

**SARDAR PATEL UNIVERSITY**  
**Programme: Bachelor of Vocation (Diploma in Banking and Financial Services)**  
**Advance Diploma in Banking and Financial Services**  
**Semester: I**  
**Syllabus with effect from: June 2015**

Course type	Course Code	Name of Course	T/P	Crdit	Exam Duration in hrs	Contact Hrs Perweek	Component of Marks		
							Internal	External	Total
							Total/Passing	Total/Passing	Total/Passing
Foundation Courses:	UB03FBVB0	Human Resource Management – I	T	3	3	3	30/8	70/28	100/40
	UB03FBVB02	Environment Studies – I	T	3	3	3	30/8	70/28	100/40
	UB03FBVB03	Banking Laws and Practice	T	3	3	3	30/8	70/28	100/40
	UB03FBVB04	Banking and Financial Service – III	T	3	3	3	30/8	70/28	100/40
Core Course:	UB03CBVB01	Financial Markets – I	T/P	5	3	5	30/8	70/28	100/40
	UB03CBVB02	Soft Skills for Business	T/P	5	3	5	30/8	70/28	100/40
	UB03CBVB03	Corporate Accounting – I	T/P	5	3	5	30/8	70/28	100/40
	UB03CBVB04	Tally 9.2	P	3	3	6	30/8	70/28	100/4

**SARDAR PATEL UNIVERSITY**  
**Programme: Bachelor of Vocation (Banking and Financial Services)**  
**Advance Diploma in Banking and Financial Services**  
**Semester: II**  
**Syllabus with effect from: June 2015**

Course type	Course Code	Name of Course	T/P	Crdit	Exam Duration in hrs	Contact Hrs Perweek	Component of Marks		
							Internal	External	Total
							Total/Passing	Total/Passing	Total/Passing
Foundation Courses:	UB04FBVB01	Human Resource Management – II	T	3	3	3	30/8	70/28	100/40
	UB04FBVB02	Environment Studies – II	T	3	3	3	30/8	70/28	100/40
	UB04FBVB03	Insurance Laws and Practice	T	3	3	3	30/8	70/28	100/40
	UB04FBVB04	Banking and Financial Services – IV	T	3	3	3	30/8	70/28	100/40
Core Course:	UB04CBVB01	Financial Markets – II	T/P	5	3	5	30/8	70/28	100/40
	UB04CBVB02	Public Relations and Corporate Communication	T/P	5	3	5	30/8	70/28	100/40
	UB04CBVB03	Corporate Accounting – II	T/P	5	3	5	30/8	70/28	100/40
	UB04CBVB04	Operation Management	P	3	3	6	30/8	70/28	100/4