, and historical context of environmental issues and the links between human and natural systems.
- CO4 Reflect critically about their roles and identities as citizens, consumers and environmental actors in a complex, interconnected world





# BACHELOR OF BUSINESS ADMINISTRATION-GENERAL BBA - G( SEMESTER-II)

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## **UM02FBBA01 COMMUNICATION SKILLS FOR MANAGEMENT – II**

- CO1 Students gained knowledge in the effective communication and to draft the layout for a business letter
- CO2 Learnt to draft the various business letters
- CO3 Gained knowledge in corresponding towards bank, insurance, agency, Shareholders and Directors.
- CO4 Learnt to prepare a report, minutes and memorandum of a meeting
- CO5 Knowledge gained on the latest technology

## **UM02FBBA02 CLIMATE CHANGE AND SUSTAINBLE DEVELOPMENT**

- CO1 Recognize the Causes and Effects of Air Pollution, Water Pollution, Soil Pollution, Marine Pollution & Noise Pollution, Role of an individual in Prevention of Pollution Disaster Management: Floods, Earthquakes, Cyclones & Landslides(Causes)
- CO2 Distinguish From Unsustainable to Sustainable Development , Understand Urban Problems Related to Energy, Water Conservation, Rainwater Harvesting , Watershed Management - Resettlement & Rehabilitation of People : Its Problems & Concerns
- CO3 Understand Climate Change, Global Warming, Acid Rain, Ozone Layer Depletion, Nuclear Accidents & Nuclear Holocaust , The Environment Protection Act , Issues involved in Enforcement of Environmental Legislation , Public Awareness
- CO4 Enriches the information and knowledge regarding Population Growth, Population Explosion , Environment & Human Health, Role of Information Technology in Environment & Human Health , Visit to a local area to Document Environmental Assets as per Guidelines.

## **UM02CBBA01 PRACTICES OF MANAGEMENT**

- CO1 Acquire knowledge regarding principles of management
- CO2 Develops understanding about the structure of organization
- CO3 Examine the conditions of modern techniques in management.
- CO4 Emphasizes the importance of delegation of authority and responsibility.

CO5 Get a detailed idea relating to schools of management thought

### **UM02CBBA24 INNOVATION MANAGEMENT**

- CO1 Understand the Concept CO6 - Understand the Development of an Innovation Strategy
- CO2 Understand the Difference between Marketing and Branding
- CO3 Understand Consumer Activism and Understand Brand Positioning
- CO4 Understand the Innovation Process
- CO5 Understand Innovation, User-driven innovation and co-creation , the Different types of innovation, Creativity and Creative Thinking, Emotional Intelligence and Creativity and Creativity Strategies.

### **UM02CBBA04 CORPORATE ACCOUNTING – I**

- CO1 Give a comprehensive knowledge on accounts for shares on issue, redemption, underwriting, buy back etc.
- CO2 Enable the students to deal with accounts relating to amalgamation, internal reconstruction, liquidation of companies etc

### **UM02CBBA05 MACRO ECONOMICS**

- CO1 Gave an outline of Public Economics
- CO2 International trade basics were covered.
- CO3 Money and banking concepts were introduced
- CO4 National income, Indian Economic issues
- CO5 Understanding the applicability of Macro Economics with special reference Keynes Theory

### **UM02CBBA06 BUSINESS MATHEMATICS - II**

- CO1 Make them the Analytical geometry.
- CO2 Describe the difference and complements of set theory.
- CO3 Identify the solving a system of stimulation, equations using matrix inversion Techniques
- CO4 Write down the simple application of Economics using marginal concept.
- CO5 Classify the demand and supply curves, market equilibrium Break even analysis.

### **UM02CBBA22 COMPANY MANAGEMENT-II**

- CO1 Get familiarized with Characteristics of Business , Classification & Functions of Business , Objective of Business and Prerequisites of Business
- CO2 Understand What Is Office Management? , Scientific Office Management, Functions and Responsibilities of Office Manager , Need

for Office System / Procedure / Communication , Use of Technology  
For Efficiency, Filing System

CO3 Identify the Factors to be considered to provide accommodation ,  
Office Space Planning , Importance, Objectives and Principles of Good  
Office Layout, Types of Office Layout , Group Layout and Process  
Layout

CO4 Understand Objectives of Business Combination , Causes of Business  
Combination, Types of Business Combination , Forms of Business  
Combination and Recent trends in combination

# BACHELOR OF BUSINESS ADMINISTRATION-GENERAL BBA-G (SEMESTER-III)

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## **UM03CBBA01 MARKETING MANAGEMENT – I**

- CO1 The course gives a brief understanding marketing concepts and their application to profit oriented and non-profit oriented organizations.
- CO2 This course provides an introduction to all aspects of marketing, including strategic marketing planning, marketing research, product planning and development.
- CO3 It provides an understanding of the competitor's strategies, Characteristics and Classification of products etc.

## **UM03CBBA02 FINANCIAL MANAGEMENT – I**

- CO1 Familiarising students with the basic objectives of Financial management.
- CO2 Proper understanding of profit maximization and wealth maximization concepts
- CO3 Application of time value of money in financial management.
- CO4 Identifies the sources of finance.
- CO5 Introducing the concept of cost of capital and its application in business

## **UM03CBBA03 HUMAN RESOURCE MANAGEMENT – I**

- CO1 Develop effective HR systems and implement business plans and talent management.
- CO2 Contribute to business strategy based on human capital and business capabilities.
- CO3 Synthesize information regarding the effectiveness of recruiting methods and the validity of selection procedures, and make appropriate staffing decisions.
- CO4 Design a training program using a useful framework for evaluating training needs, designing a training program, and evaluating training results.
- CO5 Interpret salary survey data and design a pay structure with appropriate pay grades and pay ranges.

## **UM03DBBA22 STATISTICS MANAGEMENT - I**

- CO1 This course teaches the core communication and quantitative skills

principle. In particular, the course teaches how to perform quantitative analysis.

CO2 The course also teaches the critical thinking principle.

CO3 The course teaches how to use data, combined with logic, to reach valid solutions to challenging problems.

### **UM03FBBA03 CORPORATE COMMUNICATION – I**

CO1 Students gained knowledge in the effective communication and to draft the layout for a business letter

CO2 Learnt to draft the various business letters

CO3 Learnt to draft the various business letters

CO4 Gained knowledge in corresponding towards bank, insurance, agency, shareholders and directors.

CO5 Learnt to prepare a report, minutes and memorandum of a meeting

### **UM03eBBA01 INDUSTRY EXPOSURE**

CO1 Understand Organization and Organizational Structure.

CO2 Understand manufacturing processes.

CO3 Understand the working of: Finance & accounts department,

CO4 Understand HRM & Industrial relations

CO5 Understand Contribution of unit towards economic and industrial development.

### **UM03CBBA05 ECONOMIC ANALYSIS- I**

CO1 The course gives an understanding of consumer's economic activities.

CO2 It describes the concept of utility function and the Relationship between consumers Income and spending

CO3 The course also helps in understanding the law of demand, law of supply.

CO4 The course gives a basic understanding of production function, and the cost involved in decision making.

CO5 The course also talks about the macroeconomic variables involved in business decision.

# BACHELOR BUSINESS ADMINISTRATION – GENERAL BBA-G (SEMESTER-IV)

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## **UM04FBBA01 CORPORATE COMMUNICATION-II**

- CO1 Understand the importance of Communication in Business
- CO2 Understand the Communication Process
- CO3 Understand the Essentials of Business Communication
- CO4 Understand the Barriers to Business Communication
- CO5 Understand the Models of communication
- CO6 Understand Shannon's Model of the communication Process
- CO7 Understand the Types of Communication

## **UM04EBBA02 DISASTER MANAGEMENT**

- CO1 Learn Distinguishing between an emergency and a disaster situation, learn Concept of Risk, hazards and Vulnerability, Types of natural and non-natural disasters. Disaster Management Cycle
- CO2 Understand Disaster Mitigation , Approaches and strategies. Disaster Preparedness and Precautionary measures., Meaning of Search and Rescue, Disaster Risk Reduction (DRR), The Emergency Operation Plan (EOP).
- CO3 Learn Forecasting and Warning, Emergency Management Systems (EMS), Geographic Information Systems (GIS) and Disaster Management, The Role of Media in Disaster Management.
- CO4 Study Geographical classification of India on the basis of natural disasters, Disaster management policy of India: Significance, Main elements of national body, National Disaster Management Authority, Nodal Agencies: State, district and local authorities. Stakeholders in disaster management.

## **UM04CBBA01 MARKETING MANGEMENT-II**

- CO1 The course gives a brief understanding marketing concepts and their application to profitoriented and non-profit oriented

- CO2 . CO2 - This course provides an introduction to all aspects of marketing, including strategic marketing planning, marketing research, product planning and development.
- CO3 organizationsCO3 - It provides an understanding of the competitor's strategies, Characteristics and Classification of products etc.

### **UM04CBBA02 FINANCIAL MANAGEMENT-II**

- CO1 The course gives a brief understanding marketing concepts and their application to profit oriented and non-profit oriented organizations
- CO2 This course provides an introduction to all aspects of marketing, including strategic marketing planning, marketing research, product planning and development
- CO3 It provides an understanding of the competitor's strategies, Characteristics and Classification of products etc.

### **UM04CBBA03 HUMAN RESOURCE MANAGEMENT-II**

- CO1 Familiarize the students with the human resource management processes
- CO2 Sensitize them to the training process and techniques
- CO3 Provide appropriate knowledge and skills required for selecting, developing and managing human resources.
- CO4 Create awareness regarding the different motivational techniques.
- CO5 Identify the different styles of leadership.

### **UM04CBBA04 COST ACCOUNTING**

- CO1 Understand the concept of Cost Accounting
- CO2 Distinguish between Cost Accounting and Financial Accounting and also identify the methods and techniques of Cost Accounting.
- CO3 Recognise the importance of material cost and the procedures laid down in the purchase of materials.
- CO4 Identify the importance of controlling labour cost and distinguish the different methods that utilise for labour cost control
- CO5 Distinguish the classification of Overheads.



## **UM04CBBA05 ECONOMICS ANALYSIS-II**

- CO1 Identify the meaning of decision, types of decisions and principles of decisions.
- CO2 Understand how the economic theories are applied for making business decision making.
- CO3 Identify the demand analysis, various laws of demand & elasticity of demand
- CO4 Recognize the importance of demand in decision making.
- CO5 Describe the term Demand forecasting and how it is useful for decision making especially for determining the price of new products.
- CO6 Understand the production analysis and the various laws of production
- CO7 Recognize the importance production function in decision making.

## **UM04CBBA06 STATISTICS FOR MANAGEMENT-II**

- CO1 Understand and apply the appropriate statistical techniques to analyse numerical data and draw inferences.
  - CO2 Develop an understanding on descriptive statistical analysis
  - CO3 Understand sampling distribution of means and various applications of parametric tests
  - CO4 Familiarize the fundamentals of SPSS and its applications
  - CO5 Explore the use of computers in statistical analysis
  - CO6 Apply computers in documenting text related to research and statistics
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# BACHELOR OF BUSINESS ADMINISTRATION-GENERAL BBA – G (SEMESTER-V)

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## **UM05FBBA02 BUSINESS ETIQUETTES & PRESENTATION SKILLS – I**

- CO1 Learn to hold meetings, Telephone/Cell phone conversations Etiquettes at Workplace (Internal - superiors, peers and subordinates) Etiquettes with Stakeholders (External - suppliers and customers)
- CO2 Understand the Importance and Role of Business Presentation Planning for Presentation Preparing and Practicing (Rehearsing) the Presentation Delivering the Presentation
- CO3 Familiarize Four elements of PR Forms of oral communication used in PR: Formal Speeches, Round Table Conferences, Panel Discussions, Question and Answer Discussions. (Short notes may be asked) Publicity Media: Newspaper, Radio, TV, Internet Crisis Communication: Concept and techniques to deal with crisis
- CO4 Understand basics of Organizational communication, Communication climate in an organization Intra-personal communication and interpersonal communication

## **UM05CBBA01 MATERIAL MANAGEMENT**

- CO1 Understand Fundamentals of Materials Management Materials management
- CO2 Understand Industrial Purchasing Centralised v/s Decentralised purchasing , Buying methods, Purchase procedure, Vendor selection (Examples of vendor performance rating)
- CO3 Understand Functions of storekeeping location and layout, Receiving and inspection, Store record
- CO4 Understand Inventory control , Computation of different levels of stock. Computation of different levels of stock.

## **UM05CBBA02 MANAGEMENT ACCOUNTING**

- CO1 Functions of Management Accounting, Methods of Management Accounting  
Difference between Management Accounting, Cost Accounting and Financial Accounting  
Role and Status of Management Accountant
- CO2 Meaning and Definition of Budget and Budgetary Control Preparation of  
Production Budget, Raw Material Consumption & Purchase Budget Cash  
Budget Flexible Budget
- CO3 Meaning of Absorption Costing and Marginal Costing Difference between  
Absorption Costing and Marginal Costing Examples of Income determination  
under Absorption Costing and Marginal Costing (One year information)
- CO4 Standard Costing & Variance Analysis (Examples) Examples On: Material  
Cost Variances, Labor Cost Variances, Sales Variances (Price and Profit)

## **UM05CBBA03 INDIAN BUSINESS ENVIRONMENT**

- CO1 Understand the scope of business environment and familiarize economic  
environment systems and its features
- CO2 Identify the objectives of business
- CO3 Understand relationships between business and environment
- CO4 Understand different uses of the environmental studies Understand the  
responsibilities of the government towards the business
- CO5 Understand the different types of legal systems CO13- Understand  
environmental management

## **UM05CBBA06 BUSINESS TAXATION – I**

- CO1 Understand the terms like Person, Assessee, Assessment Year, Previous  
Year, Income, Gross Total Income, Total Income, Agriculture Income  
Residential status and incidence of tax of Individual assessee Fully exempted  
incomes for individual assessee
- CO2 Acquire knowledge regarding Assessment Procedure & Filing of Return  
Types of Assessment, Tax Deducted at Source (TDS), Advance Payment of  
Tax Return of Income, Time for filling Return, Types of Income Tax Return,  
Permanent Account Number (PAN)
- CO3 Understand Income from Salaries (Examples only) Simple Examples based on  
allowances, perquisites, Bonus, Commission, Provident Fund and deductions  
available from salary income.
- CO4 Gain the perceptiveness of Income from House Property (Examples only) Simple  
Examples covering Self-occupied, Let-out, Deemed to be Let out, Partly &  
Proportionate Let-out property

## **UM05EBBA01 ADVANCED MARKETING MANAGEMENT – I**

- CO1 Familiarize with Marketing Information, need, MKIS-concept, elements & components; Marketing Research-nature, features, scope, uses & limitations; Marketing Research process; Research designs
- CO2 Understand Primary & secondary data-sources, advantages & disadvantages; Questionnaire construction(process); Scaling & measurement; Sampling design & sample size decisions.
- CO3 Understand Hypothesis testing procedure; Non-parametric statistics - Chi square goodness of fit test, Chi square contingency table, McNamara test, Median test, Mann Whitney U test, Signed ranked or Wilcoxon test: Parametric statistics -Z & t tests, ANOVA-ONE WAY & two way classification; Report writing-types of reports & Contents.
- CO4 Identify the Importance of Customer database; Relationship Marketing; Brand Equity Measurement; Customer Satisfaction & its measurement; Internet Marketing & Marketing Research; TQM.

## **UM05EBBA02 ADVANCED FINANCE MANAGEMENT – I**

- CO1 Understand Basic Bond Valuation Model , Bond Value Theorems, Yield to Maturity, Bond values with Semi-annual Interest
- CO2 Understand Specific cost of Equity, retained earnings, preference share & debenture capital Weighted average cost of capital
- CO3 Understand Potentiality of leasing as a means of financing (significance), Financial Evaluation from the lessee's point of view, Evaluation of lease as a financing Decision.
- CO4 Understand Stages & Process of Venture Financing Methods of Venture Financing Disinvestment Mechanisms Development of Venture Capital in India Future of Venture Capital in India

## **UM05EBBA03 ADVANCED HUMAN RESOURCE MANAGEMENT – I**

- CO1 Understand historical development, contributing disciplines, factors affecting Human behaviour at work, S-O-B-C model of human behaviour.
- CO2 Understand determinants of personality. Freudian and Neo Freudian stages of personality development, Concept of learning, factors affecting learning, classical and operant conditioning theory, reinforcement principle.
- CO3 Understand stages of group development, types of groups, group norms, cohesiveness, decision making techniques to improve group decision making.
- CO4 Understand nature, influencing factors, planned change, change process, Resistance to change, overcoming resistance to change.

## **UM05EBBA04 EXPORT MANAGEMENT-I**

- CO1 Acquire the knowledge regarding the difference between Export Marketing & Domestic Marketing International Marketing Environment: Factors, Theory of Cost Comparative Advantage
- CO2 Understand India's Current EXIM (Foreign Trade) Policy- 2004-09 Export Promotion Agencies: Export Promotion Councils, Commodity Board & FICCI Service Organisations: ITPO, FIEO, IIFT
- CO3 Understand the need for Export Assistance Export Promotion Measures Deemed Exports, Star Export-Houses, Assistance for reducing Price Disadvantage, Assistance in area of marketing Special Economic Zones (SEZs)
- CO4 Understand International Trade Promotion Agencies: WTO, IMF, UNCTAD Regional Economic Groups: EU, ASEAN, SAARC, NAFTA

## **UM05SBBA01 SOCIAL ENTREPRENEURSHIP**

- CO1 Understand Evolution - Need - Major Functions - Difference between Social and Commercial entrepreneurs - Areas of social entrepreneurship
- CO2 Understand Functions-Problems-Development of women entrepreneurship in India - Role of women associations
- CO3 Understand -Need-Problems-NGO & Rural entrepreneurship-Development of rural entrepreneurship in India
- CO4 Understand Major challenges - Major opportunities - Role of government for growth of social entrepreneurship in country - Global trends in social entrepreneurship - Contribution of Successful Social entrepreneurs of India and abroad

# BACHELOR OF BUSINESS ADMINISTRATION-GENERAL BBA-G (SEMESTER-VI)

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## **UM06FBBA01 BUSINESS ETIQUETTES & PRESENTATION SKILLS-II**

	Using Visual Aids for Presentation, Oral Presentation
CO1	(Transparencies, graphs, charts, etc., .Using Audio /Visual Aids for Presentation, Electronic Presentation (Multimedia/PPT), Coping with Presentation fears 4.Non-Verbal aspects of Presentation
	Recognize the Need and importance of Intercultural Business
CO2	Communication Developing intercultural awareness, Patterns of cultural differences Factors of cross cultural relationship
	Learn the Etiquettes in Written Communication. Interview
CO3	Etiquettes: Preparation for an Interview, Factors of success in interview, Types of interview questions, non-verbal aspects of interview
	Understand Negotiation: Concept and Importance Stages in the
CO4	Negotiation Process Strategies of negotiation: initial, during and reaching (closing)
Practical	Give Presentations (Oral or PPT) ( For Presentation a student may
CO5	select any topic from social, academic, management and business related areas )
Practical	
CO6	Viva Voce (Based on the Presentation)

## **UM06CBBA05 ENTREPRENEURSHIP DEVELOPMENT**

CO1	Understand Fundamentals of Entrepreneurship
CO2	Understand Entrepreneurial motivation
CO3	Understand Entrepreneurship Development
CO4	Understand Project Management

## **UM06CBBA01 OPERATION MANAGEMENT**

CO1	Understand Operating System and operation management
CO2	Understand the concept and types of production process, Meaning and

objectives of Plant layout, Factor affecting plant layout, Types of plant layout (Process, Product and Fix layout)

- CO3 Learn Techniques of work study
- CO4 Learn objectives, planning procedure, Routing, scheduling, dispatching and follow up, Production control

### **UM06CBBA03 GLOBAL BUSINESS ENVIRONMENT**

- CO1 Acquires knowledge about the nature and importance of international Business
- CO2 States and evaluate the finance of global business
- CO3 Examine the changing pattern of multinationals
- CO4 Analyses the importance of Global regulatory environment CO6- Evaluate the difference between domestic business and international business
- CO5 Develops interest in the topic FDI
- CO6 Identifies the characteristics of foreign investment promotion board
- CO8- Explains the challenges of international business
- CO7 Understand the motives of firm internationalization

### **UM06CBBA04 BUSINESS TAXATION-II**

- CO1 Can solve examples of Profits and Gain from Business & Profession of Individual
- CO2 Can solve examples of Income from Capital Gains
- CO3 Can solve examples of Income from Other Sources & Computation of Total Income and Income from other sources
- CO4 Understand Taxation of Companies

### **UM06EBBA01 ADVANCE MARKETING MANAGEMENT-II (ELECTIVE)**

- CO1 Understand Integrated Marketing Communications
- CO2 Understand Sales Force Management:
- CO3 Understand Distribution Channels & Marketing Control
- CO4 Understand Rural Marketing

### **UM05EBBA02 ADVANCE FINANCE MANAGEMENT(ELECTIVE)**

- CO1 Understand Capital Structure Guiding Principles of Capital Structure

- Decisions, Factors affecting the pattern of capital structure, Concept of optimum capital structure, Net Income Approach, Traditional Approach Modigliani & Miller Approach
- CO2 Understand Forms of Dividend payment Significance of Dividend policy in Financial Decision Variables influencing Dividend Decision Walter's Model Gordon's Model Modigliani - Miller's Model
- CO3 Understand Statistical techniques for risk analysis: Probability, Expected NPV, Standard deviation, Coefficient of variation, Probability Distribution approach
- CO4 Understand Foreign Exchange Market Foreign Exchange Rates - Spot rate, Forward rate, Cross rate, Bid and Ask rate, Spread Determinant and select theories of exchange rates Foreign exchange risk and hedging

**UM06EBBA03 ADVANCE HUMAN RESOURCE MANAGEMENT-I(ELECTIVE)**

- CO1 Understand the significance of management in the micro and macro level organization.
- CO2 Identify the managerial skills and leadership qualities for management.
- CO3 Ability to locate, analyze, implement synthesis and evaluate resources
- CO4 Assess the concept and functions of management.
- CO5 Provide an overview of philosophy, values, goals, standards, polices and strategies in management
- CO6 Provide an overview of philosophy, values, goals, standards, polices and strategies in management
- CO7 Understand the strategies for integrating human resources.

**UM06EBBA04 EXPORT MANAGEMENT(ELECTIVE)**

- CO1 Understand Export Product Planning
- CO2 Understand Export Pricing
- CO3 Understand Export Finance
- CO4 Understand Export Procedure and Documentation

**UM06CBBA0 COMPREHENSIVE PROJECT**

- CO1 Enable the Students for In-Depth analysis of a topic relating to his/her area of Specialization, and develop and develop a comprehensive understanding on the same



## PROGRAM OUTCOMES (Pos)

After completing 3 years for Bachelor of Computer Application Programme, students would gain a thorough grounding in the fundamentals of management and business and the outcome will be

- PO1** Equip students with the latest technology, tools and applications in IT and to meet the ever-growing requirement of IT professionals
- PO2** Develop computer Programmes using functional Programming and object-oriented Programming paradigms; apply techniques of software validation and reliability analysis to the development of computer Programmes
- PO3** Provide sound academic base for an advanced career in Computer Applications, develop conceptual grounding in computer usage and introduce the organization of a computer and its principal components
- PO4** Gain knowledge of algorithms and their role in computer science; identify fundamental structured Programming techniques; utilize important data structures and associated algorithms in the development of computer Programmes
- PO5** Demonstrate the critical thinking and communication skills; create awareness of public health hazards and environmental policies; assure the dignity of the individual and the unity and integrity of the nation

## PROGRAM SPECIFIC OUTCOMES (PSOs)

<b>PSO1</b>	Focuses on preparing students for roles pertaining to computer applications and IT industry such as Software Developer, System and Network Administrator, Web Designer, Faculty for Computer Science and Applications
<b>PSO2</b>	Give ability to use innovative tools, techniques and skills necessary for developing multidisciplinary projects
<b>PSO3</b>	Students would train proficiency in designing and using algorithms, data structures/management, and software design, concepts of Programming languages and computer organization & architecture for solving problems in real time situations
<b>PSO4</b>	Give ability to use innovative tools, techniques and skills necessary for developing multidisciplinary projects.

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# **BACHELOR OF COMPUTER APPLICATION (SELF FINANCED) BCA--SF (SEMESTER-I)**

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## **US01CBCA21 PROGRAMMING FUNDAMENTAL USING C**

- CO1 Understand the Concept of an algorithm and a flow chart, need and definition, Typical (primitive) examples of flow charts and algorithms, Generations of computer languages , High-level and low-level languages , Translators, Introduction to editors and details about one of the editors
  - CO2 Explain the History and Importance of C - Basic Structure of C Programming - Variables and Constant - Data types in a high-level language, User Defined Type declaration, Typedef , Operators and Expressions & its type conversion , Formatted I/O statements, Assignment statements
  - CO3 Prepare themselves in Decision making and Branching Statement - Decision making and looping statement - Arrays
  - CO4 Helpful in understanding Declaring and Initializing String - Arithmetic operations on Characters - String Handling Functions - Common standard library function
- Practical based on Programming Fundamental Using C

## **US01CBCA23 WEB APPLICATION DEVELOPMENT - I**

- CO1 Understand all the concepts of Web Page Designing like Internet & Services provided by the Internet
  - CO2 Learn to create HTML tables, Frames, Framesets, Designing HTML forms, Multimedia tags, Advance Elements of HTML5
  - CO3 Helps in understanding the techniques of DHTML, Applications of DHTML, Components of DHTML, Introduction to Cascading Style Sheets (CSS), Ways of specifying style Syntaxes, ID and CLASS selectors, SPAN, DIV
  - CO4 Helps in designing the Fonts, Color, Background, Text, Border, Lists, Layers, Margin, Links, Position
- Practical based on Web Application Development – I

## **US01CBCA25 FUNDAMENTAL OF COMPUTER ORGANIZATION**

- CO1 Understand and practically apply Block diagram of a simple computer and

significance of different functional units Evolution of computers Definitions of the terms : hardware, software Applications of computers Binary, octal, decimal, and hexadecimal number systems Conversion of numbers among binary, octal, decimal, and hexadecimal number systems Addition and subtraction of binary numbers

- CO2 Understand and apply Representation of integers Character codes ( ASCII, Unicode ) Error detection and correction codes Instruction execution cycle CPU organization
- CO3 Helpful in creating insight and apply Array processors Multiprocessors Multiple functional units Pipelining Primary memory – Introduction to RAM, ROM, Cache, Registers Secondary memory
- CO4 Develop Addressing techniques like Immediate, Direct, Indirect, Register, Indexing and Stack Common types of Input/Output devices, such as Monitors, keyboard, mouse Printers and Scanners

### **US01ABCA21 COMMUNICATION SKILLS IN ENGLISH-I**

- CO1 Read for information news features, articles, newspapers and texts , Read to get the overall idea, and comprehend the passage
- CO2 Form words properly using prefixes/ suffixes , Make correct use of Concord or Subject-Verb Agreement c) Write Complaint letter, letter of Invitation / Accepting or Declining the Invitation
- CO3 Short lectures, descriptions, and narrations, rapid talks, passages read aloud , Conversations based on familiar situations
- CO4 Introduce themselves, Describe person, place or situation, Use prepositions of place, time and direction correctly

### **US01SBCA21 ENVIRONMENTAL STUDIES**

- CO1 Understand the basics of Environmental studies
- CO2 Gain Knowledge on Ecosystems
- CO3 Helpful in understanding the Natural Resources and its conservation
- CO4 Understanding Biotic Interactions and Negative Interactions

### **US01CBCA26 : OFFICE APPLICATIONS LAB**

- CO1 Practicals of MS Office Applications are done to enhance their knowledge of Basic MS Office

# **BACHELOR OF COMPUTER APPLICATION (SELF FINANCED) BCA--SF (SEMESTER-II)**

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## **US02CBCA21 ADVANCED C PROGRAMMING**

- CO1 Students would be able to understand the basics of Data Structures. They will be aware about different Data Structures, their operations, their organizations. They will also be able to calculate the complexity of different algorithm. They will be able to use string and string algorithms
  - CO2 Students will learn about Array and Linked List data structure. They will be able to create and operate these data structures
  - CO3 Students will know about Stack and Queue Data Structure. Various algorithms to create, modify and delete operations will be used by students.
  - CO4 Students will aware about the basics of hierarchical data structures like Tree and Graph. They will learn to operate these data structures.
- Practical based on Advanced C Programming

## **US02CBCA25 DATABASE MANAGEMENT SYSTEM-I**

- CO1 Will enable students to differentiate between traditional file systems with database management system by specifying features, merits, functions and classifications of database systems
- CO2 This course will help the students to understand data models, schemas, mappings and architecture of database systems.
- CO3 Students should be able to understand functional dependencies, design E-R diagrams and implement normalized database structures using different normalization forms.
- CO4 Will provide knowledge of SQL (DDL, DML, DCL) commands will help the students to query database systems

Practical based on Database Management System - I

## **US02CBCA22 WEB APPLICATION DEVELOPMENT**

- CO1 The course contents will make the students to get familiarized with basics of the Internet Programming and use of different internet tools.
- CO2 The students will be able to acquire knowledge about secure data transmission over the internet, different internet service providers and also about Intranet.
- CO3 The course contents will let the students to demonstrate the important HTML tags for designing static pages using HTML.
- CO4 The students will be able to acquire knowledge and skills for developing interactive websites using HTML and CSS.

Practical based on Web Application Development

## **US02ABCA21 COMMUNICATION SKILLS IN ENGLISH-II**

- CO1 Develop communication skills effectively while discharging and performing professional activities with the technical community and with public at large, so as to be able to comprehend and write effective reports and documentation, and make effective presentations

## **US02FBCA02 MATHEMATICS-II**

- CO1 Students are able to apply set theory in real life scenarios
- CO2 CO 2: They are able to solve equations with the help of matrices and determinants. Further with help of this they have gained knowledge about input output model
- CO3 CO 3: With the help of differentiation they are able to model out average revenues, marginal revenue, Maximization and minimization cost.
- CO4 CO 4: Students will gain knowledge about higher order derivatives and constrained optimization

## **US02EBCA03 MANAGEMENT INFORMATION SYSTEM**

- CO1 The course would help the students to understand the system and its types, and

role of information and EDP in system and in decision making in industry.

- CO2 This course would empower the student to understand the MIS framework, Management Levels, Decision making model and its types and apply them in actual use of practical applications especially in industry
- CO3 The basic theoretical principles of information system will help the students to design information system and how to implement and evaluate information system in Industry.
- CO4 This course will help students to understand Decision Support system and how to take implement it in Industry. The student will learn ecommerce technologies and its benefit in Financial and Production MIS.
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# **BACHELOR OF COMPUTER APPLICATION (SELF FINANCED) BCA--SF (SEMESTER-III)**

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## **US03CBCA21 DATABASE MANAGEMENT SYSTEM-II**

- CO1 Understanding the Relational Database Design
- CO2 Understanding and preparing the Basics of PL/SQL
- CO3 Understanding Cursors and Exception Handling
- CO4 Understanding Stored Subprograms, Database Triggers and Packages

Practical based on US03CBCA21 Database Management System - II

## **US03CBCA23 OBJECT ORIENTED PROGRAMMING**

- CO1 Object Oriented Programming (OOP) Concepts and Introduction to C++
- CO2 Input/Output, Arrays and Working with Classes
- CO3 Functions, Function Overloading and Inheritance
- CO4 Operator Overloading, Pointers and Files

Practical based on Us03cbca23 Object Oriented Programming

## **US03CBCA25 DATA STRUCTURES -I**

- CO1 Learn data structures - Definition, Types of Data Structure, applications and advantages, Introduction to arrays, one and two-dimensional arrays  
Representation of arrays in memory : row-major and column-major order  
Address calculation of elements of one and two-dimensional arrays  
Applications of arrays
- CO2 Study Operations of the Stack- Push, Pop, Peep, Change Applications of the Stack Infix, Postfix, Prefix Notation, Conversion: Infix to Postfix using manually and stack for parenthesis and Non-parenthesis, Recursion : Definition and example
- CO3 Understand Simple queues, Circular queues, Double ended queues, Priority Queue, Applications of Queue Operations of Simple and Circular Queue : Insert and Delete
- CO4 Graph - Basic Terminologies like Graph, Diagraph, Directed edge, Weighted

graph, Adjacent vertices, Self loop, Parallel edges, Multigraph, Simple graph, Complete graph, Cycle, Acyclic Graph, Isolated vertex, Degree of vertex, source node, sink node, Pendant vertex, Connected graph, strongly connected graph, weakly connected graph

Practicals based on Data Structures -I

### **US01BCA27 SYSTEM ANALYSIS AND DESIGN**

- CO1 Learn Elements and characteristics of the system - Types of system - Introduction of System Analysis and System Analyst - Role of a System Analyst, Introduction to System Design - Comparison between System Analysis and System Design
- CO2 Understand Introduction to System Life Cycle (SDLC): Design(SSADM) - SSADM Methodology: System survey, Structured analysis, Structured design
- CO3 Enhance knowledge on Input Design: Introduction to Data Capture, Objectives of Data Capture, Steps for Data Capture, Data verification and validation - Output Design: Design Principles of Output, Output objectives, Types of Output, Various forms of Output - Introduction and need of Fact Finding Techniques - Fact Gathering Techniques : Interviewing, Questionnaires, Record Inspection and Observation techniques
- CO4 Helps in knowing Symbols used in DFDs - Rules for Constructing DFDs - Introduction and comparison between Physical and Logical DFDs - Introduction to System Prototype - Reasons for System Prototyping - Prototype Model: Diagram and Steps of Prototype Development Model - Merits and Demerits of Prototypes

Practicals based on US01BCA27 System Analysis And Design

### **US03ABCA21 COMPUTER ORIENTED NUMERICAL & STATISTICAL METHOD**

- CO1 Students learn to apply practically the
  1. Method of successive bisection.
  2. Method of false position.
  3. Method of Newton Raphson (Geometrically only)
  4. Interpolation and Extrapolation with equal intervals
  5. The Gregory-Newton formula for forward and backward interpolation
  6. Interpolation for unequal intervals using Newton's formula for divided differences.
  7. Examples of differentiation of Linear Equation.
  8. Higher order derivative of standard functions up to second order.
  9. The matrix inversion method.
  10. Examples based on Time Series- Secular trend, seasonal variation, cyclical variation and Irregular Variation.



11. Methods on measurement of components- the moving average method.

### **US03SBCA21 DIGITAL COMPUTER ELECTRONICS**

- CO1 Learn and understand Logic gates (AND, OR, NOT, NAND, NOR, XOR, XNOR) - Properties and Symbolic Representation - Truth Table (up to 3 input) De-Morgan's theorem Simplification of logic expression using Laws of Boolean algebra Circuit Equivalence
- CO2 Generate insight on Digital Logic Circuits-I Karnaugh Maps Flip-Flop (RS, D Latch) Decoder & Encoder
- CO3 Study Digital Logic Circuits-II Multiplexer & Demultiplexer Half Adder & Full Adder Comparator Parity Bit Generator
- CO4 Gain knowledge on 4-bit binary Adder / Subtractor Controlled Buffer Register Shift Registers Ripple Counter

### **US03SBCA24 ACCOUNTING**

- CO1 Explain the concept and role of accounting and financial reporting in the modern marketing economy.
  - CO2 CO2 - Explain the regulatory framework for the operation of accounting activities
  - CO3 CO3 - Understanding of basic accounting concepts, accounting principles and techniques of posting basic business changes
  - CO4 CO4 - Conceptually define accounting and book-keeping
  - CO5 CO5 - Identify the accounting rules required for business enterprises
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# BACHELOR OF COMPUTER APPLICATION (SELF FINANCED)

## BCA--SF (SEMESTER-IV)

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### US04CBCA21 VISUAL PROGRAMMING

- CO1 Study and learn NET Architecture, .NET Languages, Microsoft Intermediate Language (MSIL), The Just-In-Time (JIT) compiler, Working with Assemblies, The .NET framework class library VB.NET – introduction, applications and types of project Introduction to Visual Studio IDE Creating simple Windows Application using VB.NET Variables, data types, constants and operators Type casting, Boxing and Unboxing, Working with arrays and strings Creating simple Windows Application using VB.NET
- CO2 Understand VB.NET Basics Use of conditional statement (if), Multi branching statement (select) and With...End With statement, Looping Statement: DO, FOR, FOR EACH..NEXT and WHILE, Working with EXIT, CONTINUE and WITH statements Working with procedures – introduction, types, use of parameters, parameter passing, calling procedures OOP concepts - Encapsulation, Inheritance, Interfaces and Polymorphism Working with modules, classes (partial) and namespaces Working with Windows Forms – introduction, life cycle, basic properties, methods and events, use of simple windows forms control. Working with SDI and MDI forms
- CO3 Learn Working with basic controls – Button, CheckBox, CheckedListBox, ComboBox, DateTimePicker, GroupBox, HScrollBar, RadioButton, VscrollBar, Label, ListBox, PictureBox, TextBox and Time controls. Working with advanced controls – LinkLabel, RichTextBox, ColorDialog, FontDialog, TreeView, Error Provider Control Working with modules, classes (partial) and namespaces Error Handling: exception, structured exception using try...catch and final statement
- CO4 Understand Persisting Data Using Databases and Files ADO.NET – introduction and applications ADO.NET – architecture (connected and disconnected) Database connectivity using ADO.NET Use of Data sources, Server Explorer and working with DataSet Populating data in a DataGridView

Working with report

Practical based on Visual Programming lab

### **US04CBCA23 OBJECT ORIENTED PROGRAMING -II**

- CO1 Student will be able to understand the basic concepts of object oriented Programming, history and comparison of java with other languages.
- CO2 Students will be able to understand the basics terminologies, Decision Making and branching in java. Students will be able to learn the problem solving by using If else, Switch as well as with the help Of looping concepts (by Using for, while, do while Loops
- CO3 Student will be able to understand the concepts of abstraction, encapsulation, Different Types Of inheritance in java. Student will be able to understand and implements Arrays, Vector, and Multithreading. They can also perform the Different Operations on String also
- CO4 Student will be able to handle the Exceptions and error, I/o handling in java. They can also get the Knowledge of Applet Programming and Graphics Programming  
Practical based on Object Oriented Programming

### **US04CBCA25 DATA STRUCTURES- II**

- CO1 Students would be able to understand the basics of Data Structures. They will be aware about different Data Structures, their operations, their organizations. They will also be able to calculate the complexity of different algorithm. They will be able to use string and string algorithms
- CO2 Students will learn about Array and Linked List data structure. They will be able to create and operate these data structures
- CO3 Students will know about Stack and Queue Data Structure. Various algorithms to create, modify and delete operations will be used by students.
- CO4 Students will aware about the basics of hierarchical data structures like Tree and Graph. They will learn to operate these data structures.  
Practicals based on Data Sstructures.

### **US04CBCA03 OPERATING SYSTEMS**

- CO1 Student will be able to understand Introduction to Operating System, Operating System Services, and Different types of Operating Systems: Real time, Time sharing, Distributed and Multiprogramming. OS Structure – Simple Structure, Layered Approach, Microkernel. CPU Scheduling: Introduction to process, process control block, process scheduling FCFS Scheduling, SJF scheduling, Priority scheduling, Round Robin scheduling
- CO2 Student will be able to understand Memory Management: Concept, Basic memory management techniques:, Swapping, Demand Paging
- CO3 Student will be able to understand Process Synchronization, Deadlocks and Introduction to Linux Introduction to Cooperating process Process Synchronization, Critical Section Problem Two process solution Deadlock and characterization Introduction to Linux System Features of Linux
- CO4 Student will be able to understand Basic Commands: login, logout, date, man, pwd, who, dir, ls, cd, mkdir, rmdir, wc, echo Use of Wild card characters Types of FAP, use of chmod command Basic commands like cp, mv, rm, rev, file redirection, grep, cut, paste, find sort commands with example Introduction to shell script: execution of it, shell script variable, expr, test commands Control structure: if, if..else, case structure Iteration: while, for construct, break, continue, exit commands  
Practical based on Operating Systems

### **US04SBCA22 BUSINESS INFORMATION SYSTEM**

- CO1 Students learn Features of BIS Users of BIS. Component of BIS. Characteristics Features of new IT Infrastructure Changing the corporate Environment
- CO2 Gain detailed information on Marketing Function and Information Needs. Finance Function and Information Needs. Production Function and Information Needs. Human Resource Management and Information Needs. Information Management as Business Function.
- CO3 Able to have information ad knowledge on Managerial Decision Making Approaches to Managerial Decision Making Decision Making Environment. Implications for Information System.
- CO4 Study Portfolio Approach. Identifying IT applications. Techniques of Evaluating IT Investments. Assessing Risk In Realization of Benefits.

## **US04SBCA25 INFORMATION SECURITY**

- CO1 Students get introduced to Concept of Information Society .
- CO2 They get details about Critical Infrastructure and also learn about Digital Economy.
- CO3 Students know about the concept and uses of ICT; its importance in studies and organizations
- CO4 Students learn about Information Security.

## **US04ABCA21 FUNDAMENTALS OF OPERATIONS RESEARCH**

- CO1 Practicals Based on Topics
  - Linear Programming Problem: formulation, feasible region, Basic and Unbounded solution, Standard form.
  - Graphical solution (Maximization & Minimization), Simplex method (Maximization), Big M method (Maximization)
  - Mathematical model of Transportation Problem, Initial Basic Feasible Solution by North-West corner rule, Least-cost method and Vogel's Approximation Method (VAM)
  - Optimum Solution by MODI method (of type Balance, Minimization, Non degeneracy problems).
  - Travelling Salesman Problem and Assignment Problem (AP), Mathematical model of AP, Solution of AP by Hungarian method (Balance & minimization).
  - Dynamic programming, Deterministic & Probabilistic dynamic programming (types only), shortest route problem.
  - Sequencing problem, N-jobs through 2 machines
  - Applications of PERT & CPM, Rules for Network construction, Critical path calculations, Total & Free float.

# **BACHELOR OF COMPUTER APPLICATION (SELF FINANCED) BCA--SF (SEMESTER-V)**

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## **US05FBCA01 OPERATION RESEARCH**

- CO1 Understand Introduction to Operations Research, Phases of OR study Types of Models Applications, advantages and limitations of OR
- CO2 Learn Advantages and limitations Formulation of LPP Graphical solution, Simplex method – Big M method
- CO3 Study Mathematical model of Transportation problem Initial basic feasible solution by North-west corner rule, Least-cost method, Vogel's approximation method. Optimum Solution by MODI method Introduction to Traveling Salesman Problem.
- CO4 Understand PERT-CPM, Deterministic & Probabilistic Dynamic Programming. Shortest Route problem. Sequencing problems and Applications. Introduction to PERT and CPM Advantages and Assumptions Rules for Network construction

## **US05CBCA01 VISUAL PROGRAMMING THROUGH VB.NET**

- CO1 After completing this, the students will be able to develop the programs using objectoriented and event-driven programming, develop the skills and knowledge required to use essential features and capabilities of Visual BASIC.
- CO2 At the end of this, students will understand to design the programs using various types of operators in VB .The course content will also provide the practical knowledge in the field of visual basic programming. It will help in making the various computer programs that assist in making the various live projects in related areas..
- CO3 This course would empower the student to acquire skills and practical knowledge in the field of VB programming, which help the students in developing the applications by using various types of arrays and looping statements

CO4 At the end of this course, the student will be able to understand an overview of computers and visual programming. And the students will also be able to do database

Practical based on US03CBCA21 Visual Programming lab

### **US05CBCA02 COMPUTER GRAPHICS**

- CO1 Understand how to write input and output routines in c and operators.
- CO2 Recognize the different types of translators such as compiler, interpreter and functions to implement different types of problems.
- CO3 Develop the ability of how to search an element using array with the help of various algorithms like linear search and Binary Search.
- CO4 Enable to identify the concept of input output devices in relation for computer graphics and various applications of computer graphics.

### **US05CBCA03 SOFTWARE ENGINEERING**

- CO1 The subject develops skills in software development so as to enable the BCAM graduates to take up self-employment in Indian & Global software market.
- CO2 It teaches to analyze, design, implement and evaluate computerized solutions to real life problems, using appropriate computing methods and as to how to apply techniques of software validation and reliability analysis to the development of computer programs
- CO3 The students are trained to meet the requirements of the Industrial standards
- CO4 The salient features of the course include emphasis on enhancing the student's soft skills and Identify, explain and apply fundamental software technique and Proficiency in the basic software testing techniques

### **US05EBCA01 BASICS OF UNIX OPERATING SYSTEM**

- CO1 The course gives an understanding Working with UNIX-like Systems Brief history of UNIX and LINUX, strengths and weaknesses of UNIX-like operating systems Basic concepts in UNIX-like systems: the kernel, shells, multiuser multitasking operation, remote access, file system, processes, environment and environment variables, the command line, online manual

Using the vi editor – modes of operation and switching between them, text navigation, editing text, saving and quitting, using buffers (cut-copy-paste), pattern searching and replacement, undoing and repeating commands Basic commands related to handling files and the file system

- CO2 The course includes giving understanding of The Bourne Again Shell (bash) Prompts, the command line, quoting and escaping, internal and external commands, the path, shell variables, basic command line processing Using the echo command A quick introduction to basic filters – cat and cut The building blocks approach Input/output redirection Command substitution
- CO3 Introduction to Shell Scripting Shell scripts Fundamental shell programming constructs – conditional execution, loops, input and output, turning debugging on and off, etc.
- CO4 The students can understand Shell Scripting using Filters Definition of a filter Basic filters like the grep family, expr, sed, etc. Processing the output of commands like ls, ps, who, etc. Processing data in text files (fixed-width format and delimited format)

## **US04SBCA26 SOFTWARE PROJECT MANAGEMENT**

- CO1 Students learn Project types and operations, Program, Portfolio and Management – Characteristics and Goals of a Project – Project Execution and Stakeholders – Project Management with its cross functional nature – 4P's for effective Project Management – Principles of Project management – Software Project Life cycle phases
- CO2 Information on Metrics in the Process And Project Domains – Software Measurement – Metrics For Software Quality – Project Planning Objectives - Software Scope: Obtaining necessary information and Feasibility - Resources
- CO3 Students understand Decomposition techniques: Software sizing, Problem based estimation, Process based Estimation – Empirical estimation models: COCOMO model – Concept of Risk, Type of Risks – Risk Identification with Components and drivers – Risk Assessment – Risk Mitigation, Monitoring and Management
- CO4 Gain information and knowledge on Principles guide for Software Project Scheduling – Work Breakdown Structure(WBS) – Selecting Software Engineering Task – Concept of Task network and Scheduling Tool: Timeline



Chart (Gantt Chart) – Concept and ways of Tracking the schedule

## **US05CBCA04 PRACTICALS**

CO Part - I Practical based on VB.NET

Part - II Practical based on Computer Graphics

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# BACHELOR OF COMPUTER APPLICATION (SELF FINANCED)

## BCA--SF (SEMESTER-VI)

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### **US06CBCA01 SERVER-SIDE WEB PROGRAMMING**

- CO1 Understanding ASP.NET – Introduction, overview of ASP.NET framework  
Understanding ASP.NET controls Understanding ASP.NET pages Advantages of ASP.NET Web Servers – introduction and role Internet Information Server (IIS) – introduction ASP.NET application - introduction Creating ASP.NET page, understanding the ASP.NET page execution The Page class
- CO2 Making the student learn Using standard controls : Label, TextBox, CheckBox, Button, RadioButton, Linkbutton, ImageButton Client side validation vs. server side validation Overview of the validation controls Using RequiredFieldValidator control, RangeValidator control, CompareValidator control, RegularExpressionValidator control, CustomValidator control, ValidationSummary control Overview of various rich controls
- CO3 Help to View State : example, making view state secure, retaining member variables, storing custom objects Transferring information, custom cookies, session state, session state configuration, application state The Global.asax Application file Login Controls Site Navigation and Site Maps
- CO4 Make the student aware of the ADO.NET Architecture - connected and disconnected ADO.NET basics – data provider, connection, command, DataReader, DataSet, DataAdapter Data Binding Introduction to data controls – GridView, DetailsView, FormView, Repeater, DataList Website Security

### **US06CBCA02 COMPUTER NETWORKS**

- CO1 Gives a thorough understanding of ADO.NET Architecture - connected and disconnected ADO.NET basics – data provider, connection, command, DataReader, DataSet, DataAdapter Data Binding Introduction to data controls – GridView, DetailsView, FormView, Repeater, DataList Website Security
- CO2 Enable students with knowledge on various types of transmission media, guided transmission media : magnetic media, twisted pair, coaxial cables, fiber optics Introduction to the concept of modulation, types of modulation, serial

transmission vs. parallel transmission, synchronous transmission v/s asynchronous transmission, circuit switching, packet switching The concept of multiplexing, Frequency Division Multiplexing (FDM) vs. Time Division Multiplexing (TDM)

- CO3 Helps understand Protocol significance and hierarchies Design issues for the layers The OSI Reference model Examples of protocols for different layers of the OSI model Introduction to wireless networks Communication satellites Introduction to geosynchronous satellites
- CO4 Gives insight on Types and characteristics of Local Area Networks LAN Topologies : Bus, Star, Ring, Tree, Complete (Mesh) Introduction to Carrier Sense Multiple Access (CSMA) protocol for LAN functions of various networking components : modems, amplifiers, repeaters, hubs, switches, bridges, routers, gateway

### **US06CBCA03 BUSINESS INFORMATION SYSTEMS**

- CO1 The course would help the students to understand the system and its types, and role of information and EDP in system and in decision making in industry.
- CO2 This course would empower the student to understand the MIS framework, Management Levels, Decision making model and its types and apply them in actual use of practical applications especially in industry
- CO3 The basic theoretical principles of information system will help the students to design information system and how to implement and evaluate information system in Industry
- CO4 This course will help students to understand Decision Support system and how to take implement it in Industry. The student will learn ecommerce technologies and its benefit in Financial and Production MIS. Paper

### **US06FBCA01 SYSTEMS SOFTWARE**

- CO1 Helps the students in understanding the Language processing activities: program generation, program execution, program interpretation Meaning of analysis and synthesis in language processing Introduction to compilers The analysis-synthesis model of compilation The phases of a compiler
- CO2 Gives insight on Elements of assembly language programming Description of a simple assembly language Description of different types of assembly language statements : imperative statements, declaration statements, assembler

directives Advantages of assembly language A simple assembly scheme :  
design specification of assemblers, phases and data structures Design of a two  
pass assembler

- CO3 This course will help the students to gain knowledge on Editors : line editors,  
stream editors, screen editors, word processors, structure editors, design of  
editors Translated, linked and load time addresses Relocation and linking  
concepts : program relocation, performing relocation The process of linking  
The concept of loading
- CO4 Helpful in making use of a number of software tools for program development  
and their description Debug monitors Producing debug information  
Programming environments User interface tools

### **US06EBCA01 INFORMATION SECURITY**

- CO1 Students get introduced to Concept of Information Society .
- CO2 They get details about Critical Infrastructure and also learn about Digital  
Economy.
- CO3 Students know about the concept and uses of ICT; its importance in studies and  
organizations
- CO4 Students learn about Information Security.

### **US06CBCA04 PRACTICALS**

Part - I In-house project development

Part - II Practical based on US06CBCA01: ASP.NET

# BACHELOR OF BUSINESS ADMINISTRATION (Information Technology Management) BBA-ITM

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## PROGRAM OUTCOMES (Pos)

After completing 3 years for Bachelor of Business Administration –Information Technology Management Programme, students would gain a thorough grounding in the fundamentals of management and business and the outcome will be

- PO1** One can go for MBA entrance exams like CAT, GRE, GMAT, MAT, Symbiosis National Aptitude Test etc. depending on their choice of institutions
- PO2** This course will make them learn about various business and Information Technology management practices
- PO3** Various foreign embassies require students with a management degree. You can learn a foreign language and go on to work in that particular embassy. You can also take up exams like TOEFL or IELTS and move abroad for further studies.
- PO4** One can pursue any other course of his/her choice later on like IT field

## PROGRAM SPECIFIC OUTCOMES (PSOs)

- PSO1** The students gain exposure to the industrial world by visiting to various manufacturing plants and having an interaction with the experts in the various fields by means of various seminars and workshops.
- PSO2** One can also go for exams like Indian railways, IBPS, SBI and much more. With a graduate degree in BBA, you can easily crack these exams. This course also makes the students learn about various terminologies of banking sectors and their functioning
- PSO3** Various foreign embassies require students with a management degree. They can learn a foreign language and go on to work in that particular embassy. You can also take up exams like TOEFL or IELTS and move abroad for further studies
- PSO4** One can opt for MBA entrance exams like CAT, GRE, GMAT, MAT, Symbiosis National Aptitude Test etc. depending on their choice of institution

# **BACHELOR OF BUSINESS ADMINISTRATION**

## **(Information Technology Management)**

### **BBA-ITM (SEMESTER-I)**

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#### **UM01ABBI21 - Communication Skills for Management-I**

- CO1 Understand the importance of Communication in Business
- CO2 Understand the Communication Process
- CO3 Understand the Barriers to Business Communication
- CO4 Understand the Essentials of Business Communication
- CO5 Understand the Models of communication

#### **UM01CBBI21 - MICRO ECONOMICS**

- CO1 Familiarized basic concepts of Economics like demand , supply, prices etc.
- CO2 Got an insight into consumer's and producer's behavior in a market economy
- CO3 Understood different market structures
- CO4 Basic concepts and principles of Economics were familiarized
- CO5 Ability to use simplifying models to study and understand the real world

#### **UM01CBBI22 - ACCOUNTING FOR MANAGEMENT**

- CO1 Students gained knowledge on Management, financial and cost accounting differences
- CO2 Students acquired knowledge on analysis and interpretation of financial statements
- CO3 Knowledge gained on various ratios to be computed for financial statements
- CO4 Learnt to ascertain the working capital position and the preparation of various budgets

#### **UM01CBBI23 COMPANY MANAGEMENT – I**

- CO1 Students gained knowledge on how to manage an organization
- CO2 Students acquired knowledge on practical functionality of the company
- CO3 Knowledge gained on various Company Act
- CO4 Learnt to ascertain the working of Internal and External Environment

#### **UM01CBBI24 PERSONAL COMPUTER & SOFTWARE PACKAGES**

- CO1 Learn the uses of word processor, Application of Word Processor, Creating Editing, Formatting of Documents, File, Edit view menus, Header & Footer Option, Full Screen, Zoom, Font, Bullets, Border, paragraph, Change Case, Drop Cap options, Search and replacement of text, Print Features, Mail Merge Facility, Auto Text, Spelling Checker, Table creation, deletion, selection and formatting, Picture ,word art & drawing toolbar facilities.
- CO2 They learn Packages, Uses Of Spread Sheet Packages, Applications Of Spreadsheets, All Formatting Categories For Cell, Formula And Function Concepts, In-Built Functions-

Math

&TrigFunctions:Sum(),Product(),Abs(),Fact(),Int(),Sumif(),Power(),Mod(),Round()  
,Roundup(), Round down(), Trunc( ),  
Stringfunctions:Lower(),Upper(),Proper(),Len(),Mid(),Char(),Code(),Substit  
ute(),Excat(),Find(),Concatenate(),Rept(),Trim(), Statistical Functions:  
Average(),Count(),Countif(),Counta(),Max(),Min(), Logical Functions:  
And(),Or(),Not,If()

- CO3 Understand Macro Facility, Graph Plotting Facilities(with formatting graph),Sort option, AutoFilter option, Advance Filter, Pivot Table & Chart Facility.
- CO4 Are able to Create Presentation, Formatting Slides, Slide Transition, Slide Animation, Inserting Pictures, sound chart etc. Loop creation to run slides, drawing toolbar, Linking Files & Slides.
- Practicals based on Personal Computer & Software Packages

### **UM01DBBI21 - PRINCIPLES OF MANAGEMENT**

- CO1 Acquired knowledge in the process and levels of management in the organization.
- CO2 Students gained knowledge in planning and decision making activities in the Organization
- CO3 Students understood types and structure of organization
- CO4 Gained knowledge on staffing the employees
- CO5 Students understood the do's and don'ts in business

### **UM01DBBI22 - BUSINESS MATHEMATICS**

- CO1 Student gained the knowledge on presentation and tabulation of data, the methods of collecting data and summarizing the data using central tendency.
- CO2 Students acquired the knowledge on various measures of dispersion and the method of measuring it.
- CO3 Students acquired the knowledge on measuring the trend or variation existing in a Time Series data.
- CO4 They gained the knowledge of measuring the fluctuation or changes in Price and quantity of goods and products using various index numbers.
- CO5 The students have learned to understand the research problem in hand and to apply the appropriate test suitable to the research problem.

### **UM01DBBI23 - MANAGEMENT OF MSMEs**

- CO1 Gained knowledge on the importance of materials management
- CO2 Students understood the concept of inventory control techniques
- CO3 Acquired knowledge on the methods of purchasing in the factory
- CO4 Knowledge acquired on Stock keeping and materials handling

- CO5           Learnt the rating procedures for vendors.
- CO5   Acquired knowledge in the investment in long term projects

## **UM01DBBI24 -COMPUTER ORGANIZATION**

- CO1   Understand Introduction To Number System, Binary Octal, Decimal,Hexadecimal, Conversions,Binary,Octal,Hexadecimal,Binary,Arithmetic:Addition,Subtraction,Character Codes – Ascii, Ebcdic,Bcd, Representation Of Numbers: (Integer)- Signed Magnitude Method, 1’s Complement Method, 2’s Complement Method, Excess Notation Method, Representation Of Numbers : (Float)- Single Precision, Double Precision Method,Error Detection And Correction Code: Parity Bit Method,Hamming Code.
- CO2   Study Data Path Of A Typical VonNeumann Machine, Functioning Of A Processor Of Hypothetical Computer,Parallel, Instruction Execution, Categories Of Parallel Machines, Array Processors, Multifunctional Units, Pipeline Machines, Multiprocessors, Immediate Addressing, Direct Addressing, Indirect Addressing, Register Addressing, Stack Addressing, Indexing
- CO3   Helpful to understand the overview Of I/O Devices:Hard Disk, Floppy Disk, Cd-Rom (Introduction, Advantages, Disadvantages), Introduction To Ram, Rom, Prom, Eeprom, Printers (Line, Dot Matrix, Inkjet, Laser), Vdu, Mouse, Keyboard, Scanners, Plotters, Ocr (Micr, Barcode Reader)
- CO4   Sap-I Architecture, Instruction Set: Lda, Add, Sub, Out, Hlt, Programming Sap-I, Fetch The students can understand the Cycle, Execution Cycle, Machine And Instruction Cycle, Sap-I Micro Programme, Microprogramming.

## **UM01SBBI21 - ENVIRONMENTAL STUDIES**

- CO1   Understand key concepts from economic, political, and social analysis as they pertain to the design and evaluation of environmental policies and institutions.
- CO2   Appreciate concepts and methods from ecological and physical sciences and their application in environmental problem solving.
- CO3   Appreciate the ethical, cross-cultural, and historical context of environmental issues and the links between human and natural systems.
- CO4   Reflect critically about their roles and identities as citizens, consumers and environmental actors in a complex, interconnected world



# **BACHELOR OF BUSINESS ADMINISTRATION**

## **(Information Technology Management)**

### **BBA-ITM (SEMESTER-II)**

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#### **UM02ABBI21 COMMUNICATION SKILLS – II**

- CO1 Students gained knowledge in the effective communication and to draft the layout for a business letter
- CO2 Learnt to draft the various business letters
- CO3 Gained knowledge in corresponding towards bank, insurance, agency, Shareholders and Directors.
- CO4 Learnt to prepare a report, minutes and memorandum of a meeting
- CO5 Knowledge gained on the latest technology

#### **UM02SBBI21 CLIMATE CHANGE AND SUSTAINBLE DEVELOPMENT**

- CO1 Recognize the Causes and Effects of Air Pollution, Water Pollution, Soil Pollution, Marine Pollution & Noise Pollution, Role of an individual in Prevention of Pollution Disaster Management: Floods, Earthquakes, Cyclones & Landslides(Causes)
- CO2 Distinguish From Unsustainable to Sustainable Development , Understand Urban Problems Related to Energy, Water Conservation, Rainwater Harvesting , Watershed Management - Resettlement & Rehabilitation of People : Its Problems & Concerns
- CO3 Understand Climate Change, Global Warming, Acid Rain, Ozone Layer Depletion, Nuclear Accidents & Nuclear Holocaust , The Environment Protection Act , Issues involved in Enforcement of Environmental Legislation , Public Awareness
- CO4 Enriches the information and knowledge regarding Population Growth, Population Explosion , Environment & Human Health, Role of Information Technology in Environment & Human Health , Visit to a local area to Document Environmental Assets as per Guidelines.

#### **UM02DBBI21 PRACTICES OF MANAGEMENT**

- CO1 Acquire knowledge regarding principles of management
- CO2 Develops understanding about the structure of organization
- CO3 Examine the conditions of modern techniques in management.

- CO4 Emphasizes the importance of delegation of authority and responsibility.
- CO5 Get a detailed idea relating to schools of management thought

### **UM02DBBI23 INNOVATION MANAGEMENT**

- CO1 Understand the Concept CO6 - Understand the Development of an Innovation Strategy
- CO2 Understand the Difference between Marketing and Branding
- CO3 Understand Consumer Activism and Understand Brand Positioning
- CO4 Understand the Innovation Process
- CO5 Understand Innovation, User-driven innovation and co-creation , the Different types of innovation, Creativity and Creative Thinking, Emotional Intelligence and Creativity and Creativity Strategies.

### **UM02CBBI21 CORPORATE ACCOUNTING – I**

- CO1 Give a comprehensive knowledge on accounts for shares on issue, redemption, underwriting, buy back etc.
- CO2 Enable the students to deal with accounts relating to amalgamation, internal reconstruction, liquidation of companies etc

### **UM02CBBI21 MACRO ECONOMICS**

- CO1 Gave an outline of Public Economics
- CO2 International trade basics were covered.
- CO3 Money and banking concepts were introduced
- CO4 National income, Indian Economic issues
- CO5 Understanding the applicability of Macro Economics with special reference Keynes Theory

### **UM02CBBI24 PROGRAMMING USING C LANGUAGE**

- CO1 Students will understand the basics of 'C' Programming language, like history of 'C', development of 'C', syntax of 'C'. They will also learn about the strength of 'C'
- CO2 Students will learn about decision making and branching statements. They also learn about how to use different looping, and branching statements in different situation
- CO3 Students will learn about the usage of system functions. They also learn about how to create user functions as per the requirement of user to solve a specific problem.
- CO4 Students will understand array, pointer, and string concepts. How they are created and used. They will be comfortable in Programming fundamentals like algorithms and flowcharts

### **UM02DBBI25 COMPUTER NETWORKS**

- CO1 Students will learn Study the basic taxonomy and terminology of the computer

networking and enumerate the layers

- CO2 Acquire knowledge of Application layer and Presentation layer paradigms and protocols
- CO3 Study Session layer design issues, Transport layer services, and protocols
- CO4 Read the fundamentals and basics of Physical layer, and will apply them in real time application

# **BACHELOR OF BUSINESS ADMINISTRATION (Information Technology Management) BBA-ITM (SEMESTER-III)**

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## **UM03EBBI04 MARKETING MANAGEMENT – I**

- CO1 The course gives a brief understanding marketing concepts and their application to profit oriented and non-profit oriented organizations.
- CO2 This course provides an introduction to all aspects of marketing, including strategic marketing planning, marketing research, product planning and development.
- CO3 It provides an understanding of the competitor's strategies, Characteristics and Classification of products etc.

## **UM03EBBI05 FINANCIAL MANAGEMENT AND SERVICES – I**

- CO1 Familiarising students with the basic objectives of Financial management.
- CO2 Proper understanding of profit maximization and wealth maximization concepts
- CO3 Application of time value of money in financial management.
- CO4 Identifies the sources of finance.
- CO5 Introducing the concept of cost of capital and its application in business

## **UM03EBBI03 HUMAN RESOURCE MANAGEMENT – I**

- CO1 Develop effective HR systems and implement business plans and talent management.
- CO2 Contribute to business strategy based on human capital and business capabilities. □
- CO3 Synthesize information regarding the effectiveness of recruiting methods and the validity of selection procedures, and make appropriate staffing decisions. □
- CO4 Design a training program using a useful framework for evaluating training needs, designing a training program, and evaluating training results.
- CO5 Interpret salary survey data and design a pay structure with appropriate pay grades and pay ranges.



## **UM03CBBI08 CORPORATE ACCOUNTING - II**

- CO1 Understand accounting methods and techniques used for decision making.

- CO2 Provides appropriate knowledge for making comparative statements, trend analysis and common size statements.
- CO3 Creating an awareness regarding the calculation of various ratios
- CO4 Making them to prepare cash flow and fund flow statements.
- CO5 Provides appropriate knowledge for making comparative statements, trend analysis and common size statements.

### **UM03EBBI02 INDUSTRYEXPOSURE**

- CO1 Understand Organization and Organizational Structure.
- CO2 Understand manufacturing processes.
- CO3 Understand the working of: Finance & accounts department,
- CO4 Understand HRM & Industrial relations
- CO5 Understand Contribution of unit towards economic and industrial development.

### **UM03CBBI07 ECONOMIC ANALYSIS- I**

- CO1 The course gives an understanding of consumer's economic activities.
- CO2 It describes the concept of utility function and the Relationship between consumers Income and spending
- CO3 The course also helps in understanding the law of demand, law of supply.
- CO4 The course gives a basic understanding of production function, and the cost involved in decision making.
- CO5 The course also talks about the macroeconomic variables involved in business decision.

### **UM03CBBI09 FUNDAMENTALSOF WEB DESIGNING**

- CO1 The course would give student the knowledge of internet and WWW.Students will be able to know how to work on different internet tools like E-mail, FTP, and Gopher
- CO2 Students understand the concept of designing and hosting web site. They get idea of security issue while designing web site
- CO3 Students would know about Web Development by using HTML. They get capable of using HTML tag for web designing
- CO4 They will understand the concept of using various web designing Languages like HTML, DHTML,JSSS .They will be able to develop a effective web site using various attributes and layout techniques

# **BACHELOR OF BUSINESS ADMINISTRATION (Information Technology Management) BBA-ITM (SEMESTER-IV)**

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## **UM04EBBI06 MARKETING MANGEMENT-II**

- CO1 The course gives a brief understanding marketing concepts and their application to profit oriented and non-profit oriented
- CO2 . CO2 - This course provides an introduction to all aspects of marketing, including strategic marketing planning, marketing research, product planning and development.
- CO3 organizationsCO3 - It provides an understanding of the competitor's strategies, Characteristics and Classification of products etc.

## **UM04EBBI07 FINANCIAL MANAGEMENT AND SERVICES -II**

- CO1 The course gives a brief understanding marketing concepts and their application to profit oriented and non-profit oriented organizations
- CO2 This course provides an introduction to all aspects of marketing, including strategic marketing planning, marketing research, product planning and development
- CO3 It provides an understanding of the competitor's strategies, Characteristics and Classification of products etc.

## **UM04EBBI05 HUMAN RESOURCE MANAGEMENT-II**

- CO1 Familiarize the students with the human resource management processes
- CO2 Sensitize them to the training process and techniques
- CO3 Provide appropriate knowledge and skills required for selecting, developing and managing human resources.
- CO4 Create awareness regarding the different motivational techniques.
- CO5 Identify the different styles of leadership.

## **UM04CBBI08 COST ACCOUNTING**

- CO1 Understand the concept of Cost Accounting
- CO2 Distinguish between Cost Accounting and Financial Accounting and also identify the methods and techniques of Cost Accounting.

- CO3 Recognise the importance of material cost and the procedures laid down in the purchase of materials.
- CO4 Identify the importance of controlling labour cost and distinguish the different methods that utilise for labour cost control
- CO5 Distinguish the classification of Overheads.

### **UM04CBBI07 ECONOMICS ANALYSIS-II**

- CO1 Identify the meaning of decision, types of decisions and principles of decisions.
- CO2 Understand how the economic theories are applied for making business decision making.
- CO3 Identify the demand analysis, various laws of demand & elasticity of demand
- CO4 Recognize the importance of demand in decision making.
- CO5 Describe the term Demand forecasting and how it is useful for decision making especially for determining the price of new products.
- CO6 Understand the production analysis and the various laws of production
- CO7 Recognize the importance production function in decision making.

### **UM04EBB103 CORPORATE SOCIAL RESPONSIBILITY**

- CO1 Understand the responsibilities towards society
- CO2 Understand the importance of the society and its existence
- CO3 Understand the relationship between government, society and business

### **UM04FBBI02 SYSTEM ANALYSIS AND DESIGN**

- CO1 Students will understand the concept of system development life cycle and familiar with the system planning and initial investigation
- CO2 This course would empower the student to learn the concept of structured analysis and their tools. They will understand the feasibility and cost benefits of system analysis.
- CO3 Students will illustrate Design Methodologies. Students will be able to construct input, output and form design for the system layout.
- CO4 Students will acquire knowledge of System testing to rectify the errors in the system. They will evaluate the system their maintenance and also able to prepare the efficient documentation of the system.

## **UM04CBBI09 FRONT END PROGRAMMING**

- CO1 Create code quickly and efficiently
- CO2 Understand and apply computer science concepts
- CO3 Speak effectively about technology in interviews and while networking
- CO4 Utilize the technical and functional aspects of each lesson topic

## **UM04EBBI10 INTERNET TECHNOLOGIES**

- CO1 The students will learn the basic principles of WWW sites planning and creation
  
  - CO2 The students will learn the basics of sites creation using language HTML
  - CO3 The students will learn Server-side programming
  
  - CO4 The students will learn Languages for description and data representation
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# BACHELOR OF BUSINESS ADMINISTRATION (Information Technology Management) BBA-ITM (SEMESTER-V)

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## **UM05CBBI04 BUSINESS TAXATION – I**

- CO1 Understand the terms like Person, Assessee, Assessment Year, Previous Year, Income, Gross Total Income, Total Income, Agriculture Income Residential status and incidence of tax of Individual assessee Fully exempted incomes for individual assessee
- CO2 Acquire knowledge regarding Assessment Procedure & Filing of Return Types of Assessment, Tax Deducted at Source (TDS), Advance Payment of Tax Return of Income, Time for filling Return, Types of Income Tax Return, Permanent Account Number (PAN)
- CO3 Understand Income from Salaries (Examples only) Simple Examples based on allowances, perquisites, Bonus, Commission, Provident Fund and deductions available from salary income.
- CO4 Gain the perceptiveness of Income from House Property (Examples only) Simple Examples covering Self-occupied, Let-out, Deemed to be Let out, Partly & Proportionate Let-out property

## **UM05EBBI10 ADVANCED MARKETING MANAGEMENT – I**

- CO1 Familiarize with Marketing Information, need, MKIS-concept, elements & components; Marketing Research-nature, features, scope, uses & limitations; Marketing Research process; Research designs
- CO2 Understand Primary & secondary data-sources, advantages & disadvantages; Questionnaire construction (process); Scaling & measurement; Sampling design & sample size decisions.
- CO3 Understand Hypothesis testing procedure; Non-parametric statistics -Chi square goodness of fit test, Chi square contingency table, McNemar test, Median test, Mann Whitney U test, Signed ranked or Wilcoxon test: Parametric statistics -Z & t tests, ANOVA-ONE WAY & two way classification; Report writing-types of reports & Contents.
- CO4 Identify the Importance of Customer database; Relationship Marketing: Brand Equity Measurement; Customer Satisfaction & its measurement; Internet Marketing & Marketing Research; TQM.

## **UM05EBBI09 ADVANCED FINANCIAL MANAGEMENT – I**

- CO1 Understand Basic Bond Valuation Model, Bond Value Theorems, Yield to Maturity, Bond values with Semi-annual Interest
- CO2 Understand Specific cost of Equity, retained earnings, preference share & debenture capital Weighted average cost of capital

- CO3 Understand Potentiality of leasing as a means of financing (significance), Financial Evaluation from the lessee's point of view, Evaluation of lease as a financing Decision.
- CO4 Understand Stages & Process of Venture Financing Methods of Venture Financing Disinvestment Mechanisms Development of Venture Capital in India Future of Venture Capital in India

### **UM05EBBI11 ADVANCED HUMAN RESOURCE MANAGEMENT – I**

- CO1 Understand historical development, contributing disciplines, factors affecting Human behaviour at work, S-O-B-C model of human behaviour.
- CO2 Understand determinants of personality. Freudian and Neo Freudian stages of personality development, Concept of learning, factors affecting learning, classical and operant conditioning theory, reinforcement principle.
- CO3 Understand stages of group development, types of groups, group norms, cohesiveness, decision making techniques to improve group decision making.
- CO4 Understand nature, influencing factors, planned change, change process, Resistance to change, overcoming resistance to change.

### **UM05EBBI12 ADVANCED EXPORT MANAGEMENT-I**

- CO1 Acquire the knowledge regarding the difference between Export Marketing & Domestic Marketing International Marketing Environment: Factors, Theory of Cost Comparative Advantage
- CO2 Understand India's Current EXIM (Foreign Trade) Policy- 2004-09 Export Promotion Agencies: Export Promotion Councils, Commodity Board & FICCI Service Organisations: ITPO, FIEO, IIFT
- CO3 Understand the need for Export Assistance Export Promotion Measures Deemed Exports, Star Export-Houses, Assistance for reducing Price Disadvantage, Assistance in area of marketing Special Economic Zones (SEZs)
- CO4 Understand International Trade Promotion Agencies: WTO, IMF, UNCTAD Regional Economic Groups: EU, ASEAN, SAARC, NAFTA

### **UM05FBBI01 LEADERSHIP SKILLS FOR MANAGEMENT**

- CO1 The students will understand Definitions of leadership Need or Importance of Leadership, it's effectiveness Level of conceptualization for leadership
- CO2 The students will understand Nature of participative leadership Guidelines for participative leadership Delegation: Concept, varieties, potential advantages, and

guidelines for delegating Empowerment: Concept, Consequences, and Facilitating conditions

- CO3 The students will understand Leadership training programme Steps in designing effective training Special techniques of leadership training: Behavior role model, Case discussion and Business games and simulation
- CO4 The students will understand Concept of ethical leadership, Leadership Theories: Charismatic, Trait, Behavioral and Situational Theories

### **UM05SBBI02 FUNDAMENTALS OF STRATEGIC MANAGEMENT**

- CO1 The students will be able to describe the practical and integrative model of strategic management process that defines basic activities in strategic management
- CO2 The students will be able to demonstrate the knowledge and abilities in formulating strategies and strategic plans
- CO3 The students will be able to analyze the competitive situation and strategic dilemma in dealing with dynamic global business environment in terms of rapidly changing market trends and technological advancement
- CO4 The students will be able to evaluate challenges faced by managers in implementing and evaluating strategies based on the nature of business, industry, and cultural differences

### **UM05CBBI09 DATABASE MANAGEMENT SYSTEM**

- CO1 Student will learn about basic concepts of database and comparison of file versus database system
- CO2 Student will know about database architecture and mapping
- CO3 Student will understand database security.
- CO4 Student will know and learn about data warehouse and mining techniques

### **UM05EBBI13 MANAGEMENT INFORMATION SYSTEM**

- CO1 Understand the leadership role of Management Information Systems in achieving business competitive advantage through informed decision making.
- CO2 Analyze and synthesize business information and systems to facilitate evaluation of strategic alternatives.
- CO3 Effectively communicate strategic alternatives to facilitate decision making.

# **BACHELOR OF BUSINESS ADMINISTRATION**

## **(Information Technology Management)**

### **BBA-ITM (SEMESTER-VI)**

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#### **UM06CBBI05 ENTREPRENEURSHIP DEVELOPMENT**

- CO1 Understand Fundamentals of Entrepreneurship
- CO2 Understand Entrepreneurial motivation
- CO3 Understand Entrepreneurship Development
- CO4 Understand Project Management

#### **UM06CBBI01 OPERATION MANAGEMENT**

- CO1 Understand Operating System and operation management
- CO2 Understand the concept and types of production process, Meaning and objectives of Plant layout, Factor affecting plant layout, Types of plant layout (Process, Product and Fix layout)
- CO3 Learn Techniques of work study
- CO4 Learn objectives, planning procedure, Routing, scheduling, dispatching and follow up, Production control

#### **UM06CBBI04 BUSINESS TAXATION-II**

- CO1 Can solve examples of Profits and Gain from Business & Profession of Individual
- CO2 Can solve examples of Income from Capital Gains
- CO3 Can solve examples of Income from Other Sources & Computation of Total Income and Income from other sources
- CO4 Understand Taxation of Companies

#### **UM06EBBI10 ADVANCE MARKETING MANAGEMENT-II**

- CO1 Understand Integrated Marketing Communications
- CO2 Understand Sales Force Management:
- CO3 Understand Distribution Channels & Marketing Control
- CO4 Understand Rural Marketing

### **UM05EBBI09 ADVANCEFINANANCIAL MANAGEMENT-II**

- CO1 Understand Capital Structure Guiding Principles of Capital Structure Decisions, Factors affecting the pattern of capital structure, Concept of optimum capital structure, Net Income Approach, Traditional Approach Modigliani & Miller Approach
- CO2 Understand Forms of Dividend payment Significance of Dividend policy in Financial Decision Variables influencing Dividend Decision Walter's Model Gordon's Model Modigliani - Miller's Model
- CO3 Understand Statistical techniques for risk analysis: Probability, Expected NPV, Standard deviation, Coefficient of variation, Probability Distribution approach
- CO4 Understand Foreign Exchange Market Foreign Exchange Rates - Spot rate, Forward rate, Cross rate, Bid and Ask rate, Spread Determinant and select theories of exchange rates Foreign exchange risk and hedging

### **UM06EBBI11 ADVANCE HUMAN RESOURCE MANAGEMENT-II**

- CO1 Understand the significance of management in the micro and macro level organization.
- CO2 Identify the managerial skills and leadership qualities for management.
- CO3 Ability to locate, analyze, implement fusion and evaluate resources
- CO4 Assess the concept and functions of management.
- CO5 Provide an overview of philosophy, values, goals, standards, polices and strategies in management
- CO6 Provide an overview of philosophy, values, goals, standards, polices and strategies in management
- CO7 Understand the strategies for assimilating human resources.

### **UM06EBBI12 ADVANCEEXPORT MANAGEMENT--II**

- CO1 Understand Export Product Planning
- CO2 Understand Export Pricing
- CO3 Understand Export Finance
- CO4 Understand Export Procedure and Documentation

### **UM05CBBI06 SOCIAL ENTREPRENEURSHIP**

- CO1 Understand Evolution - Need - Major Functions - Difference between Social and Commercial entrepreneurs - Areas of social entrepreneurship
- CO2 Understand Functions-Problems-Development of women entrepreneurship in

- India - Role of women associations
- CO3 Understand -Need-Problems-NGO & Rural entrepreneurship-Development of rural entrepreneurship in India
- CO4 Understand Major challenges - Major opportunities - Role of government for growth of social entrepreneurship in country - Global trends in social entrepreneurship - Contribution of Successful Social entrepreneurs of India and abroad

### **UM06FBI06 COMPREHENSIVE PROJECT**

- CO1 Enable the Students for In-Depth analysis of a topic relating to his/her area of Specialization, and develop and develop a comprehensive understanding on the same

### **UM06FBI04 LEADERSHIP SKILLS FOR MANAGEMENT-II**

- CO1 Students will develop critical thinking skills
- CO2 Students will gain knowledge of diverse cultures, cross-cultural communication, the dynamics of privilege and oppression, and the uses of power between groups
- CO3 Students will develop and explore their own competence with regards to the dimensions of difference,
- CO4 Students will learn to practice team leadership through active group participation

### **UM06CBI08 DESKTOP APPLICATION DEVELOPMENT**

- CO1 To develop application using data and their Structures and operations
- CO2 Will be able to represent the data in the real world
- CO3 Study the basic taxonomy

### **UM06EBI13 TRENDS IN IT**

- CO1 Students will understand the fundamental concepts of IT
- CO2 Make students understand the concepts of protocols, network interfaces and design .Performance issues in local area networks and wide area networks, and familiar with wireless networking concepts and its applications.

# Bachelor of Vocation (BVoc) (Banking and Financial Services)

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## **PROGRAM OUTCOMES (Pos)**

After completing 3 years for Bachelor Vocation in (Banking and financial Services ) Programme, students would gain a thorough grounding in the fundamentals of management and business and the outcome will be

- PO1** Ability to analyse and solve business problems using statistical techniques
- PO2** Skill in practical applicability of Money Market transactions
- PO3** Skills in effective business communication and management
- PO4** Knowledge in statistical tools and techniques, banking principles and policies

## **PROGRAM SPECIFIC OUTCOMES (PSOs)**

- PSO1** Skills in inculcating electronic transactions in conducting a business activity
- PSO2** Skill in practical applicability of money market transactions
- PSO3** Knowledge in undertaking banking market operations
- PSO4** Ability to analyse and solve business problems using statistical techniques

# Bachelor of Vocation (Banking and Financial Services) Semester: I

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## **UB01CBVB01 RETAIL BANKING**

- CO1 Retail Banking- Role within bank operation Applicability of retail banking – Concepts & Distinction between Retail and corporate / Wholesale Banking
- CO2 Customer Requirement Product Development Process Credit Scoring  
Important Retail Asset Products Credit and debit Cards Remittance Products
- CO3 Delivery Channels in Retail Banking Delivery Models Customer Relationship Management in Retail Banking
- CO4 Services Standards for Retail Banking Technology in Retail Banking Recovery Of Retail Loans Securitization Other Issues in Retail Banking

## **UB01FBVB02 MICRO ECONOMICS – I**

- CO1 Definitions of Economics (Adam Smith, Marshall, L. Robins) Nature and Scope of Economics, Importance of Economics Basic concepts of economics: Goods, Utility, Price and Value, Wealth & Welfare, Equilibrium, Factors of Production , Micro and Macro economics: Meaning, Definition, Differences
- CO2 Meaning of demand, determinants of demand, law of demand, change in demand & Quantity demand Meaning of supply, determinants of supply, the law of supply, change in supply, equilibrium price & Changes in equilibrium Price
- CO3 Introduction; Price Elasticity of Demand, Cross Elasticity of Demand , Income Elasticity of Demand Factor Affecting price Elasticity of Demand Importance of the Price Elasticity
- CO4 Law of diminishing Marginal utility Law of Equi- Marginal utility Indifference Curve Analysis Revealed Preference Theory

## **UB01FBVB03 BUSINESS LAW – I**

- CO1 Nature and classification of contract General provision relating to – Offer and Acceptance – Consideration – Capacity of parties – Free Consent
- CO2 Legality of Object Void Agreement Contingent Contract Performance of



Contract

CO3 Discharges of Contract Remedies Quasi Contract

CO4 Indemnity and Guarantee Bailment & Pledge Agency

## **UB01CBVB02 MARKETING OF BANKING SERVICES**

CO1 Gaps model of service Quality Consumer behavior in service Segmentation targeting and positioning of services in competitive markets

CO2 Communication mix for services Pricing and revenue management Distribution of banking services Retail banking services Convergence of financial services in banking sector

CO3 Demand management Planning of service environment Managing people for service advantage Impact of information technology on banking services

CO4 Customer relationship management Services quality productivity and customer perception Organizing for service leadership Financial and econo

## **UB01CBVB03 BUSINESS COMMUNICATION**

CO1 Concepts, Definition & Attributes of Communication Objectives Of business communication Process of communication Importance of effective communication in business

CO2 Etiquettes for: Meeting Telephone/ Cell phone Conversation Etiquettes at work place(internal-superiors, peers &subordinates ) Etiquettes with stakeholders (external-Suppliers & customers )

CO3 Verbal: Characteristics & importance of verbal communication Advantages & limitations of verbal communication Non Verbal: Kinesics, Proxemics, Chronemics, Paralanguage Advantages & Disadvantages of non verbal communication

CO4 Forms & Layout of business Letters of Enquiry , Complaints Reply and adjustments Sales Promotions letters Notice, agenda, Minutes of corporate meetings

## **UB01FBVB04 BANKING & FINANCIAL SERVICES – I**

- CO1 Structure of Indian Banking System Commercial Banks, Regional Rural Bank ,Cooperative Banks Distinction between commercial Banks & Cooperative Banks Characteristics of a good banking system
- CO2 Nature and role of Financial system , Financial system and financial markets Financial system and economic development , Indian financial system-an overview
- CO3 Organization Management and functions Credit creation and credit control Monetary policy
- CO4 Legal Framework of Banker-Customer Relationship Bankers Disclosure , Termination Of Relationship Bankers Right of Lien and set-off Meaning and characteristics of Negotiable instrument-cheque ,Bills Of Exchange and promissory Note

## **UB01CBVB04 P C SOFTWARE – I**

- CO1 Word Processing & Word Processors, Examples of some popular word processing packages, Uses of word processor, Application of Word Processor, Creating, Editing, Formatting of Documents, File, Edit View menus, Header & Footer Option, Full Screen, Zoom, Font, Bullets, Border, paragraph, Change Case, Drop Cap options, Search and replacement of text, Print Features, Mail Merge Facility, Auto Text, Spelling checker, Table creation, deletion, selection and formatting, Picture, word art & drawing toolbar facilities
- CO2 Uses of spread sheet packages, Applications of spreadsheets, All Formatting categories for Cell, Formula and Function Concepts, In-Built Functions- Math & Trig Functions: SUMO, PRODUCT(), ABSO, FACT(), INTO(), SUMI(), POWER(), MOD(), ROUND(), ROUNDUP(), ROUNDDOWN(), TRUNC(), String Functions: LOWER(), UPPER(), PROPER(), LEN(), MID(), CHAR(), CODE(), SUBSTITUE(), EXACT(), FIND(), CONCATENATE(), REPT(), TRIM(), Statistical Functions: AVERAGE(), COUNT(), COUNTIF(), COUNTA(), MAX(), MIN(), Logical Functions: AND(), OR(), NOT(), IF()
- CO3 Macro Facility, Graph-Plotting facilities (with formatting graph), Sort option, AutoFilter option, Advance Filter, Pivot Table & Chart facility. Creating Presentation, Formatting Slides, Slide Transition, Slide Animation, Inserting

Picture, sound, chart etc. Loop creation to run slides, drawing toolbar, Linking Files & Slides

CO4 Project work using unit I, II and III 25 %  
Basic

## **UB01FBVB01 BUSINESS ORGANIZATION & MANAGEMENT – I**

- CO1 Concept of business Characteristics of business Classification of business activities Interrelation ship between industry ,commerce, trade, Functions of business
- CO2 Sole proprietorship: Concept, characteristics, merits and demerits Partnership : Concept, characteristics, Types, advantages and disadvantages Joints Stock Company :Concept, Features, types of companies, advantages and disadvantages Cooperative society: Concept, characteristics, distinction between cooperative and company,
- CO3 nature, purpose, functions ,managerial process Planning: Nature & purpose, objectives, strategies, polices and planning premises Organizing: Nature & Purpose of organization, Types of Organization :Line & Functional Organization
- CO4 Directing : Meaning, characteristics & purpose Motivation: Meaning & significance, theories of motivation-Maslow& Herzberg theory Leadership: Meaning &nature, leadership styles Controlling: Meaning characteristics, importance & process

# Bachelor of Vocation (Banking and Financial Services) Semester: II

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## **UB02CBVB01 MARKETING COMMUNICATION**

- CO1 Meaning & Definition of advertising Features of advertising Advertising science arts or profession Key players in the advertising Industry Significance of advertising Criticism of Advertising
- CO2 Elements of Marketing Mix Advertising and product Advertising and price Advertising and Place Advertising and Promotion
- CO3 Newspaper , magazines and journals , Radio Advertising Television Advertising , Cinema Advertising , Direct Mail advertising , Internet , Yellow Pages , Product Placement
- CO4 Social issues Ethical Issues Legal Issues

## **UB02CBVB06 CONSUMER BEHAVIOR & CRM**

- CO1 Introduction , Definition of CRM Element of CRM Importance of E CRM CRM market in India Technology application of CRM
- CO2 Sales force Automation CRM development cycle CRM Implementation issues CRM Success Factors
- CO3 Introduction , determinants of consumer Buying Behavior External influences on consumer Behavior Internal influences on consumer Behavior Hierarchy of needs
- CO4 Nature of Situational influences Types of consumer decision Consumer decision Making process Consumer dissonance & Customer Loyalty

## **UB02CBVB07 STRESS MANAGEMENT**

- CO1 Meaning, Definition ,Characteristics of stress Main Areas of stress: Types of stress: Potential Sources of Stress: Environmental Factors: Organizational Factors: Individual Factors:
- CO2 Individual Stress: Group Stressor : Organizational Stress : Extra Organizational Stressors: Effects of Stress:
- CO3 Time, stress, and health: A universal challenge Managing time: Guidelines and techniques Social ties: A stress – resistance resource The challenge of

building and using social support

- CO4 Constructive adjustment Helping and wellness Heroism and responsibility  
Looking ahead

### **UB02CBVB04 COMPUTER APPLICATION IN BUSINESS-II**

- CO1 What is HTML? HTML Documents Basic structure of an HTML document  
Creating an HTML document Mark up Tags Heading-Paragraph Line Breaks  
HTML Tags
- CO2 Introduction to elements of HTML Working with Text Working with Lists,  
Tables and Frames Working with Hyperlinks, Images and Multimedia  
Working with Forms and controls
- CO3 Creating the Web Site Saving the site Working on the web site Creating web  
site structure Creating Titles for web pages Themes-Publishing web sites.
- CO4 Project work using unit I II and III

### **UB02FBVB01 BUSINESS ORGANIZATION & MANAGEMENT - II**

- CO1 Definition ,characteristics, Elements ,process, principles of decision making,  
characteristics of good & effective decision, Administrative problems in  
decision making, types of decisions
- CO2 Introduction, definitions Recruitment: meaning, sources of recruitment.  
Selection : meaning, need, importance, stages of selection procedure Training:  
meaning, needs, importance & types Development : Meaning, importance  
&Methods /Techniques of development
- CO3 concept characteristics Need and importance Principles or essential of  
effective coordination Techniques of coordination Types of coordination  
Problems in coordination
- CO4 Introduction, meaning & definitions Factors responsible for realization of SR  
SR of business towards different groups Business ethics: concept, Ethics and  
Business ethics Needs of Business ethics Principles of Business ethics Factors  
affecting business ethics, Benefits of business ethics

## **UB02FBVB02 MICRO ECONOMICS-II**

- CO1 Accounting cost & economic cost, opportunity cost, fixed cost and variable cost, total cost, average cost, average fixed cost, average variable cost, marginal cost and inter relationships. long run average cost curve Revenue curves
- CO2 Production and Production function -Firm., Law of variable proportion Iso-costs -properties of iso -quants The principle of Marginal Rate of Technical substitutions Producer's Equilibrium, Least cost input combination Return to scale
- CO3 Introduction ; Meaning, Types, Concept of factor Productivity and cost Marginal Productivity Theory of Distribution Theory of Rent ,Wages & Profit
- CO4 Perfect Competition Monopoly Monopolistic competition, Oligopoly

## **UB02FBVB03 BUSINESS LAW-II**

- CO1 Nature of contract of sale Conditions and Warranties Transfer of property in goods Performance of contract of sale unpaid services
- CO2 Definitions and characteristics of Negotiable Instruments Types of Negotiable Instruments Features and difference: Promissory notes, bills of exchanged, cheques
- CO3 Crossing of cheques Types of Crossing Negotiation Dishonored
- CO4 Salient features and objectives of Act Definition, Consumer, Complain, Complainants, Grievances Redressal Machinery

## **UB02CBVB10 BANKING & FINANCIAL SERVICES-II**

- CO1 Meaning and Importance of Development Banks Introduction and functions of following banks : HDFC, ICICI, IDBI,IRBI Agriculture development bank NABARD
- CO2 Meaning & Definition of Commercial Banks Bank nationalization and its objectives Recent trends of Indian Commercial Banks Public sector, private sector banks Different types of account –Current, saving, Fixed deposits, NRI
- CO3 Money and capital markets, Money markets –meaning, constituents, Functions of money market , money market instruments – call money, Treasury bills, certificates of deposits, commercial bills, trade bills , Recent trends in Indian

money markets Capital markets – primary and secondary markets

CO4 Meaning and Benefits of E Banking Innovations In banking due to technology  
Automated Teller Machines, Tele banking, Internet Banking, Mobile Banking,  
Electronic Funds Transfer, ECS Advantages Of ECS Risk Management of E-  
Banking

# Bachelor of Vocation (Banking and Financial Services) Semester: III

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## **UB03CBVB01 FINANCIAL MARKETS - I**

- CO1 Functions of the financial system Classification of Financial Assets Financial intermediaries Financial instruments Development of Financial in India Limitations of Indian Financial System
- CO2 Introduction, Concepts Steps involved in leasing transaction Types of lease Factors Affecting lease decision Advantageous & Disadvantageous of Lease Problems of Leasing Leasing in India
- CO3 Meaning, Concept, scope Types of Mutual funds, Importance of Mutual Funds Organization of Mutual Fund, facilities available to Investors Selection of Mutual Funds Merits & Demerits of Mutual funds Mutual funds in India
- CO4 Meaning and definition Kinds of Financial Derivates, Features of Financial Derivates Forward v/s Futures Contract Importance of Derivates Advantageous of forward, future and option derivates Indian Scenario

## **UB03CBVB02 SOFT SKILLS FOR BUSINESS**

- CO1 Meaning, importance, objectives of communication Process of communication, Types, Nonverbal communication-Body language, gestures, postures, Facial expression, Dress code. The cross cultural Dimensions of business communication Listening & speaking. Eliciting Response, Business and social etiquette
- CO2 Importance, principles of effective speaking & presentations Speech for introduction of a speaker Speech for vote of thanks Occasional speech Use of technology
- CO3 Importance Art of conducting and giving interviews Placement interviews Discipline interview
- CO4 Importance Participating and conducting group discussions Brain storming, e-meeting Preparing Agenda and minutes of the meeting
- PRACTICAL Skill development Draft your bio data Prepare your career plan



### **UB03CBVB03 CORPORATE ACCOUNTING – I**

- CO1 Types of Shares And Share Capital Shares Issued at par ,at discount and at premium Oversubscription Calls in arrears, Calls in Advance Examples on issued and allotment of shares
- CO2 Redemption of Preference shares: Procedure Provision of Companies Act. Accounting entries, Balance Sheet after redemption of Preference Shares. Examples of redemption of Preference shares
- CO3 Examples based on Accounting entries of issue and redemption of debenture Writing of debenture discount Redemption of Debentures (Including purchase of own debenture and conversion of debenture into shares) Debenture Redemption Fund Method.
- CO4 Accounting Ratio Theory Classification of Accounting Ratio Advantages & Limitations of Accounting Ratio Computation and interpretation of the following ratios (Based on Balance Sheet of Two Years) 1) Gross Profit 2) Net Profit ratio 3) Stock turnover ratio 4) Operating ratio 5) Current ratio 6) Liquid ratio 7) Debtors ratio

### **UB03CBVB04 TALLY 9.2**

- CO1 What is accounting- Type of accounting- Classification of Income & Expenditures -Rules for Debit and Credit- Type of vouchers- Transaction of business -Journal Entry- Adjustments- Final Accounts
- CO2 Create Company-Creates Groups-Create Ledgers-Voucher Entries for all kinds of Transaction-Display Reports and all features of software. (Practical training in detail for all features)
- CO3 Inventory Management: Need and Importance of Inventory Management, Vouchers for Inventory transactions, Creating Groups, Categories, Unit of Measures, Go down and Stock Items, Transaction of inventory of a business, Display and reporting of Inventory statements- Accounting and inventory reports in tally. (Practical training in detail for all features)
- CO4 Practical Training and Assignments

## **UB03FBVB01 HUMAN RESOURCE MANAGEMENT – I**

- CO1 Concept of Human Resource Management Characteristics of Human Resource Management Objectives of Human Resource Management Importance of Human Resource Management Scope of Human Resource Management Functions of Human Resource Management Evolution of the concept of Human Resource Management
- CO2 Concept of Human Resource Planning Objectives of Human Resource Planning Need & Importance of Human Resource Planning Process of Human Resource Planning Problems in Human Resource Planning Job Design: Concept of Job Description & Job Specification Job Description v/s Job Specification Concept & methods of Job Design
- CO3 Meaning & Definition of Human Resource Planning Objects of Human Resource Planning Need and importance of Human Resource planning Process of Human Resource planning – Career Planning and Development Meaning of Career Planning Objectives of Career Planning Process of Career Planning Advantages and Limitation of Career Planning
- CO4 Concept of Human Resource Development Difference between HRM & HRD Need and Significance of HRD Principles of HRD Employee Counselling Six Sigma

## **UB03FBVB02 ENVIRONMENT STUDIES – I**

- CO1 Renewable and Non Renewable Resources, Equitable use of resources for sustainable lifestyles
- CO2 Forest Resources, Water Resources, Mineral Resources, Energy Resources, Land Resources. Role of Individual in conservation of Natural Resources Case Study on various resources
- CO3 Concept, Structure, Function. Types, Characteristics, Threats of following ecosystems Forest, Grassland, Desert and Aquatic Ecosystems Role of Individuals in sustaining the above types of Ecosystems
- CO4 Introduction, Types – Genetic, Species, Ecosystem Biodiversity at Global National and Local Levels India as a mega diversity nation Threats & conservation of Biodiversity.

### **UB03FBVB03 BANKING LAWS AND PRACTICE**

- CO1 Provision of RBI act 1935, Banking Regulation Act 1949, Prevention of Money Laundering Act,2002 Government and RBI's Power opening new banks Amalgamation and Mergers power of control advances Corporate governance
- CO2 Case laws on responsibility of paying and collecting banker indemnities of Guarantees Obligation of banker, law relating to Securities Valuation of securities, special features of Recovery of Debts Due to banks and financial institutions Act,2013
- CO3 The legal relationship between banker and customer Unincorporated bodies Financial advice, letters of introduction and other services Rendered by banks Special features of the relationship between banker and customer The mutual rights and duties, Power to combine Different accounts
- CO4 Introduction, IT applications in banking , computer based information systems for banking Electronic fund management, Electronic commerce and banking Customer relationship management

### **UB03FBVB04 BANKING AND FINANCIAL SERVICE – III**

- CO1 Definition, Characteristics, Types, Classifications, Special Parties, Negotiation Vs. Assignment
- CO2 Meaning, Scope, Importance, New Financial Products And Services, Innovative Financial Instruments, Present Senario
- CO3 Origin, Functions, SBI & Agriculture Finance, SBI & MSME/SSI, SBI & Cooperative Sector, Export business, SBI & Housing Finance, SBI & Life Insurance,
- CO4 Concept, Features, Scope, Importance, The Indian Scenario, Nitin Desai Committee's Recommendations

## **PROGRAM OUTCOMES (Pos)**

After completing 3 years for Bachelor Vocation in (Export - Import Management) Programme, students would gain a thorough grounding in the fundamentals of management and business and the outcome will be

- PO1** Pursuing opportunities in International development of firms in various positions
- PO2** Critically evaluate a the export import situation to identify opportunities and constraints
- PO3** Develop cross-functional business processes to effectively utilize financial, human and capital resources to improve productivity, quality and customer satisfaction in a socially and ethically responsible way at the cross borders level
- PO4** Demonstrate essential employability skills including teamwork, creative thinking, communication and reasoning skills, and an ability to apply these skills in domestic as well as global contexts

## **PROGRAM SPECIFIC OUTCOMES (PSOs)**

- PSO1** Apply risk management techniques to specific
- PSO2** Develop cross-functional business processes to effectively utilize financial, human and capital resources to improve productivity, quality and customer satisfaction in a socially and ethically responsible way
- PSO3** Develop policies and practices that are aligned with organizational goals & objectives in both domestic and global settings

# Bachelor of Vocation (IMPORT AND EXPORT MANAGEMENT) Semester: I

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## **UB01FBVB01 BUSINESS ORGANIZATION & MANAGEMENT – I**

- CO1 The students will learn how to apply conceptual learning skills in today's business environment and understand Behaviour Dynamics
- CO2 This course will help the students in gaining knowledge about motivating employees by providing financial and nonfinancial incentives
- CO3 Helps in evaluating the organizational decisions with consideration of the political, legal and ethical aspects of business and understand Group Behaviour
- CO4 The students will understand the strengths, weaknesses, opportunities and threats of the business environment.

## **UB01FBVB02 MICRO ECONOMICS – I**

- CO1 Definitions of Economics (Adam Smith, Marshall, L. Robins) Nature and Scope of Economics, Importance of Economics Basic concepts of economics: Goods, Utility, Price and Value, Wealth & Welfare, Equilibrium, Factors of Production , Micro and Macro economics: Meaning, Definition, Differences
- CO2 Meaning of demand, determinants of demand, law of demand, change in demand & Quantity demand Meaning of supply, determinants of supply, the law of supply, change in supply, equilibrium price & Changes in equilibrium Price
- CO3 Introduction; Price Elasticity of Demand, Cross Elasticity of Demand , Income Elasticity of Demand Factor Affecting price Elasticity of Demand Importance of the Price Elasticity
- CO4 Law of diminishing Marginal utility Law of Equi- Marginal utility Indifference Curve Analysis Revealed Preference Theory

## **UB01FBVB03 BUSINESS LAW – I**

- CO1 Nature and classification of contract General provision relating to – Offer and Acceptance – Consideration – Capacity of parties – Free Consent
- CO2 Legality of Object Void Agreement Contingent Contract Performance of

Contract

CO3 Discharges of Contract Remedies Quasi Contract

CO4 Indemnity and Guarantee Bailment & Pledge Agency

### **UB01FBVE04 BUSINESS COMMUNICATION**

CO1 Concepts, Definition & Attributes of Communication Objectives Of business communication Process of communication Importance of effective communication in business

CO2 Etiquettes for: Meeting Telephone/ Cell phone Conversation Etiquettes at work place(internal-superiors, peers &subordinates ) Etiquettes with stakeholders (external-Suppliers & customers )

CO3 Verbal: Characteristics & importance of verbal communication Advantages & limitations of verbal communication Non Verbal: Kinesics, Proxemics, Chronemics, Paralanguage Advantages & Disadvantages of non verbal communication

CO4 Forms & Layout of business Letters of Enquiry , Complaints Reply and adjustments Sales Promotions letters Notice, agenda, Minutes of corporate meetings

### **UB01CBVE01 EXPORT & IMPORT MANAGEMENT – I**

CO1 Understand Global trade and its growth and relevance for India

CO2 Understand Indian Foreign Trade Policy

CO3 Understand the Exchange rate policy in India

CO4 Understanding the concept of Developing Countries and its position in the global trade

### **UB01CBVE02 MARKETING MANAGEMENT**

CO1 Create interest and knowledge among learners about new trends in Marketing

CO2 Identify consumer behaviour and consumption patterns

CO3 Analyze the concepts – Target market, Target marketing and Market targeting

CO4 Consumer Behaviour: Factors Affecting Consumer behavior and Process and Market Segmentation

### **UB01CBVE03 INFORMATION TECHNOLOGY**

CO1 Understand the basics Management Information System:

CO2 Understand E-Business & E- Commerce

CO3 Understand Business models of E- Commerce:

CO4 Understand Electronic Payment system

### **UB01CBVE04 PC SOFTWARE – I**

CO1 The course provides basic knowledge of computers, Word Processing Tool, its installation, the fundamental hardware components and the role of each of these components that helps in future aspects

CO2 : Students get the theoretical knowledge of use of various functions, formulas that can be further implemented to make their documents more readable. Charts, pivot tables etc features can be incorporated through MS-EXCEL and Spreadsheet Tool

CO3 Ability to present their data in form of slides that helps students in job point of view. MS Access, provides ability to maintain the database that helps students in various courses like Advance Spreadsheet Facilities & Presentation Tool

CO4 Project work using unit I, II and III

# Bachelor of Vocation (IMPORT AND EXPORT MANAGEMENT) Semester: II

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## **UB02FBVE01 BUSINESS ORGANIZATION & MANAGEMENT – II**

- CO1 Definition ,characteristics, Elements ,process, principles of decision making, characteristics of good & effective decision, Administrative problems in decision making, types of decisions
- CO2 Introduction, definitions Recruitment: meaning, sources of recruitment. Selection : meaning, need, importance, stages of selection procedure Training: meaning, needs, importance & types Development : Meaning, importance &Methods /Techniques of development
- CO3 concept characteristics Need and importance Principles or essential of effective coordination Techniques of coordination Types of coordination Problems in coordination
- CO4 Introduction, meaning & definitions Factors responsible for realization of SR SR of business towards different groups Business ethics: concept, Ethics and Business ethics Needs of Business ethics Principles of Business ethics Factors affecting business ethics, Benefits of business ethics

## **UB02FBVE02 MICRO ECONOMICS – II**

- CO1 Understand the Cost And Revenue Analysis:
- CO2 Understand the Production Function
- CO3 Understand the Theories of Distribution:
- CO4 Understand the Pricing Under Different Market Conditions:

## **UB02FBVE03 BUSINESS LAW – II**

- CO1 Understand the Indian Contract Act, 1872
- CO2 Understand Breach of contract
- CO3 Understand the The Limited Liability Partnership Act, 2008
- CO4 Understand the The information Technology Act, 2000



## **UB02FBVE04 BUSINESS COMMUNICATION – II**

- CO1 Understand the Basic Principles of Writing
- CO2 Understand the Fundamentals of Effectively Persuading
- CO3 Understand Poetry
- CO4 Understand the Big Idea

## **UB02CBVE01 EXPORT & IMPORT MANAGEMENT – II**

- CO1 Have a thorough understanding of Indian Economy
- CO2 Understand Planning and Economic development
- CO3 Enumerate and gain an understanding on Indian Industries
- CO4 Understand Foreign Trade

## **UB02CBVE02 BASICS OF EXPORT IMPORT**

- CO1 Understand the Procedure of Registration of Firms PAN No. IE No. EPC, Central Excise Etc.
- CO2 Get familiarized with Export & Exporters
- CO3 Understand Benefits of Duty Drawback Advance Authorization Scheme Duty Free Import Authorization Export Promotion Capital Goods
- CO4 Understand Import and Procurement Planning Identification Selection of Suppliers Terms of Payment

## **UB02CBVE03 INTERNATIONAL MARKETING**

- CO1 Study International Marketing: concept, Scope challenges opportunities Domestic Vs Global Marketing
- CO2 International Marketing Environment
- CO3 International Marketing strategy decision
- CO4 Managing the International Marketing Mix and International Product and Price Strategy

## **UB02CBVE04 COMPUTER APPLICATIONS IN BUSINESS – II**

- CO1 Understand HTML and HTML Documents Basic structure of an HTML document Creating an HTML document Mark up Tags Heading-Paragraph Line Breaks HTML Tags.

- CO2 Understand Elements of HTML
- CO3 Introduction to Web Publishing or Hosting
- CO4 Project work using unit I, II and III

# Bachelor of Vocation (IMPORT AND EXPORT MANAGEMENT) Semester: III

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## **UB03FBVBE01 HUMAN RESOURCE MANAGEMENT-I**

- CO1 Understand the Meaning - definitions, objectives and importance of HRM
- CO2 Understand the Meaning of Training and Induction
- CO3 Understand HRM Strategies
- CO4 Understand promotion purposes and types

## **UB03FBVBE02 ENVIRONMENT STUDIES-I**

- CO1 Understand the Scope, Importance. Renewable and Non Renewable Resources, Equitable use of resources for sustainable lifestyles
- CO2 Understand Forest Resources, Water Resources, Mineral Resources, Energy Resource and Land Resources
- CO3 Understand Structure, Function. Types, Characteristics, Threats of following ecosystems Forest, Grassland, Desert and Aquatic Ecosystems Role of Individuals in sustaining the above types of Ecosystems
- CO4 Understand Types – Genetic, Species, Ecosystem Biodiversity at Global National and Local Levels India as a mega diversity nation Threats & conservation of Biodiversity

## **UB03FBVBE03 SOFT SKILLS FOR BUSINESS**

- CO1 Understand the objectives of communication Process of communication, Types, Nonverbal communication-Body language, gestures, postures, Facial expression, and Dress code. The cross cultural Dimensions of business communication
- CO2 Understand Public speaking Importance, principles of effective speaking & presentations
- CO3 Understand Interview Techniques
- CO4 Understand Meeting Importance Participating and conducting group

discussions Brain storming, e-meeting Preparing Agenda and minutes of the meeting conservation of Biodiversity

CO5 Skill development on Draft your bio data Prepare your career plan

### **UB03FBVBE04 BANKING LAWS AND PRACTICE**

CO1 Study Overview of banking Regulatory Framework Provision of RBI act 1935, Banking Regulation Act 1949, Prevention of Money Laundering Act,2002

CO2 Study Case laws on responsibility of paying and collecting banker indemnities of Guarantees Obligation of banker, law relating to Securities Valuation of securities, special features of Recovery of Debts Due to banks and financial institutions Act,2013

CO3 Understand the legal relationship between banker and customer , Unincorporated bodies, Financial advice, letters of introduction and other services Rendered by banks Special features of the relationship between banker and customer The mutual rights and duties, Power to combine Different accounts

CO4 Electronic banking & IT in Banks Introduction, IT applications in banking , computer based information systems for banking Electronic fund management, Electronic commerce and banking Customer relationship management

### **UB03CBVBE01 EXPORT & IMPORT MANAGEMENT-III**

CO1 Gain understanding on International Trade, Benefits, Advantages. Registration Formalities, Types of Exporters and Methods of entry into foreign market.

CO2 Learn the complete Documentation

CO3 Learn F.T.P.(Latest)

CO4 Understand the Processing of an Export Order

### **UB03CBVBE02 RISK MANAGEMENT IN IMPORT & EXPORT**

CO1 Students learn identification; Assessment; Potential Risk Treatment; Risk Avoidance; Risk Reduction; Risk Retention; Risk Transfer; Creating a Risk Management Plan.

CO2 Understand Implementation; Review and Evaluation of the Plan; Area of Risk

Management; Enterprise Risk Management; Risk Management and Business Continuity; Opportunity or Challenges.

- CO3 Gain an understanding of Export Promotion Organization; its Objectives; Importance of Institutional Infrastructure; Govt. Policy Making and Consultations; Indian Trade Promotion Organization (ITPO);
- CO4 Have an analysis of Export Import Policy of India; its Meaning; General Objectives; Highlight and Implication of Export-Import Policy and Export-Import Policy. Current policy

### **UB03CBVBE03 EXPORT IMPORT PROMOTIONAL SCHEMES IN INDIA**

- CO1 Understand Pre-Requisites for successful exporting
- CO2 Understand Registration of exporters
- CO3 Understand Procedure of Rebate
- CO4 Understand Availing concessions and facilities

### **UB03CBVBE04 BASIC TALLY 9.2**

- CO1 Gain a clear understanding of accounting- Type of accounting- Classification of Income & Expenditures -Rules for Debit and Credit- Type of vouchers Transaction of business -Journal Entry- Adjustments- Final Accounts
  - CO2 Learn and Create Company-Creates Groups-Create Ledgers-Voucher Entries for all kinds of Transaction-Display Reports and all features of software. (Practical training in detail for all features)
  - CO3 Learn Inventory Management
  - CO4 Students would have Practical Training and Assignments
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# Bachelor of Vocation (IMPORT AND EXPORT MANAGEMENT) Semester: IV

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## **UB04FBVE01 HUMAN RESOURCE MANAGEMENT- II**

- CO1 Understand Managing Performance and Compensation Performance Appraisal
- CO2 Learn Maintaining and Retaining Human Resources
- CO3 Learn Integrating Human Resources
- CO4 Understand Occupational Health and Safety

## **UB04FBVE02 ENVIRONMENTAL STUDIES - II**

- CO1 Understand Environmental Pollution
- CO2 Learn Social Issues and the Environment
- CO3 Understand Human Population and the Environment
- CO4 Learn Sustainable Development Sustainable

## **UB04FBVE03 PUBLIC RELATIONS & CORPORATE COMMUNICATION**

- CO1 Understand Attitude and emotional intelligence
- CO2 Understand Vision, Goal setting & Time management
- CO3 Understand Communication skills
- CO4 Understand Career planning

## **UB04FBVE04 INSURANCE LAWS AND PRACTICES IV**

- CO1 Students would gain understanding regarding General Principles and Concepts of Insurance
- CO2 Students would learn Life Insurance
- CO3 Students gain knowledge of Fire Insurance
- CO4 Gain understanding of General Insurance

## **UB04CBVE01 EXPORT & IMPORT MANAGEMENT-IV**

- CO1 Understand Concept of Import Export Management Key Feature Reduction in Document to five for Custom Purpose
- CO2 Understand The Promise and Pitfall of Exporting Improving Export Performance Counter Trade
- CO3 Understand Non Tariff Barriers; Government Participation in Trade; Quota; Advalorem Duty; Specific Duties and their Differences
- CO4 Understand Import and Export Documentation: Introduction, Freight Forwarder's Powers of Attorney, Bill of Lading, Certificates of Origin, Letter of Credit.

## **UB04CBVE02 ORGANIZING EXPORT-IMPORT**

- CO1 Understand Export Promotion Organisations
- CO2 Understand Indian Trade Promotion Organisation (ITPO). Indian Institute of Foreign Trade (IIFT). Indian Institute of Packaging (IIP). Indian Council of Arbitration (ICA)
- CO3 Understand Federation of Indian Export Organisation (FIEO). Marine Products Exports Development Authority (MPEDA). Export Processing Zones (EPZ). 100% Export Oriented Units (EOUs).
- CO4 Understand Facilities for Units in EOUs, EPZs, EHTPs & STPs. M. Visvesvaraya Industrial Research & Development Center (MIVRDC). Chamber of Commerce (COC)

## **UB04CBVE03 PACKING & SHIPPING DOCUMENTATION**

- CO1 Understand Shipping containerization, packing and marketing for export. Mode of transport – Types of ship and shipping, booking of shipping space
- CO2 Understand Shipment of goods and port procedure Shipment of goods and port procedure, Post-shipment formalities and procedures. Claiming Duty drawback and other benefits.
- CO3 Understand Insurance Cargo insurance: Meaning need, principal policy, contents feature, types of cover, type of losses. Procedure for filling claim.

CO4 Understand Excise and customs clearance of export cargo Excise and customs clearance of export cargo, Custom clearance of import cargo. Pre-shipment inspection and quality control.

#### **UB04CBVE04 OPERATION MANAGEMENT**

CO1 Understand Fundamentals of Operations Management

CO2 Understand Production Process and Plant Layout

CO3 Understand Work Design

CO4 Understand Operation/Production Planning and Control



# Bachelor of Vocation (IMPORT AND EXPORT MANAGEMENT) Semester: V

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## **UB05FBVE01 ORGANIZATION BEHAVIOR-I**

- CO1 Understand Personality
- CO2 Understand Attitudes
- CO3 Understand Emotions and Moods
- CO4 Understand Perception

## **UB05FBVE02 SELF-DEVELOPMENT SKILLS**

- CO1 Learn Interpersonal skills
- CO2 Learn Attitude and emotional intelligence
- CO3 Learn Vision, Goal setting & Time management
- CO4 Learn Career planning

## **UB05FBVE03 ASPECTS OF COMPUTER**

- CO1 Components of a Computer System
- CO2 Input & Output Devices
- CO3 Storage Devices, Comparative advantages and disadvantages of using different backing storage media. Importance and need of backup
- CO4 Storage Devices II, Difference between main/internal memory and backing storage: relative benefits of each in terms of speed and permanence. Data Types Data Types: logical/Boolean, alphanumerical/text, numeric (real and integer), date, File, record, field and key field.

## **UB05FBVE04 ENTREPRENEURSHIP DEVELOPMENT**

- CO1 Understand Emergence of entrepreneurial women entrepreneurs Socio-economic environment and the entrepreneur
- CO2 Understand Joint Stock Company, Public company, Private Company,

Government company, Partnership firm, Hindu undivided family, Innovation and entrepreneurship, Entrepreneurial behaviour and motivation

CO3 Understand Entrepreneurial Development Programmes, Their relevance and achievements, Role of government in organising such programmes.

CO4 Understand the start-up process: Concept, Plan, Implementation, Initial Strategic Planning, Product and marketing scope

### **UB05CBVE01 EXPORT IMPORT MANAGEMENT-V**

CO1 Understand Organizing for Export and Import Operations:

CO2 Understanding Exporting : Preliminary Considerations:

CO3 Understanding Isolated sales transactions: importance of written agreements, email or facsimile orders, the formations of sales agreements.

CO4 Understanding Ongoing sales transactions, Export distributor and Sales Agent Agreements, Foreign Corrupt Practices act Compliance and VOCCs and NVOCCs

### **UB05CBVE02 EXPORT IMPORT PROCESS AND DOCUMENTATION-I**

CO1 Study Importing: Preliminary Considerations

CO2 Understand Importing: Purchase Documentation: Isolated Purchase Transactions, Ongoing Purchase transactions and Import Distributor and Sales Agent Agreements

CO3 Learn Importer security filing and the 10+2 Program, bills of lading, drafts for payment, Arrival Notice, Pick up and Delivery Order, entry/Immediate delivery,, GSP, ATPA, AGOA – Special Programme, NAFTA/ Other FTA Certificates of Origin and Specialized Products Import Entry Forms, examination and Detention, Liquidation Notice,

CO4 Understand Specialized Exporting and Importing:

## **UB05CBVE03 INFORMATION TECHNOLOGY I**

- CO1 Understand International Transport
- CO2 Understand Packing and Marking for export:
- CO3 Understand Customs Control:
- CO4 Understand Import procedures and documents

## **UB05CBVS04 PROJECT - I**

- CO1 The students prepare a research project based on any topic related to industries and insurance sector

# Bachelor of Vocation (IMPORT AND EXPORT MANAGEMENT) Semester: VI

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## **UB05CBVE03 INFORMATION TECHNOLOGY I**

- CO1 Learn Group and Team Dynamics
- CO2 Learn Interpersonal Behaviour
- CO3 Learn Organizational Citizenship Behaviour
- CO4 Learn Conflict & Transactional Analysis

## **UB06FBVE02 VIBRANT SKILLS FOR BUSINESS**

- CO1 Understand Problem solving
- CO2 Understand Leadership Skill
- CO3 Understand Decision Making
- CO4 Study Learning Skill

## **UB06FBVE03 ADVANCE ASPECTS OF COMPUTER**

- CO1 Understand Computer Networks
- CO2 Understand Advanced Computer Networks
- CO3 Understand Introduction Multimedia and Internet
- CO4 Understand Current Trends And Technologies:

## **UB06FBVE04 STRATEGIC MANAGEMENT**

- CO1 Understand Fundamentals of Strategy, Conceptual Evolution of Strategy, Scope and Importance of Strategies, Purpose of Business, Difference between Goals and Objectives of Business, Strategic Intent through Vision and Mission Statements, Core Competencies of Business
- CO2 Understand Strategic Management, Need, scope, key features and importance of strategic management, Role of Strategists in Decision Making, strategists at various management levels, Types of Strategies, Limitations of Strategic Management
- CO3 Understand Ethics and Values, Ethical Conduct and Unethical Conduct, Impact of Ethical Conduct, Corporate Social Responsibilities (CSR), Business

obligations, Social Audit and Corporate Governance

- CO4 Understand Strategic Thinking, Organisational Culture and its Significance, Organisational Development and Change, Change Management, Models of Leadership Styles and its Roles, Strategic management in a new globalised economy:

### **UB06CBVE01 EXPORT IMPORT MANAGEMENT-VI**

- CO1 Help students understand Foreign Trade:  
CO2 Make the students learn about International Environment And Trade Barriers  
CO3 Students gain understanding on Foreign Trade Policy  
CO4 Students learn Regulation For International Trade

### **UB06CBVE03 INTERNATIONAL TRADE-II**

- CO1 Understand Risk Management:  
CO2 Understand Credit insurance  
CO3 Understand Credit insurance  
CO4 Understand New horizons- looking ahead

### **UB06CBVE04 PROJECT - II**

- CO1 The students prepare a research project based on any topic related to industries and insurance sector

# **Bachelor of Vocation (BVoc)**

## **(INSURANCE AND FINANCIAL MARKETING)**

### **PROGRAM OUTCOMES (Pos)**

After completing 3 years for Bachelor Vocation in (Insurance and Financial Marketing ) Programme, students would gain a thorough grounding in the fundamentals of management and business and the outcome will be

- PO1** Ability to analyse and solve business problems using statistical techniques
- PO2** Skill in practical applicability of capital market transactions
- PO3** Skills in effective business communication and management
- PO4** Knowledge in statistical tools and techniques, insurance principles and policies

### **PROGRAM SPECIFIC OUTCOMES (PSOs)**

- PSO1** Skills in inculcating electronic transactions in conducting a business activity
- PSO2** Skill in practical applicability of capital market transactions
- PSO3** Knowledge in undertaking capital market operations
- PSO4** Ability to analyse and solve business problems using statistical techniques

# Bachelor of Vocation (INSURANCE AND FINANCIAL MARKETING) Semester: I

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## **UB01CBVI01 INSURANCE AND FINANCIAL MARKETING - I**

- CO1 Understand Classification of Risk Methods of Holding Risk Management of Risk (Meaning, Features, Importance)
- CO2 Understand Nature of insurance contract Functions Importance Benefits
- CO3 Understand Importance Characteristics Types Double insurance
- CO4 Understand Objectives Duties and power Role of IRDA

## **UB01CBVI02 INDIAN CAPITAL MARKET**

- CO1 Understand Financial Market in India , Characteristic Interlinked between Money Market and capital Market
- CO2 Understand Money Market, Call Money Short Notice Money Discount and Finance House of India Term money Market Commercial Bills
- CO3 Understand Government Securities Market Features Repos Market Significance of Market
- CO4 Understand Capital Market New Issues Market Derivatives Markets

## **UB01CBVI03 PRACTICES OF GENERAL INSURANCE**

- CO1 Understand Structure, Classification, Salient features of Indian general insurance market Development of international insurance market Global relationship
- CO2 Understand General insurance act 1972 GIC Structure in India Functions of GIC Progress of GIC
- CO3 Understand Insurance contract & elements Components of an insurance policy Contents of insurance proposal form Claim forms
- CO4 Understand Preliminary procedure Process of claim management Modes of settlement Recoveries Identifying claim

## **UB01CBVI04 PC SOFTWARE - I**

- CO1 Understand Word Processing Tool
- CO2 Understand Spreadsheet Tool
- CO3 Understand Advance Spreadsheet Facilities & Presentation Tool
- CO4 Prepare Project work from unit I, II and III

## **UB01FBVI01 BUSINESS ORGANIZATION AND MANAGEMENT**

- CO1 Understand and learn Characteristics of business Classification of business activities Interrelation ship between industry, commerce, trade, Functions of business
- CO2 Understand and learn Sole proprietorship: Concept, characteristics, merits and demerits Partnership : Concept, characteristics, Types, advantages and disadvantages Joints Stock Company: Concept, Features, types of companies, advantages and disadvantages Cooperative society: Concept, characteristics, distinction between cooperative and company
- CO3 Understand and learn nature, purpose, functions, managerial process Planning: Nature & purpose, objectives, strategies, polices and planning premises Organizing: Nature & Purpose of organization, Types of Organization: Line & Functional Organization
- CO4 Understand and learn Directing: Meaning, characteristics & purpose Motivation: Meaning & significance, theories of motivation- Maslow& Herzberg theory Leadership: Meaning & nature, leadership styles Controlling: Meaning characteristics, importance & process

## **UB01FBVI02 MICRO ECONOMICS - I**

- CO1 This course provides an opportunity to the students to study Nature and Scope of Economics, Importance of Economics Basic concepts of economics: Goods, Utility, Price and Value, Wealth & Welfare, Equilibrium, Factors of Production , Micro and Macro economics: Meaning, Definition, Differences
- CO2 The students get a detailed knowledge determinants of demand, law of demand, change in demand & Quantity demand Meaning of supply, determinants of supply, the law of supply, change in supply, equilibrium price & Changes in equilibrium Price
- CO3 Make students understand Price Elasticity of Demand, Cross Elasticity of Demand , Income Elasticity of Demand Factor Affecting price Elasticity of Demand Importance



of the Price Elasticity

- CO4 They will be understanding the Law of diminishing Marginal utility Law of Equi-Marginal utility Indifference Curve Analysis Revealed Preference Theory

### **UB01FBVI03 BUSINESS LAW - I**

- CO1 The course explains Nature and classification of contract General provision relating to Offer and Acceptance, Consideration, Capacity of parties, Free Consent,
- CO2 Students will learn about Indian Contract Act -1872 and its Nature and classification of contract General provision
- CO3 Students are able to Indian Contract Act -1872 Legality of Object Void Agreement Contingent Contract Performance of Contract
- CO4 The students acquire knowledge Specific Contracts Indemnity and Guarantee

### **UB01FBVI04 BUSINESS COMMUNICATION - I**

- CO1 The students are enabled to acquire knowledge Concepts, Definition & Attributes of Communication Objectives Of business communication Process of communication Importance of effective communication in business
- CO2 The students will be stimulated enough to think and act over Etiquettes for: Meeting, Telephone/ Cell phone Conversation, Etiquettes at work place(internal-superiors, peers &subordinates ) Etiquettes with stakeholders (external-Suppliers & customers )
- CO3 It will help students to familiarize with Verbal & Non Verbal Communication
- CO4 It will help them to have better understanding Forms & Layout of business Letter Letters of Enquiry, Complaints Reply and adjustments Sales Promotions letters

# Bachelor of Vocation (INSURANCE AND FINANCIAL MARKETING) Semester: II

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## **UB02CBVI01 INSURANCE AND FINANCIAL MARKETING - II**

- CO1 The students can learn and understand the Insurance Mechanism , Fundamental Principles of Insurance Importance of life & general insurance Growth of evolution of insurance business in India with specific reference to post liberalization
- CO2 They are able to have the understanding of Sources of Risk Risk Identification "Insurance Policy" as a financial product
- CO3 They will acquire knowledge about types of Organizations Procedure for setting up an insurance business
- CO4 Make students understand Marketing insurance products including E-Marketing Actuarial Meaning & Definition Actuarial role

## **UB02CBVI02 PRACTICES OF LIFE INSURANCE**

- CO1 The course would enable the students to understand the Meaning Types Life insurance
- CO2 They can understand significance and relevance of the knowledge about the Life Insurance corporation of India General Insurance corporation of India
- CO3 Students will learn the Law relating to life insurance Definition & Meaning Difference between insurance and Assurance Features of life insurance
- CO4 Students will learn about need Criticism of public sector insurance Ways of privatization Contribution

## **UB02CBVI03 SECURITIES MARKET**

- CO1 They can analyze Organization & Structure of Indian Securities Market Factors affecting Investments decision of an Indian Investor
- CO2 They are able to have the description of Protection to retail investor Vanishing companies of nineties Pricing of IPO's & possible economic offences

- CO3 Students will acquire knowledge about Overview Companies Act 2013  
Securities contracts Regulation Act 1956
- CO4 The course would enable the Department of Company affairs Department of  
Economics affairs SEBI RBI

### **UB02CBVI04 COMPUTER APPLICATION IN BUSINESS -II**

- CO1 They will acquire knowledge about basic structure of an HTML document  
Creating an HTML document Mark up Tags Heading-Paragraph Line Breaks  
HTML Tags.
- CO2 They are able to learn Working with Text Working with Lists, Tables and  
Frames Working with Hyperlinks, Images and Multimedia Working with  
Forms and controls
- CO3 They will be able to create the Web Site Saving the site Working on the web  
site Creating web site structure Creating Titles for web pages Themes-  
Publishing web sites.
- CO4 Students will prepare and learn practically from Project work under unit I, II  
and III

### **UB02FBVI01 BUSINESS ORGANIZATION AND MANAGEMENT - II**

- CO1 Students will learn about definition, characteristics, Elements, process,  
principles of decision making, characteristics of good & effective decision,  
Administrative problems in decision making, types of decisions
- CO2 Understanding meaning, sources of recruitment. Selection : meaning, need,  
importance, stages of selection procedure Training: meaning, needs,  
importance & types Development: Meaning, importance & Methods  
/Techniques of development
- CO3 Understanding characteristics Need and importance Principles or essential of  
effective coordination Techniques of coordination Types of coordination  
Problems in coordination
- CO4 Students will understand the Factors responsible for realization of SR SR of  
business towards different groups Business ethics: concept, Ethics and  
Business ethics Needs of Business ethics Principles of Business ethics Factors  
affecting business ethics, Benefits of business ethics

## **UB02FBVI02 MICRO ECONOMICS - II**

- CO1 Developing the ability to explain Accounting cost & economic cost, opportunity cost, fixed cost and variable cost, total cost, average cost, average fixed cost, average variable cost, marginal cost and inter relationships. long run average cost curve Revenue curves
- CO2 Understanding theories and principles in Production and Production function
- CO3 Acquiring the necessary on Meaning, Types, Concept of factor Productivity and cost Marginal Productivity Theory of Distribution Theory of Rent, Wages & Profit
- CO4 To make the students learn Pricing Under Different Market Conditions

## **UB02FBVI03 BUSINESS LAW - II**

- CO1 To enhance the further knowledge of students about Nature of contract of sale Conditions and Warranties Transfer of property in goods Performance of contract of sale unpaid services
- CO2 It enables students to understand Definitions and characteristics of Negotiable Instruments Types of Negotiable Instruments Features and difference: Promissory notes, bills of exchanged, cheques
- CO3 The students will be able to Crossing of cheques Types of Crossing Negotiation Dishonored
- CO4 The students will acquire the knowledge about Salient features and objectives of Act Definition, Consumer, Complain, Complainants, Grievances Redressal Machinery

## **UB02FBVI04 BUSINESS COMMUNICATION - II**

- CO1 Students will be able to meaning, Importance & Objectives Principles of communication Techniques of effective communication Barriers of effective communication
- CO2 The students will learn how to Written - Oral - Face-to-face - Silence Communication Skills, Merits and limitations of each type Cross cultural dimensions of business communication technology and communication Ethical

& legal issues in Business communication

- CO3 The students will understand the need and functions of business letters  
Planning & layout of business letter Kinds of business letters - Essentials of effective correspondence
- CO4 This course will help the students in gaining knowledge about effective oral communication Techniques of effective speech Media of oral communication (Face-to-face conversation - Teleconferences - Press Conference – Demonstration - Radio Recording - Dictaphone – Meetings - Rumor - Demonstration and Dramatisation - Public address system - Grapevine - Group Discussion - Oral report - Closed circuit TV).

# Bachelor of Vocation (INSURANCE AND FINANCIAL MARKETING) Semester: III

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## **UB03FBVI01 HUMAN RESOURCE MANAGEMENT- I**

- CO1 The present course will make Human Resource Management Characteristics of Human Resource Management Objectives of Human Resource Management Importance of Human Resource Management Scope of Human Resource Management Functions of Human Resource Management Evolution of the concept of Human Resource Management
- CO2 This course will help students to understand Objectives of Human Resource Planning Need & Importance of Human Resource Planning Process of Human Resource Planning Problems in Human Resource Planning
- CO3 Students will be able to Objectives of Career Planning Process of Career Planning Advantages and Limitation of Career Planning
- CO4 After completing this course Difference between HRM & HRD Need and Significance of HRD Principles of HRD Employee Counselling Six Sigma

## **UB03FBVI02: ENVIRONMENT STUDIES-I**

- CO1 The students will come to know the scope, Importance. Renewable and Non Renewable Resources, Equitable use of resources for sustainable lifestyles
- CO2 It endeavours the students to know about Forest Resources, Water Resources, Mineral Resources, Energy Resources, Land Resources. Role of Individual in conservation of Natural Resources Case Study on various resources
- CO3 Students will get knowledge about Structure, Function. Types, Characteristics, Threats of following ecosystems Forest, Grassland, Desert and Aquatic Ecosystems Role of Individuals in sustaining the above types of Ecosystems
- CO4 After completing this course, the students will be able to know about Types – Genetic, Species, Ecosystem Biodiversity at Global National and Local Levels India as a mega diversity nation Threats & conservation of Biodiversity

### **UB03FBVI03 SOFT SKILLS FOR BUSINESS**

- CO1 The course enables the learner understand the importance, objectives of communication Process of communication, Types, Nonverbal communication- Body language, gestures, postures, Facial expression, Dress code. The cross cultural Dimensions of business communication Listening & speaking. Eliciting Response, Business and social etiquette
- CO2 The course assists the student in understanding the principles of effective speaking & presentations Speech for introduction of a speaker Speech for vote of thanks Occasional speech Use of technology
- CO3 The course describes how to Participate and conduct group discussions Brain storming, e-meeting Preparing Agenda and minutes of the meeting
- CO4 The course will help in drafting the bio data Prepare the career plan

### **UB03FBVI04 BANKING LAWS AND PRACTICES**

- CO1 Students will be able to understand the Provision of RBI act 1935, Banking Regulation Act 1949, Prevention of Money Laundering Act,2002 Government and RBI's Power opening new banks Amalgamation and Mergers power of control advances Corporate governance
- CO2 It helps in understanding the Case laws on responsibility of paying and collecting banker indemnities of Guarantees Obligation of banker, law relating to Securities Valuation of securities, special features of Recovery of Debts Due to banks and financial institutions Act,2013
- CO3 To provide information about The legal relationship between banker and customer Unincorporated bodies Financial advice, letters of introduction and other services Rendered by banks Special features of the relationship between banker and customer The mutual rights and duties, Power to combine Different accounts
- CO4 Students will be able to understand about the IT applications in banking , computer based information systems for banking Electronic fund management, Electronic commerce and banking Customer relationship management

### **UB03CBVI01 INSURANCE & FINANCIAL MARKETING-III**

- CO1 The course enables the student to understand the meaning and facets, need, and IRDA's guidelines- both pre-sale and post-sale. Advisor's/Broker's role in servicing. Answering queries and complaints of customers.
- CO2 The course will help in understanding the premium notice, premium collection and processing,, lapse intimation, revival, alterations, no forfeiture- surrender and paid up, loans, foreclosure,, issue of duplicate policy, and other services under the policy.
- CO3 It helps in gaining the knowledge Maturity and death claims- documents required and the procedure to make a claim, processing of claims, early and fraudulent claims, supplementary benefit payments, and claimant's title. Settlement options. Claim concession. Repudiation of claims and grievance redressal.
- CO4 After completing this course, the students will be able to understand meaning, and need. Salient features, and how much. Claim settlement- tackling inflated and fraudulent claims.

### **UB03CBVI02 GENERAL INSURANCE-I**

- CO1 The students will understand clearly the Motor Insurance the Motor Vehicles Act, 1988- chapter-I, IV, V, X, XI, and XII. Types of policy- comprehensive contents
- CO2 It will provide knowledge about the Motor and Marine Insurance Motor-Add-on- benefits. Claim Settlement- own damage and third party liability- conciliation forums and out of court settlements. Drive towards safer roads. Marine Insurance- Contract
- CO3 Students will learn t Marine Insurance types of policy, Commencement, duration, and termination of risk, Marine losses, expenses and liability Policy Form- the old and the new (MAR) with current set of clauses.
- CO4 It helps the students to know about the Fire Insurance Contract- meaning and salient features, Standard Fire and Special Perils Policy- recital, coverage, exclusions, conditions, and add-on-covers. Special Polices-reinstatement, declaration, and floater. Theory of rating.



## **UB03CBVI03 FINANCIAL MARKETING-I**

- CO1 It enable student to understand the Insurance advisor profession- threats and problems. Buying motives for insurance- love and fear, Selling techniques- inside response and conditioned response. Selling points
- CO2 The course contents will make the students understand the Meaning and importance. Insurance a distribution led product. Channels-In person-advisors and brokers, advisor's edge, Distance mode-meaning, form, benefits, and guidelines. Multi distribution strategy
- CO3 This course will enable the students to learn the Stages-prospecting, meaning, importance and methods. Pre-approach- meaning and importance. Approach
- CO4 It will provide the knowledge about the Large sales force-merits and demerits. Management- meaning, importance and role the sales manager. Process- planning, organising, direction- rewards and motivation, and control. Setting sales targets, Management information system

## **UB03CBVI04 BASIC TALLY 9.2**

- CO1 What is accounting- Type of accounting- Classification of Income & Expenditures Rules for Debit and Credit, Type of vouchers Transaction of business , Journal Entry , Adjustments- Final Accounts
- CO2 Create Company, Creates Groups, Create Ledgers, and Voucher Entries for all kinds of Transaction, Display Reports and all features of software.
- CO3 Inventory Management: Need and Importance of Inventory Management, Vouchers for Inventory transactions, Creating Groups, Categories, Unit of Measures, Go down and Stock Items, Transaction of inventory of a business, Display and reporting of Inventory statements- Accounting and inventory reports in tally.
- CO4 Practical training in detail for all features from Unit-I and II

# Bachelor of Vocation (INSURANCE AND FINANCIAL MARKETING) Semester: IV

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## **UB04FBVI01 HUMAN RESOURCE MANAGEMENT- II**

- CO1 The purpose of this course is to provide students with a thorough grounding in Performance Appraisal and Compensation
- CO2 It helps the students how to learn Promotion and Transfer
- CO3 It enables the students to understand Industrial Relations: and Industrial Disputes
- CO4 It enables the students to understand Occupational Health and Safety

## **UB04FBVI02 ENVIRONMENTAL STUDIES II**

- CO1 This course will help the students to understand Solid waste Management: Causes, effects and control measures of urban and industrial wastes. Disaster management: floods, earthquake, cyclone and landslides , Tsunami, Drought
- CO2 It enables the students to learn the Urban problems related to energy Water conservation, rain water harvesting, and watershed management  
Environmental ethics: Issues and possible solutions. Climate change, global warming, acid rain, ozone layer depletion
- CO3 This course will help the students to know about the Population growth, variation among nations. Population explosion, Family Welfare Programme. Role of nformation Technology in Environment and human health
- CO4 It enables the students to gain knowledge about the Urban future, Rural Development and Business Responsibility

## **UB04FBVI03 PUBLIC RELATIONS & CORPORATE COMMUNICATION**

- CO1 After completing this course, the students will be able to understand the importance of Attitude, Meaning of positive thinking and positive attitude  
Ways to build positive attitude, effects of negative attitude and measures to overcome in personal & professional life
- CO2 It helps in acquiring the knowledge about the Doing things for the right purpose Setting and achieving goals Importance of goal setting Methods to achieve set goals

- CO3 Students will be able to understand the process of communication, forms, communication gap Listening skills, basics of managerial speaking skills Body language- how to develop matter for a speech Effective use of presentation aids' Preparation of Resume
- CO4 It will provide the knowledge about Career of planning Awareness of different Sources of information Choosing a career and career counselling.
- CO1 It will enable the students to have Skill development, Extempore speeches , just a minute Role play

#### **UB04FBVI04 INSURANCE LAWS AND PRACTICES**

- CO1 Programme would provide them the base of Insurable interest Indemnity , Nature of Insurance Contract, Features of insurance contract, types of insurance Market players and their roles-Agents , brokers, surveyors & loss Assessors
- CO2 The students are enabled to acquire knowledge in application of principles in life insurance contract, Representation Assignment and nomination, Tax law implications Stamp duties, role and Function of life insurance companies.
- CO3 With the help of this course, the students will understand the Standard Fire & Special Perils Policy. Terrorism Cover. Tariff System. Special Policies.
- CO4 : The course will help the students to understand application of principles in General Insurance contracts, structure of the policy Insurance documentation, Underwriting and Rating Claims Procedures, Underinsurance, condition of Average, Salvage.

#### **UB04CBVI01 INSURANCE & FINANCIAL MARKETING-IV**

- CO1 It helps the students to understand the Concepts, causes, degree, classification, and cost, Insurable risk, Risk and economic development, Psychology and attitude towards risk, Managing risk and uncertainty. Cash flow at risk, Value at risk
- CO2 The students will acquire the knowledge about risk management-concept, evolution, purpose, scope, importance and its future, Managerial Aspects- goals, identification, evaluation, risk response, and plan administration
- CO3 Understanding the Features as per Contract Act, special features, evidence and documents. Payment of premium , e-insurance policy and Insurance

Repositories. KYC norms

- CO4 The students will understand the meaning and purpose. Forms and Types- facultative, treaty, proportional, and non- proportional. National Reinsurer GIC Insurance companies as consumers

### **UB04CBVI02 GENERAL INSURANCE-II**

- CO1 This course will help the students in gaining knowledge about Personal Accident and Travel Insurance
- CO2 The students will understand the details of Liability Insurance
- CO3 The present course will make students capable of understanding Public Liability
- CO4 This course will help students to understand different types of insurances like Burglary insurance, s. Householders' and Shopkeepers 'package policies, Jewellery( Gold) insurance. Wedding (event) insurance. Credit insurance. Pet insurance.

### **UB04CBVI03 FINANCIAL MARKETING-II**

- CO1 Understanding of insurance market
- CO2 Students will be able to understand Strategies for marketing of insurance
- CO3 It helps in understanding the Promotion of insurance
- CO4 Students will be able to know the Brand building, Promotional Marketing IRDA's role,

### **UB04CBVI04 OPERATION MANAGEMENT**

- CO1 The students will understand the Operating System and operation management, ; functions of manufacturing and operations (Transport, supply and service) -
- CO2 It will provide knowledge about the meaning, concept and types of production process (Job, Lot, Batch and Mass Production)
- CO3 This course will help the students to understand the techniques of work study, Charts & Diagrams (Man machine chart with examples, Flow process chart and String diagram)
- CO4 It helps the students to know about the Operation/Production Planning and Control

# Bachelor of Vocation (INSURANCE AND FINANCIAL MARKETING) Semester: V

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## **UB05FBVI01 ORGANIZATION BEHAVIOR-I**

- CO1 It will provide the knowledge about Conceptual foundations, Significance, Challenges, Opportunities for OB and Personality and Concept and determinants, The Big five model Type A and Type B personality
- CO2 The course contents will make the students aware basics of Attitudes, Sources and types; Theories of attitude; Cognitive dissonance, theory, Overview of Major job attitudes, Job satisfaction, Organizational commitment and prejudice
- CO3 This course will enable the students to Nature and types, Sources of emotions and moods, Managing emotions at work Emotional intelligence: Concept and dimensions
- CO4 It helps the students to understand the nature and significance of perception, Factors influencing perception Perceptual process, Perceptual distortions and improving perception.

## **UB05FBVI02 SELF-DEVELOPMENT SKILLS**

- CO1 Student will be able to understand and learn the Interpersonal skills
- CO2 It enables the students to understand the different Attitudes and emotional intelligence
- CO3 This course will help the students to know the Vision, Goal setting & Time management
- CO4 After completing this course, the students will get trained for Career planning

## **UB05FBVI03 ASPECTS OF COMPUTER**

- CO1 Help understand the Components of a Computer System
- CO2 Help students learn and explain Input & Output Devices
- CO3 Students will be able to understand the Common backing storage media (including CD and DVD (Rs and RWs), floppy disc, hard disc, memory sticks/pen drives, flash memory cards etc.
- CO4 The students will be able to acquire knowledge about Difference between main/internal memory and backing storage: relative benefits of each in terms

of speed and permanence. Data Types Data Types: logical/Boolean, alphanumerical/text, numeric (real and integer), date, File, record, field and key field

### **UB05FBVI04 ENTREPRENEURSHIP DEVELOPMENT**

- CO1 The course contents will make the students to understand the nature, and characteristics of entrepreneurship Emergence of entrepreneurial women entrepreneurs Socio-economic environment and the entrepreneur
- CO2 The course contents will let the students to the concept of Joint Stock Company, Public company, Private Company, Government company, Partnership firm, Hindu undivided family and Innovation and entrepreneurship, Entrepreneurial behavior and motivation
- CO3 The students will be able to acquire knowledge and skills for Entrepreneurial Development Programmes
- CO4 Students should be able to learn Small Business as a Seed Bed of Entrepreneurship

### **UB05CBVI01 FINANCIAL ACCOUNTING-I**

- CO1 Will enable students to differentiate between Branches of Accounting: Financial accounting and management accounting
- CO2 Students should be able to understand branches of Accounting: Financial accounting and management accounting
- CO3 The course contents will let the students to understand the objects of providing depreciation Methods of recording depreciation (Merits & Demerits) Depreciation of different assets Accounting standard
- CO4 The students will be able to acquire knowledge on Bank reconciliation statement

### **UB05CBVI02 INSURANCE MARKETING**

- CO1 This course will help the students to understand This course will help the students to understand about the push product. Sales jobs and its elements. Attributes of a strong salesperson. Insurance advisor profession- threats and problems. Buying motives for insurance- love and fear.
- CO2 To give the students an understanding channels-In person-advisors and brokers, advisor's edge. Banc assurance benefits, future and open architecture. Distance

mode-meaning, form, benefits, and guidelines.

- CO3 The students will understand the meaning and importance. Stages-prospecting-meaning, importance, and methods. Pre-approach- meaning and importance. Approach- selling yourself, uncovering the need, need analysis, presentation, features and benefits, relating benefit with need,
- CO4 The students will understand the large sales force-merits and demerits. Management- meaning, importance and role the sales manager

### **UB05CBVB03 E BANKING**

- CO1 This course will help the students to understand the meaning, Features, Benefits, Limitations Types of E-Banking Traditional banking Vs E banking
- CO2 The students will learn about on line Banking & Information Technology and Impact of Technology on Banks
- CO3 This course will help the students in gaining knowledge about risk concern areas Security problems of E-banking Types of threats, Control procedure.
- CO4 The students will understand the recommendations of RBI group on internet banking, technology and security standards, Basel committee's electronic banking group. Information System Security(ISS) – Need and objectives of ISS, Controls required in ISS

### **UB05CBVI04 INTERNSHIP PROJECT**

Each student of Vocational Courses shall undergo Practical Internship of four weeks during the vacations in an approved Business/Industrial/Govt./Service organization. The objective of this training is to make the student acquainted with the industrial / business working environment. After completion of the training they will have to submit a training report.

- CO1 Study of Secondary data from Books, Journal and magazine Articles, Newspaper Articles, Websites, Electronic & Physical Data bases, Etc
- CO2 2 Primary Data Collection through Interviews, Discussions & Other Research Instruments. Students are encouraged to pursue the research in the public/ private sector banks.

# Bachelor of Vocation (INSURANCE AND FINANCIAL MARKETING) Semester: VI

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## **UBO6FBVI01 ORGANIZATION BEHAVIOR-II**

- CO1 Students will get to know about organization behavior needs and trends with emerging issues prevailing
- CO2 Students will learn about personality traits and attitude formation
- CO3 Students will understand about learning theories and emotional intelligence
- CO4 Students will get to know about organization structure and culture

## **UBO6FBVI02 VIBRANT SKILLS FOR BUSINESS**

- CO1 The students will understand the different skills to manage business
- CO2 The students will understand the theories of business
- CO3 The students will be able to efficiently develop their business

## **UBO6FBVI03 ADVANCE ASPECTS OF COMPUTER**

- CO1 Students will be able to learn the concepts of computer, its working, characteristics, merits and applications. Use of number systems, inter-conversion of number system and computer codes.
- CO2 This course will give an understanding of the concepts of I/O devices, computer memory.
- CO3 Understanding of the software, working of operating system, language translators and system utilities.
- CO4 They would be able to use word processor, spreadsheet and PowerPoint presentations.

## **UBO6FBVI04 INSURANCE & FINANCIAL MARKETING**

- CO1 Create awareness among the students about the nature of insurance and the principles that governs insurance.
- CO2 Understand in detail about options
- CO3 Differentiate the types of options
- CO4 Analyse the practical trading methods



## **UBO6CBVI01 FINANCIAL MANAGEMENT - II**

- CO1 Familiarising students with the basic objectives of Financial management
- CO2 Proper understanding of profit maximization and wealth maximization concepts
- CO3 Introducing the concept of cost of capital and its application in business
- CO4 Introducing the concept of cost of capital and its application in business

## **UBO6CBVI02 SERVICE MARKETING**

- CO1 The students will understand Customer Research Customer Segmentation and Customer Equity
- CO2 Understand Customer Equity and Life time Value
- CO3 The Students will learn customer participation and service pricing
- CO4 The students can identify Customer relationship management

## **UBO6CBVI03 INVESTMENT MANAGEMENT**

- CO1 Understanding the money and bond markets; Money market instruments; Bond market instruments; Equity markets; Equity instruments; Derivatives markets; Managed funds; Exchange traded funds; Exchange trading and over-the-counter trading
- CO2 Learning the history of financial innovation; Recent financial innovations (e.g., floating rate debt, zero-coupon bonds, poison-pill securities, swaps, futures); Investment returns in equity and bond markets; Equity premium puzzle.
- CO3 Gaining knowledge on historical mutual fund performance; Market efficiency and behavioural finance; Return based trading strategies; Performance of hedge funds; Statistical arbitrage.
- CO4 Examining the Risk capital allocation; Put option protection; Portfolio insurance with calls; Nonlinear payoffs; Extreme risk; Hedging volatility; Hedging credit risk.

## **UBO6CBVI04 PROJECT IN HOUSE**

The Students will have to carry out Projects with Business/Industrial/Govt./Service organization, to gain the practical experience of Insurance and Financial markets

## **UBO6CBVI05 CONTEMPORARY RESEARCH-II**

- CO1 Understand Market Research
- CO2 Understand the Divisions of Marketing Research
- CO3 Understand Quantitative Market Research
- CO4 Understand Qualitative Market Research

# Bachelor of Vocation (SUPPLY CHAIN AND LOGISTICS)

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## **PROGRAM OUTCOMES (Pos)**

After completing 3 years for Bachelor of Vocation –(Supply Chain and Logistics) Programme, students would gain a thorough grounding in the fundamentals of management and business and the outcome will be

- PO1** The B.Voc SCL programme focuses on all development (theoretical practical and personality) needs of the students
- PO2** All contents are mapped with current I.T Industrial requirements
- PO3** Total Focus on Practical Knowledge Of Computer Technology. It will help them to create a Good Base to Work in I.T Department Jobs
- PO4** Course based on Projects concerning design, development and maintenance of software. Students will also learn about the organizational and managerial part of a development process.

## **PROGRAM SPECIFIC OUTCOMES (PSOs)**

- PSO1** This program specifically focuses on Students skill improvement with good conceptual Knowledge, Practical Knowledge and communication skill.
- PSO2** This Program provides projects design & development, maintenance of software. Re engineering in software with innovation
- PSO3** engineering in software with innovation. PSO 5: This Program will develop entrepreneurship, creativity and leadership skill in student
- PSO4** engineering in software with innovation. PSO 5: This Program will develop entrepreneurship, creativity and leadership skill in student

# Bachelor of Vocation (SUPPLY CHAIN AND LOGISTICS) Semester: I

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## **UB01FBVS01 Business organization & Management-I**

- CO1 Acquire knowledge regarding principles of management.
- CO2 - Develops understanding about the structure of organization.
- CO3 Examine the conditions of modern techniques in management.
- CO4 Get a detailed idea relating to schools of management thought.

## **UB01FBVS02 Micro Economics-I**

- CO1 Students will learn the nature and objective of studying Economics and further how consumers behave in the market to get maximum satisfaction through various theories of consumer behaviour
- CO2 Students will be aware about decisions which producers take for maximizing production
- CO3 Making students understand the types and techniques of minimizing cost by the business units
- CO4 Students will learn the concepts of revenue and cost and how to achieve break-even point.

## **UB01FBVS03 Business Law-I**

- CO1 It endeavours the students to know about company, shares and types of company
- CO2 Students will get knowledge about private company in India and development of India co. act.
- CO3 The students will come to know that how prospectus is formed and how it can be scanned.
- CO4 After completing this course, the students will be able to know about various sources of borrowings for company and they can use it as investment purpose in future.

### **UB01FBVS04 Business Communication-I**

- CO1 The course would empower the student to acquire in-depth knowledge of principal of oral and written communication, principal of business communication and develop the skill for developing and delivery effective presentation.
- CO2 The course content will cater to the needs of the basic requirement like knowledge of internet, e-mailing etc; and the basic documentation using by an organization like letter, memo, notice, minute, and agenda
- CO3 To make the student aware of effective business writing & research approach and information collections.

### **UB01CBVS01 Supply chain & Logistics-I**

- CO1 Develop a working knowledge of concepts and methods related to designing and managing operations and supply chains. Develop a skill set for quality and process improvement

# Bachelor of Vocation (SUPPLY CHAIN AND LOGISTICS) Semester: II

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## **UB02FBVS01 Business organization & Management-II**

- CO1 Will help the students to understand the spectrum of business activity. Contribution of manufacturing and service sectors in Indian economy.
- CO2 Provide the student to understand the concept of globalization, liberalization and privatization.
- CO3 Enable the students to understand which steps should be taken while setting up a business enterprise and to achieve the knowledge about benefits and limitations of small enterprises.

## **UB02FBVS02 Micro Economics-II**

- CO1 Understanding markets classified on the basis of autonomy and power of sellers and buyers and its significance
- CO2 Students will learn about pricing decisions, output decisions, advertising decisions, which individual can take to capture the market.
- CO3 Students will learn how market can be made consumer friendly
- CO4 Learning the significance of theories of functional distribution viz., profit, rent, interest and wages their distribution and criteria.

## **UB02FBVS03 Business Law-II**

- CO1 This course will help the students to demonstrate the relationship between law and Economic activity by developing in the student an awareness of legal principles.
- CO2 Enable the students to develop acceptable attitudes and view points with respect to Business ethics and social responsibility
- CO3 Enable the students to come in contract according to Sale of Goods act 1930
- CO4 Helps the students to aware from the unfair trade practices by the seller and also provide the information regarding the customer support services.

### **UB02FBVS04 Business Communication-II**

- CO1 Enable students learn the importance of business communication and to understand all aspects of communication.
- CO2 Make students learn the different levels of communication, channels of communication, mode of communication, consequences of miscommunication methods and policies or making verbal and non-verbal, oral and written, online and offline communication effective and productive.
- CO3 Enable the students to learn various steps regarding the various types of communication.
- CO4 Helps the students how to write the report.

### **UB02CBVS01 Supply chain & Logistics-II**

- CO1 Create awareness about the supply chain activities taken in order to deliver the goods
- CO2 Produce skills how to organize the delivery of reliable service
- CO3 Know students how to maintain the availability of goods for sale to customers

### **UB02CBVS02 Strategic Management**

- CO1 Students gain knowledge about the concepts and elements of business policy; its functions in business world.
- CO2 Students understand about the analysis of environment and its relation with enterprises; SWOT analysis and various other models
- CO3 Students gain complete knowledge about the case studies and how it is an important tool of planning.
- CO4 This course develops the student's ability to think strategically.

### **UB02CBVS03 Indian Financial Market**

- CO1 This course will help the students to develop the ability to analyze complicated financial problems
- CO2 It enables the students to work in the field of finance successfully.
- CO3 It helps the students to demonstrate ability of financial management and forecast.
- CO4 This course will encourage the students to acquire research skills, innovation and course in financial management.

### **UB02CBVS04 Computer Application in Business-II**

- CO1 Understand the operations of windows operating system, desktop, text editing and printouts in word pad
- CO2 Understand the operations of MS WORD-(Editing , Formatting, inserting)

CO3 Understand the various operations in MS-Excel



# Bachelor of Vocation (SUPPLY CHAIN AND LOGISTICS) Semester: III

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## **UB03FBVS01 Human Resource Management-I**

- CO1 Understand the Meaning - definitions, objectives and importance of HRM
- CO2 Understand the Meaning of Training and Induction
- CO3 Understand the methods of training
- CO4 Understand human resource planning

## **UB03FBVS02 Environmental studies-I**

- CO1 The course created concern among the students on energy conservation and environmental protection.

## **UB03FBVS03 Soft skills for business**

- CO1 Acquire soft skills on planning, preparing and delivering public speech

## **UB03FBVS04 Banking Laws & Practice**

- CO1 The course demonstrates comprehensive principal of banking laws and its relationship to banks and customer. Describe banking systems how it works.
- CO2 The course imparts knowledge about reserve bank of India and its policies, regulations and function.
- CO3 The course depicts an awareness of law and practice in banking context. Engage in critical analysis of the practice of banking law from a range of perspectives.
- CO4 To making aware the student of negotiable instruments and its feature and organizes information as it relates to the regulation of banking product and services.

## **UB03CBVS01 Supply chain & Logistics-III**

- CO1 Learn to evaluate e-commerce markets and transactions, including supply chains.
- CO2 They acquire an understanding of the new concepts of marketing: CRM and Supply Chain Management

### **UB03CBVS02 Warehouse Management**

- CO1 Understanding significance of proper maintenance of store
- CO2 Understanding methods of using cleaning equipment
- CO3 Recognising the importance of clean store

### **UB03CBVS03 Principles of Logistics information system**

- CO1 Understand and apply core knowledge of programming, networking, databases, and system design
- CO2 Identify the nature and importance of advertising, marketing and logistics management and its practical implementation
- CO3 Acquire knowledge about the meaning of Logistics management, Elements of logistics and phases in it.

### **UB03CBVS04 Tally 9.2**

- CO1 This course helps students to work with well-known accounting software i.e. Tally ERP.9
- CO2 Student will learn to create company, enter accounting voucher entries including advance voucher entries, do reconcile bank statement, do accrual adjustments, and also print financial statements, etc. in Tally ERP.9 software
- CO3 Accounting with Tally certificate course is not just theoretical program, but it also includes continuous practice, to make students ready with required skill for employability in the job market.

# Bachelor of Vocation (SUPPLY CHAIN AND LOGISTICS) Semester: IV

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## **UB04FBVS01 Human Resource Management-II**

- CO1 Familiarize the students with the human resource management processes
- CO2 Sensitize them to the training process and techniques
- CO3 Provide appropriate knowledge and skills required for selecting, developing and managing human resources.
- CO4 Create awareness regarding the different motivational techniques.

## **UB04FBVS02 Environmental studies-II**

- CO1 Create awareness among students regarding environmental degradation and the importance of sustainable development.

## **UB04FBVS03 Public relations and corporate communication**

- CO1 Understand the concept and practice of public relations
- CO2 Enables students to determine public relations
- CO3 Helps gain skills in the practical art of conducting PR campaigns.
- CO4 Reviews the components of a public relations campaign

## **UB04FBVS04 Insurance Laws & Practice**

- CO1 Awareness about life insurance policy and its types

## **UB04CBVS01 Supply chain & Logistics-IV**

- CO1 Acquire knowledge about the meaning of Logistics management, Elements of logistics and phases in it

## **UB04CBVS02 International Logistic Management**

- CO1 Identify the nature and importance of advertising, marketing and logistics management and its practical implementation at an International level

## **UB04CBVS03 Supply chain Management**

- CO1 Understand Supply Chain Management
- CO2 They acquire an understanding of the new concepts of marketing: CRM and Supply Chain Management.

## **UB04CBVS04 Operations Management**

CO1 Develop and implement operational plans.

CO2 Develop a problem solving skills and the ability to work under pressure.

# Bachelor of Vocation (SUPPLY CHAIN AND LOGISTICS) Semester: IV

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## **UB05FBVS01 Organization Behaviour -I**

- CO1 Understand the Nature and scope of OB
- CO2 Understand Behaviour Dynamics
- CO3 Understand Group Behaviour
- CO4 Understand the Change Management

## **UB05FBVS02 Self-Development skills**

- CO1 Learn how to implement HRD programmes to improve the effectiveness of organizations through self development of employees at all levels.

## **UB05FBVS03 Aspect of computer**

- CO1 Enable learners to understand the basics of computer organization, gain functional knowledge of the hardware used in computers and the basic knowledge of digital fundamentals, Microsoft office tools and networking
- CO2 Build a basic understanding for learning core topics like networking, operating systems, etc.
- CO3 The learners will be introduced to digital fundamentals, the different Microsoft Office tools and basic networking.

## **UB05FBVS04 Entrepreneurship Development**

- CO1 Understand the basics of entrepreneurship
- CO2 Will gain useful information on project identification, formulation, design and preparing a project report
- CO3 Able to understand and apply the techniques and processes that can be used to identify
- CO4 Know the various governmental organizations encouraging the setting up of new ventures whether small or large

## **UB05CBVS01 Supply chain and logistics – V**

- CO1 Supply chain strategy: achieving strategic fit (Zara, Dell); dual sourcing; network design;
- CO2 Supply chain risk pooling: centralization, postponement, Omni channel
- CO3 Supply chain coordination: sales & operations planning (S&OP)

### **UB05CBVS02 Transportation and distribution management**

- CO1 Understand the pre-requisites of distribution – comparison of distribution networks
- CO2 Understand Role of transportation , transportation principles and participants
- CO3 Understand Transportation performance costs and value measures – understanding – comparing
- CO4 E-commerce – intelligent transport management system

### **UB05CBVS03 Manufacturing & Operations Management**

- CO1 Understand the Concepts, Scope & Importance of Manufacturing & Operations Management Interrelationship between Materials & Operations Management
- CO2 Understand the methods of Quantity Assurance namely Sampling, SQC, Vendor rating, Self-Certification
- CO3 Understand the Production Planning and Control – Meaning, Scope & Procedure Plant Layout – Concept & Methods
- CO4 Understand the Plant Maintenance – importance & Methods Just – in – Time Manufacturing

### **UB05CBVS04 Contemporary Research-I**

- CO1 Understand Market Research
- CO2 Understand Marketing Research and Decision Making
- CO3 Understand the Analysis of Data
- CO4 Understand the Possible Sources of Insights

# Bachelor of Vocation (SUPPLY CHAIN AND LOGISTICS) Semester: VI

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## **UB06FBVS01 Organization behaviour -II**

- CO1 Understand Why do people behave as they do at work?
- CO2 Understand Why do people behave as they do at work?
- CO3 What can be learned from theory and research to become effective future managers?
- CO4 How can individuals, groups and whole organizations work together more effectively within the increasing pace of corporate change, dramatic restructuring and downsizing and Advanced global competition?

## **UB06FBVS02 Vibrant skills for Business**

- CO1 It helps in utilizing constructive negotiation and conflict management skills. It improves communication skills of the students and helps them in facing interviews.
- CO2 Decision making abilities and conflict management skills

## **UB06FBVS03 Advance Aspect of computer**

- CO1 Learn about the fundamentals of computer, history of computer. Students should be able to know about different types of memory and storage devices.
- CO2 Understanding the concept of input and output devices of computers and how they work.
- CO3 Recognize when to use Microsoft office programs to create professional and academic documents

## **UB06FBVS04 Business Management**

- CO1 To make the students learn how management technique is to be adopted to run the organization effectively by using principle of management.
- CO2 Understand the importance of administration and management.
- CO3 The students will understand the relation between individuals, groups, departments and between levels of management
- CO4 It describe the students about delegation and decentralization and the details about planning and MBO.

### **UB06CBVS01 Supply chain and logistics – VI**

CO1 Learn to evaluate e-commerce markets and transactions, including supply chains.

### **UB06CBVS02 Courier Sales Executive**

CO1 Study Productivity; distribution and exchange of goods and services; collection, processing and preservation of data; collection, processing and storage of data; dissemination of information; organizational management and legal control.

CO2 Study Different phases of customer services, Customer Service for Competitiveness, Value-Added Logistical Service

CO3 Understand Requirements of Logistics in E-Commerce, E-Logistics Structure and Operation, Logistic Resource Management (LRM)

### **UB06CBVS03 Warehouse supervisor planning**

CO1 Understand decision Making Using Warehouse Information, ICT Applications in a Warehouse

CO2 Understand Warehouse Operations, Receiving inventory, Picking inventory, Locating inventory, Organising inventory, Dispatching inventory, Equipment Used for a Warehouse

CO3 Understand Organization Structure in Merchandise Management, Warehousing Function Model, Stock Valuation

### **UB06CBVS04 Contemporary Research-II**

CO1 Facilitated the basic knowledge about social science research in an objective and analytical way .

CO2 Enabled the students to test/challenge existing theories & revise them in the light of new evidence.

CO3 Helped the students to charter new horizons in scientific exploration, suggest new concepts and also to formulate effective socio- economic policies.

CO4 Helped the students to formulate research problem, research design, sample design, data collection, analysis, dissemination of findings and writing of research report.



# Bachelor of Vocation (SOFTWARE DEVELOPMENT)

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## PROGRAM OUTCOMES (Pos)

After completing 3 years for Bachelor of Vocation –(Software Development) Programme, students would gain a thorough grounding in the fundamentals of management and business and the outcome will be

- PO1** The B.Voc. SD programme focuses on all development (theoretical practical and personality) needs of the students
- PO2** All contents are mapped with current I.T Industrial requirements
- PO3** Total Focus on Practical Knowledge Of Computer Technology. It will help them to create a Good Base to Work in I.T Department Jobs
- PO4** Course based on Projects concerning design, development and maintenance of software. Students will also learn about the organizational and managerial part of a development process.

## PROGRAM SPECIFIC OUTCOMES (PSOs)

- PSO1** This program specifically focuses on Students skill improvement with good conceptual Knowledge, Practical Knowledge and communication skill.
- PSO2** This Program provides projects design & development, maintenance of software. Re engineering in software with innovation
- PSO3** engineering in software with innovation. PSO 5: This Program will develop entrepreneurship, creativity and leadership skill in student
- PSO4** engineering in software with innovation. PSO 5: This Program will develop entrepreneurship, creativity and leadership skill in student

# Bachelor of Vocation (SOFTWARE DEVELOPMENT) Semester: I

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## **US01FBVS05 BASICS OF I.T (PC SOFTWARE)**

- CO1 The course provides basic knowledge of computers, its installation, the fundamental hardware components and the role of each of these components that helps in future aspects
- CO2 It helps students to represent their documents in better and effective form and helps them to use basic and advance features provided by MS-Word
- CO3 Students get the theoretical knowledge of use of various functions, formulas that can be further implemented to make their documents more readable. Charts, pivot tables etc features can be incorporated through MS-EXCEL
- CO4 Ability to present their data in form of slides that helps students in job point of view. MS Access provides ability to maintain the database that helps students in various courses also

## **US01FBVS06 MATHEMATICS-I**

- CO1 Write set notation to indicate whether an object is, or is not, an element of a set. Perform the set operations of complement, intersection, union and set difference when given several sets. Visualize sets in a Venn diagram
- CO2 : Students completing this course will be able to express a logic sentence in terms of predicates, quantifiers, and logical connectives
- CO3 Have a better understanding of sets, functions, and relations. Students will be able to simplify, evaluate and analyze functions and expressions. Students will be able to model real situations using functions.
- CO4 Able to create links, to set source, designing for the links, lists, different types of lists available according to the need of data that is to be represented, tables, to include heading, captions, use of cols pan, rows pan etc. to enhance the designing of websites.

## **US01FBVS08 LOGICAL ORGANIZATION OF COMPUTERS**

- CO1 Interpret the functional architecture of computing systems
- CO2 Identify, compare and assess issues related to ISA, memory, control and I/O functions. (Applying, Analyzing, Evaluating)
- CO3 Design and analyze solutions in the area of computer architecture. (Analyzing, Creating)
- CO4 Write ISA level code for RISC and CISC machines.

## **US01FBVS09 BUSINESS COMMUNICATION – I**

- CO1 Familiarize with the basics of Communication, process, barriers, models and theories of communication.
- CO2 Understands the verbal and nonverbal communication, oral presentation, self presentation that boost their overall personality and self- confidence. Also they get to know the importance of body language.
- CO3 Ability to learn vocabulary, prefix/suffix, synonyms/antonyms, one word substitution, spellings. Also develop fluency by using correct grammar that improves their written communication ability.
- CO4 Ability to gain proper use of Language. Knowledge to attend and behave in interviews and also learn presentation skills

## **US01CBVS05 ALGORITHMS AND PROGRAMMING**

- CO1 Familiarize with the basic concepts of C Language, Operators, Control Structure, Introduction to Problem Solving, Simple Arithmetic Problems, Functions
- CO2 Able to understand use of Structures of C Programming, Function as building blocks, Language Fundamentals, Character set, C Tokens,
- CO3 Get to know the various decision making structures, Loop Control structures,
- CO4 Get to understand the break keyword, continue keyword, goto keyword, exit function

## **US01CBVS06 MANAGEMENT INFORMATION SYSTEM**

- CO1 Understanding MIS, History of MIS, Impact of MIS, Role and Importance, MIS Categories, Managers and Activities in IS, Types of Computers Used by Organizations in Setting up MIS, Hardware support for MIS
- CO2 Conceptual Foundations, The Decision Making Process , System Approach to Problem Solving, The Structure of Management Information

System

- CO3 Kinds of Information Systems: Introduction, Types of Management Systems Concepts of Management Organization
- CO4 *Planning and Control*: Introduction, Differences between planning and control information, Systems Analysis, Systems Design

### **US01CBVS07 PRACTICALS-1**

- CO1 Implementation of point, line, circle drawing algorithms, various polygon filling algorithms in C language.
- CO2 Implement various transformations, clipping algorithms that help in animations. Able to create designs for aircrafts, buildings, machines with the use of graphics.
- CO3 Helps students to create real life projects and to implement them.
- CO4 Implement codes to design and develop websites and to place them on the server.

### **US01CBVS08 PRACTICALS-2**

- CO1 Students will be able to understand the Computer Crimes and different types of Viruses in computer. They get to know the installation of various operating systems as well as various software
- CO2 Student will be able to understand to create a Simple Program using. Looping with the help of for, while, do while loops, and able to solve decision making problem using if else, Switch, nested if else
- CO3 Student will be able to understand how to create and use Arrays and Functions such as user defined and built-in. They get to know the concept of reusability of code
- CO4 Student will be able to create a Structure and Union in C Program and will be able to solve errors. Get to know about the user defined type. Students learn to take input and to produce output with the help of files.

# Bachelor of Vocation (SOFTWARE DEVELOPMENT) Semester: II

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## **US02FBVS05 SOFTWARE ANALYSIS AND DESIGN**

- CO1 Introduce software process models such as the waterfall and evolutionary models
- CO2 Understand software requirements and the SRS document
- CO3 Understand the approaches to verification and validation including static analysis, and reviews
- CO4 Understand the software testing approaches such as unit testing and integration testing

## **US02FBVS06 MATHEMATICS-II**

- CO1 Explain more ideas of conics sections
- CO2 Introduce Circular and hyperbolic functions of a complex variable
- CO3 Explain rank of a matrices, Characteristic roots and characteristic vectors.
- CO4 In this course fundamental ideas of Mathematical Logic , sets and functions, Ordered sets & Lattices and some concepts of matrices like its rank, Characteristic roots, characteristic vectors etc are explained in a detailed manne

## **US02FBVS08 HUMAN RIGHTS**

- CO1 Students understand human rights, value human rights, and take responsibility for respecting, defending, and promoting human rights
- CO2 Students understand to work together to bring about human rights, justice, and dignity for all
- CO3 Students identify and adopt personal and social values that they can call on to guide their decisions, relationships, work, and life as a whole
- CO4 Students develop a depth of character and a clear sense of their own identity, integrity, and what they believe to be important in life.

## **US02FBVS09 BUSINESS COMMUNICATION - II (NEW)**

- CO1 Familiarize with the basics of Communication, process, barriers, models and theories of communication
- CO2 Understands the verbal and nonverbal communication, oral presentation, self presentation that boost their overall personality and self- confidence.
- CO3 Ability to learn vocabulary, prefix/suffix, synonyms/antonyms, one word, Substitution, spellings. Also develop fluency by using correct grammar that improves their written communication ability

- CO4 Ability to gain proper use of Language. Knowledge to attend and behave in interviews and also learn presentation skills

### **US02CBVS05 Data Structure and Programming**

- CO1 Students will be able to understand introduction, algorithm complexity, and Linked list operations in detail
- CO2 Students will be able to learn the concepts of Stack, Queue and all the different types of tree and operations on them in detail
- CO3 Student will be able to understand the concepts Graph, sorting and searching in Detail
- CO4 Student will be able to understand the concepts of Files & its type, Storages devices, hashing in detail

### **US02CBVS06 BASICS OF RDBMS**

- CO1 Students will be able to analyze database design and basics of Data Models, methodology and understand the application of database system in real life
- CO2 Student will be able to understand the overview of oracle 9i and will be able to understand the data definition language (DDL) commands.
- CO3 Student will be able to understand how to retrieve and manage the data by using the concept of dm commands they can Operation Like Functions, Joins, Grouping on data in Database.
- CO4 : Student will be able to understand the relationship between pl and sql language languages they can get the Knowledge of Control Structures and Embedded SQL

### **US02CBVS07 PRACTICALS-3**

- CO1 Students will be able to create different types of arrays and perform operations on them and they will be able to perform different operations on linked list like insertion, deletion, merging, sorting et
- CO2 Student will be able to Perform the different Operations on Queue, priority queue, circular queue etc. and Tree. They will be able to write the programs for various types of trees like b trees, b+ trees, and AVL tree.
- CO3 Student will be able to perform searching and sorting Algorithm. They can write program for heap sort, merge sort.
- CO4 Student will be able to perform tasks on File Handling and Hashing. They actually get the practical knowledge of data storage in computer memory.

### **US02CBVS08 PRACTICALS-4**

- CO1 Get to know the implementation of basic coding features, initialization of variables.
- CO2 Develop the habit of coding in an effective manner with the use of loops, control statements, inheritance, pointers, templates etc
- CO3 Able to design codes for various applications.

- CO4 Get to know the practical implementation of codes and to create projects, games etc.

# Bachelor of Vocation (SOFTWARE DEVELOPMENT) Semester: III

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## **US03FBVS01 PROJECT MANAGEMENT & MIS**

- CO1 Students will be able to understand Microsoft Project Server and Microsoft Project Web Access Understanding project management Basics and processes Understanding project stakeholders, Keys to successful Project management
- CO2 Students will be able to understand Setting up resources in the project Adding work & material resources, Removing a resource, Resource working time calendars Assigning work and material resources to task
- CO3 Students will be able to understand Office automation systems Transaction processing systems Management information systems Decision support systems Executive information systems Expert systems
- CO4 Students will be able to understand Management Information Systems (MIS) – Importance and Evolution Logical foundations of MIS, Typical MIS Information and managerial effectiveness Business information systems

## **US03FBVS02 DATA COMMUNICATION AND NETWORKING**

- CO1 Get to know the Classification of computer networks Introduction and differences among Local Area Networks (LANs), Metropolitan Area Networks (MANs), Wide Area Networks (WANs) Meaning of the basic terms : topology, data rate, modulation rate, spectrum, bandwidth, server, host
- CO2 Get to know the Various types of transmission media - guided transmission media : magnetic media, twisted pair, coaxial cables, fiber optics, The concept of multiplexing, Frequency Division Multiplexing (FDM) vs. Time Division Multiplexing (TDM)
- CO3 Able to learn the OSI Reference model Examples of protocols for different layers of the OSI model Introduction to wireless networks Communication satellites Introduction to geosynchronous satellites
- CO4 Get to know the LAN Topologies : Bus, Star, Ring, Tree, Complete (Mesh) Introduction to Carrier Sense Multiple Access (CSMA) protocol for LAN functions of various networking components : modems, amplifiers, repeaters, hubs, switches, bridges, routers, gateway

## **US03FBVS03 COMPUTER BASED NUMERICAL AND STATISTICAL METHODS**

- CO1 Student will be able to understand Absolute, Relative and Percentage error The method of successive bisection, algorithm and examples The method of false position, algorithm and examples The method of iterative (Newton-Raphson), algorithm and examples Secant method, illustration and algorithm
- CO2 Students will be able to learn the interpolation with equal intervals - finite difference table The Gregory- Newton formula for forward and backward interpolation corresponding algorithms and examples Interpolation for unequal intervals using Newton's formula for divided differences Lagrange interpolation
- CO3 Student will be able to understand the definition and examples of differentiation Higher order derivative of standard functions up to second order for Newton's forward and backward difference formula. The Gauss-Seidel iterative method Comparison of direct and iterative methods
- CO4 Student will be able to understand the Utility of Time Series Analysis Components of Time Series : Secular trend, Seasonal variation, Cyclical variation and Irregular variation (Only introduction) Moving average method, Simple average method

## **US03FBVS04 DATABASE CONCEPTS AND DATA STRUCTURES**

- CO1 Concepts of database, fields, records Creation of a database file Data types Modify structure of a database file
- CO2 Arithmetic functions, Date and time functions, String manipulation functions, Logical functions, Database related functions, Miscellaneous functions Creating, editing and executing command files Making decision Loops Working with multiple database files at a time
- CO3 Primitive and non-primitive data structures and operations on them Linear and non-linear data structures Introduction to stacks, operations on stacks Applications of stacks
- CO4 Types of queues : Simple queues, Circular queues, Double ended queues Introduction to linked lists Types of linked lists Singly linked lists, Doubly linked lists, Circular linked lists Applications of linked lists

## **US03CBVS01 OBJECT ORIENTED PROGRAMMING WITH C++**

- CO1 Structured programming vs. object oriented programming Basic OOP concepts : objects , classes , encapsulation , data hiding , inheritance, polymorphism Introduction to C++: structure of a C++ program , data types , variables, constants, expressions, statements and operators
- CO2 Basic I/O in C++ Arrays in C++ : introduction, declaration, initialization of one , two and multi-dimensional arrays, operations on arrays Working with strings : introduction, declaration, string manipulation and arrays of string



Classes and objects in C++

- CO3 library and user-defined functions, parameters passing, default arguments  
Functions overloading , inline functions, friend functions and virtual functions  
Inheritance: Introduction , derived class declaration, forms of inheritance,  
Inheritance and member access ability
- CO4 Operator overloading : Introduction, overloaded operators, unary operator  
overloading, operator keyword, operator return values, binary operators  
overloading, introduction to overloading with friend function Usages of  
Pointers in C++

### **US03CBVS02 PRACTICALS - V**

- CO1 Learn to design websites, web pages with the help of basic tags that help in  
writing concise and efficient codes.
- CO2 Able to create links, to set source, designing for the links, lists, different types  
of lists available according to the need of data that is to be represented, tables,  
to include heading, captions, use of cols pan, rows pan etc. to enhance the  
designing of websites
- CO3 Able to implement various graphics features in the web pages with the help of  
graphics tags. WebPages can be designed more effectively with the use of  
various text editing and formatting tags
- CO4 Get to design the web pages with the help of CSS, Java Script. Get to know the  
designing of user interactive forms used for various registration purposes.  
Students get to know the creation of different types of dialog boxes and can  
include various events and actions

### **US03CBVS03 PRACTICALS - VI**

- CO1 Students will be able to create a simple java programs using Different Data  
types, Tokens and they can get the Practical Knowledge Of Byte Code, Java  
Development Kit also
- CO2 Student will be able to solve Decision making problems by using looping with  
the help of for, while, do while loops They can also solve real life problems  
like eligibility or any other condition based decision by using if else, switch  
statements
- CO3 Student will be able to perform the Operations on Arrays, Vector,  
multithreading. They can also perform different operations on String so that  
they can Store, Access and manipulate the real life Data by Java
- CO4 Student will be able to Understand and Manage Error, Exception. After that  
they will be able to handle and solve any Exception in Program .They can also  
able to Perform different types of operation on File by Java Program. They will  
be able to access any file by using Java Program

# Bachelor of Vocation (SOFTWARE DEVELOPMENT) Semester: IV

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## **US04FBVS05 FUNDAMENTAL OF OPERATING SYSTEM**

- CO1 Explore the necessary components and functions of an operating system.
- CO2 Study the different CPU scheduling techniques; this gives a clear picture about how an operating system handles different types of tasks. Memory management policies are dealt to give information about how the main memory can be handled by an operating system.
- CO3 Study the different types of algorithms, which can be used for the same. The subject deals with all these algorithms, which is of great help for an operating system designer
- CO4 A case study about UNIX is also dealt as part of this subject.

## **US04FBVS06 OPERATIONS RESEARCH**

- CO1 Introduce students to use quantitative methods and techniques for effective decision-making; model formulation and applications that are used in solving business decision problems

## **US04FBVS08 PROGRAMMING FOR THE WEB (JAVA SCRIPT +PHOTO+ COREL)**

- CO1 The aim of this course is to provide learners with an understanding of the object oriented concepts which helps in the field of programming, management of data, etc. and of Java programming which helps to explore the object oriented nature of the language and the multiplatform versatility offered by it.
- CO2 This course focuses on the concepts of object oriented programming language and the different constructs for creating applications in java

## **US04FBVS09 PUBLIC RELATIONS AND CORPORATE COMMUNICATION (NEW)**

- CO1 Students get introduced to Concept and vitality OF PR
- CO2 They learn details about basic process under
- CO3 They learn about presentation skills; how to be more effective while communicating with others either formally or informally

### **US04CBVS05 PHP**

- CO1 Familiarize with the basic concepts of PHP and able to develop program by using PHP scripts.
- CO2 Understands the conditions and iterations process in programming and implement them
- CO3 Ability to learn knowledge about arrays and their functions and also make use of date and time functions.
- CO4 Ability to make use of files and directories and also familiar with database and Error handling

### **US04CBVS06 LOOP USING JAVA**

- CO1 The aim of this course is to enable learners to develop databases and query them using SQL.
- CO2 This course allows users to implement databases

### **US04CBVS07 PRACTICALS-7 (PHP+SCRIPT)**

- CO1 Familiarize with the basic concepts of PHP and able to develop program by using PHP scripts.
- CO2 Understands the conditions and iterations process in programming and implement them
- CO3 Ability to learn knowledge about arrays and their functions and also make use of date and time functions.
- CO4 Ability to make use of files and directories and also familiar with database and Error handling

### **US04CBVS08 PRACTICALS-8 (JAVA+TOOLS-1)**

- CO1 Familiarize with the basic concepts of Core Java practically.
- CO2 Able to connect java code with database and also understands client server relations necessary for a project
- CO3 Ability to develop User Interface for a Java Desktop Applications
- CO4 Able to develop Bean class in java.

# Bachelor of Vocation (SOFTWARE DEVELOPMENT) Semester: V

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## **US05FBVS01 SOFTWARE ENGINEERING**

- CO1 Study about the Evolving Role of Software - Software Process characteristics - Software development Phases - Effort and Error Distribution
- CO2 Study about the Software Requirement Specification (SRS) and Needs of SRS, Problem Analysis, Structuring Information - UML Introduction - SRS : Characteristics and Components Specification language (Structured English, Regular Expression and Decision Table) - SRS : Structure and Validation
- CO3 Understand the System Design - introduction - Design Objectives and Principles - Design Concepts - Top down and Bottom up approach, Problem Partition, Abstraction, Modularity, Module Level concept, Coupling, Cohesion
- CO4 Understand the Structured programming, Information Hiding – Programming style, Internal documentation – Verification (code reading) – Introduction : Testing, Error, Fault, Failure & Reliability

## **US05FBVS02 DATA COMMUNICATION AND NETWORKING**

- CO1 Learn the basic working of Computer networks : definition and advantages – Classification of computer networks – Introduction and differences among Local Area Networks (LANs), Metropolitan Area Networks (MANs), Wide Area Networks (WANs)
- CO2 Get to know the various types of transmission media - guided transmission media : magnetic media, twisted pair, coaxial cables, fiber optics – Introduction to the concept of modulation, types of modulation, serial transmission vs. parallel transmission, synchronous transmission v/s asynchronous transmission, circuit switching, packet switching
- CO3 Able to understand Protocol significance and hierarchies, Design issues for the layers – The OSI Reference model – Examples of protocols for different layers of the OSI model , Introduction to wireless networks
- CO4 Able to understand types and characteristics of Local Area Networks – LAN Topologies : Bus, Star, Ring, Tree, Complete (Mesh) – Introduction to Carrier Sense Multiple Access (CSMA) protocol for LAN – functions of various networking components

## **US05FBVS03 COMMUNICATION SKILLS-V**

- CO1 Able to understand Interpersonal skills
- CO2 Able to understand Attitude and emotional intelligence
- CO3 Students get to implement Vision, Goal setting & Time management:
- CO4 Ability to understand Career planning

## **US05FBVS04 ORGANIZATIONAL DEVELOPMENT**

- CO1 Organization Development & Management development, features & Objectives of organization Development, Values of Organization Development, process of organization development.
- CO2 Sensitive training, Managerial Grid, Survey feedback, Process of consultation, system for Management and Management by Objectives.
- CO3 Meaning, Nature, Reasons for organizational Change, Factors in organizational change - Planned Change: Meaning, Factors in planned Change, Objectives of planned change and process of planned change.
- CO4 Concept, Approaches to measure effectiveness, Goal approach, Behavioural approach, system-resource approach strategic constituencies approach. Criteria for Organizational Effectiveness

## **US05CBVS01 VISUAL PROGRAMMING**

- CO1 Introduction to .NET Framework and VB.NET, .NET Architecture, .NET Languages, Microsoft Intermediate Language (MSIL), The Just-In-Time (JIT) compiler, Working with Assemblies, The .NET framework class library – VB.NET - introduction, applications and types of project – Introduction to Visual Studio IDE
- CO2 VB.NET Basics, Use of conditional statement (if), multi branching statement (select) and With...End With statement, – Looping Statement: DO, FOR, FOR EACH..NEXT and WHILE, Working with EXIT, CONTINUE and WITH statements – Working with procedures – introduction, types, use of parameters, parameter passing, calling procedures
- CO3 Developing Windows Forms, Exception Handling, Working with basic controls – Button, CheckBox, CheckedListBox, ComboBox, DateTimePicker, GroupBox, HScrollBar, RadioButton, VscrollBar, Label, ListBox, PictureBox, TextBox and Time controls.
- CO4 ADO.NET – introduction and applications – ADO.NET – architecture (connected and disconnected) – Database connectivity using ADO.NET – Use of Data sources, Server Explorer and working with DataSet

## **US05CBVS02 ADVANCED RDBMS**

- CO1 Consequences of poor database design - The process of database normalization - Functional dependencies - Lossless joins and dependency preservation - 1NF, 2NF, 3NF, BCNF
- CO2 Unit 2: Basics of PL/SQL - PL/SQL - Introduction and advantages - Understanding PL/SQL Block structure - Fundamentals of PL/SQL Language - data types (BOOLEAN, CHAR, NUMBER, DATE, VARCHAR2), variables, constants and expressions (CASE expression) - Operators
- CO3 SELECT..INTO statement - Working with cursor : introduction, types, attributes and processing (i.e. Declaring, opening, fetching and closing), using parameterized cursor, using cursor FOR loop - Error Handling : introduction, advantages of exceptions, types of exceptions
- CO4 Stored procedures – introduction, creating, modifying, executing and dropping procedures - Stored functions – introduction, creating, modifying, executing and dropping Functions

## **US05CBVS03 PRACTICALS-9**

- CO1 Understand the applications of DBMS, difference between file systems vs. DBMS, identify the data models, understand DBMS structure
- CO2 Understands the relational algebra concepts, selection, projection, relational calculus which helps in understanding queries
- CO3 Able to learn DDL commands, DML commands, queries
- CO4 Understands the need of normalization, Normal forms I, II, III, IV BCNF

## **US05CBVS04 PRACTICALS-10**

- CO1 It helps to understand the use of IDE (integrated development environment). Creates their own Apps with basic features.
- CO2 Implement various component and tool to their application and create a small stand alone software which they can use in their daily life also they can make some small gaming product with the help of these contents
- CO3 Helps to understand the code implementation in arrays and loops. Students get to know the concept of functions, data files. These concepts help in searching files in system and other application on disk
- CO4 Students get to implement the concept of MFC, its various functions. They learn the 130 database connectivity in the project with the help of MS- SQL Server and ODBC connectivity.

# Bachelor of Vocation (SOFTWARE DEVELOPMENT) Semester: VI

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## **US06FBVS01 FUNDAMENTAL CONCEPTS OF INFORMATION SECURITY**

- CO1 Develop an understanding of information assurance as practiced in computer operating systems, distributed systems, networks and representative applications.
- CO2 Gain familiarity with prevalent network and distributed system attacks, defenses against them, and forensics to investigate the aftermath.
- CO3 Develop a basic understanding of cryptography, how it has evolved, and some key encryption techniques used today.
- CO4 Develop an understanding of security policies (such as authentication, integrity and confidentiality), as well as protocols to implement such policies in the form of message exchanges

## **US06FBVS05 BASICS OF CYBER LAW**

- CO1 Make Learner Conversant With The Social And Intellectual Property Issues Emerging From 'Cyberspace.
- CO2 Develop The Understanding Of Relationship Between Commerce And Cyberspace;
- CO3 Give Learners In Depth Knowledge Of Information Technology Act And Legal Frame Work Of Right To Privacy, Data Security And Data Protection
- CO4 Make Study On Various Case Studies On Real Time Crimes

## **US06FBVS06 COMMUNICATION SKILLS-VI (OLD)**

- CO1 It guides students on professional path. It helps to write detailed business reports, minutes of meeting
- CO2 It helps students to understand professional obligation. It helps to improve grammar skills of the students
- CO3 It enables students to plan and manage business projects and communication strategy. It enables students to conduct effective business research and communication process and findings in a range of business documents and oral communication
- CO4 It helps in utilizing constructive negotiation and conflict management skills. It improves communication skills of the students and helps them in facing interviews

## **US06FBVS07 CORPORATE SOCIAL RESPONSIBILITY**

- CO1 Understand the responsibilities towards society
- CO2 Understand the importance of the society and its existence
- CO3 Understand the relationship between government, society and business

## **US06FBVS08 VIBRANT SKILLS FOR BUSINESS (NEW)**

- CO1 Develop effective systems and implement business plans and talent management
- CO2 Learn the different techniques of skills for business
- CO3 Understand the change in the environment of the business and develop the skills in tune to the environment

## **US06CBVS05 APPLICATION DEVELOPMENT**

- CO1 To *develop application* using data and their Structures and operations
- CO2 Will be able to represent the data in the real world
- CO3 Study the basic taxonomy

## **US06CBVS02 SERVER SIDE PROGRAMMING**

- CO1 Student will be able to understand the basic concepts of object oriented Programming
- CO2 Students will be able to understand the basics terminologies,

## **US06CBVS03 PRACTICALS-11 (ASP.NET)**

- CO1 Familiarize with the basic concepts of .NET Programming and how to implement and work with concepts
- CO2 Able to understands use of data types, and also learn to stop abnormal terminations via using exception handling

## **US06CBVS04 PRACTICALS-12(IN HOUSE PROJECT)**

- CO1 Objective of Project work is to gain industrial knowledge on the implementation of the various software development concepts
- CO2 Each and Every student will have assign individually one Project Work and they have made them by using the software tools/ languages that they have learned.
- CO3 Able to gain practical knowledge and implement all learning concepts in form of a application
- CO4 Also Able to make and design User interface for their Applications which includes forms, all types of buttons, database etc. able to access data from file.



Perform real life functions like take input from user, perform operation on data accordingly and provide